

MINUTES

Nevada State Emergency Response Commission (SERC)

Third Quarter Meeting

Thursday, July 27, 2017

9:00 a.m.

Videoconference

Carson City

NV Department of Transportation
Third Floor Large Room
1263 South Stewart Street
Carson City, NV

Las Vegas

NV Department of Transportation
Building A Conference Room
123 East Washington Avenue
Las Vegas, NV

Elko

NV Department of Transportation
Main Conference Room
1951 Idaho Street
Elko, NV

Members Present

Richard Brenner, Co-Chair
Caleb Cage, Co-Chair
Clinton Hayes
Matthew Griego
Jon Bakkedahl
Resty Malicdem
Dennis Nolan
Eric Santos
Kelly Thomas
Lance Chantler
Bart Chambers
Susan Crowley
Peter Boffelli

Members Absent

Chris Collins
Stacey Giomi
David Pectol
Karen Luna
Ryan Sommers

Staff

Christina Wilson
Katie Brady, DAG

Guests

Stephanie Parker
Michael Heidemann
Michael Pickern
Rod Countryman
Cherie Nevin
Crystal Harjo
Dennis Pinkerton
Richard McKnight
Joe Curtis
Tim Woolever
Patricia Brownfield
Jack Snyder

1. CALL TO ORDER (Non-Action Item)

Richard Brenner called the meeting to order at 9:00 a.m.

2. ROLL CALL, CONFIRM QUORUM, AND INTRODUCTIONS (Non-Action Item)

Everyone present in each of the locations and on the phone introduced themselves. Commissioner Chambers stated that Tim Woolever will be calling in. Christina Wilson confirmed that there is a quorum.

3. PUBLIC COMMENT (Non-Action Item)

Susan Crowley commented that she may need to leave before the end of the meeting, and Ms. Wilson noted that there will still be a quorum if Ms. Crowley does leave.

4. COMMISSION MEMBERS UPDATES AND FILLING VACANCIES IN STANDING COMMITTEES (Discussion/For Possible Action)

Mr. Brenner stated that he's been calling around and asking for people to assist us. He thanked Jon Bakkedahl for accepting to be on the Policy Committee, Matt Griego for being on the Funding Committee, Dennis Nolan for being on the Legislative Committee, Clinton Hayes for thinking about it and seeing if he can do it, and Ryan Sommers for thinking about being on the Funding Committee. He added that there are still positions that need to be filled, and anyone interested should contact Mr. Brenner, Mr. Cage, or Ms. Wilson. Ms. Wilson added that Bart Chambers and Dennis Pinkerton would like to come onto the Planning and Training Committee. Mr. Brenner added that it's important to have industry represented and that he's reached out to Joe and Cherie in Storey County; he thanked them for their support and help. Mr. Nolan asked about the Union Pacific representative whose name he had previously provided, and Mr. Brenner stated that his calls weren't returned but that he'd talked to the rep's supervisor, Robert Bavier, and let him know we'd really liked to have somebody from the railroad on the SERC.

5. APPROVAL OF APRIL 13, 2017 MEETING MINUTES (Discussion/For Possible Action)

Mr. Brenner asked if everyone had had a chance to review the minutes. There were no questions or comments. Clint Hayes made a motion to approve. Caleb Cage seconded the motion. There was no discussion. The motion passed unanimously.

6. LOCAL EMERGENCY PLANNING COMMITTEE (LEPC) UPDATES (Non-Action Item)

Storey County LEPC: Joe Curtis stated that they had two full-scale-type spills at Tesla, one 200 gallons and the other 55 gallons, and they activated Quad County hazmat, both of which were entirely preventable situations as they've been training their forklift people. Also, they continue to have spill reports that mostly turn out to be minor. They had their annual Quad County hazmat exercise at a galvanization company called AZZ out in the industrial complex, and this is the second year at that exercise that they have used drone technology on the initial response into the exercise, which worked out pretty well again, with the gentleman that they use from Reno. They've been busy since January dealing with the FEMA people. He added they appreciate the SERC's participation and availability for participating in their grants, and he noted that Cherie does a Herculean effort in getting all the grants together.

Carson City LEPC: There was no representation today and no update.

Washoe County LEPC: Mr. Nolan stated he has nothing to report. Mr. Hayes, Truckee, indicated that wildland season's kind of taken over the headlines as of late, that they've moved from flooding to brush season full force. He reached out to Mr. Kenneson, who wanted to pass of his thanks to Stephanie for all her support and let them know that the triad has been responding to a few small hazmat incidents this summer.

Churchill County: Mike Heidemann echoed what Joe said, that they had a few small spills that they took care of. Most of their time has been spent doing in-depth learning of the FEMA procedures. They are going to be doing a full-scale drill involving the fire department, police department, sheriff's department, and parks and recreation department at their indoor swimming pool, doing a training with their new hazmat equipment on August 2nd, and will be putting on that drill on August 16th at 6:00 p.m.

Elko County LEPC: Jack Snyder stated that he was elected secretary at the last meeting. They had a joint drill, a 90-second CST last week, Elko Fire, Newmont Mine Rescue, and the CST formed a hazmat drill that included recon, testing, sampling a multitude of materials, and it was a great drill and great chance for the three agencies to work together. Also, they're planning another full-scale exercise sometime in September or October, to include all agencies, and they'll have more details at the next meeting. They're working on the CAMEO class, getting some more signatures, will keep everyone informed.

Clark County: Mr. Brenner stated that they had a meeting on June 27th that was well attended and there were no grants or anything that had to be dealt with. Their planning subcommittee is working on updating their hazmat plan and also putting in an element of radiation response. They also did some Ammonia Safety Institute training, and he described what they did, excellent program, and indicated that they will be doing it again next year, March 27th and 28th of 2018. They'll also be at FireShowsReno this year doing a 4-hour or an 8-hour-type information program. Some folks stood up and talked about upcoming training activity, that NV Energy is having an open house at their Harry Alan power plant, that they just remodeled and opened up, and that's September 21st and 28th. And pipeline folks are having a yearly meeting scheduled for October 12th that they're partnering with. Lastly, they've put a training program together for the next couple of years at the BMI Complex, where there's a number of industrial facilities that will get on a rotation for first responders to take tours and then do an exercise. Dennis Nolan added that he'll forward to Christina for dissemination information on the Sierra Nevada Chapter of the American Society for Safety Engineers professional development program on November 8th at the Atlantis Hotel, which will be all day and primarily safety-related but also some hazmat-related topics and seminars.

Note was made that Tim Woolever with White Pine County and Patricia Brownfield with Esmeralda County joined the meeting on the phone.

White Pine County LEPC: Tim Woolever stated that it's been a challenging year. They're working through some issues regarding the new EOP that they got done by a contractor, that they thought was up to par, and working with Stephanie, and now Christina, have resubmitted, and it's back for review. Also, they did a full-blown scenario, involved fire, EMS, the hospital and the school so they could do their lockdown, shelter and place procedures and assisted them with an ICF process. They're looking forward to doing some more

exercises, looking at the radiation part of it. They did a big MERRTT class that was successful. Mr. Brenner added that they'll continued to work with Tim.

7. **NON-STATE AGENCY UPDATES (Non-Action Item)** Ms. Wilson indicated that no reports were received, and that they were supposed to have Bill Jones and John Woytak on the phone but that they didn't make it.
 - a. **U.S. Environmental Protection Agency (EPA) - Bill Jones**
 - b. **Federal Emergency Management Agency (FEMA) - John Woytak**
 - c. **U.S. Department of Homeland Security (DHS) - Rodney Lockett**

8. STATE AGENCY UPDATES

- a. **Nevada Department of Transportation (DOT):** Bill Thompson was not present. Mr. Brenner stated Bill has been working on a commodity flow study for the State of Nevada, includes all the different modes (highway, pipeline, air), and that goes with the freight plan to be submitted to USDOT, adding that Nevada is really leading the pack federally on this project, and a lot of states have reached out to Bill and Nevada as a model. He described the studies and said that we'll reach out to Bill and try to get him to our next meeting.
- b. **Nevada Division of Emergency Management (DEM):** Caleb Cage stated that it's a pleasure to be able to rejoin the Commission, which is due to what has come out of about seven months of pretty serious preparedness response and recovery operations. He talked about this year seeing an unprecedented disaster season and how Nevada has never had two presidential major disaster declarations in the same year, which were in January and February. They coordinated a response to help the communities throughout the state, and since then have been working on the recovery effort. It's anticipated that the joint field office with FEMA will be closed down in late September, October. Also, they've been involved in several preparedness efforts, specifically the spring thaw flooding throughout northern Nevada. More recently, they've been working on mosquito abatement issues and putting together a plan as the weather warms up. They just completed their Homeland Security grants process. So it's been a pretty hectic disaster year, not even including the wildfire season.
- c. **Nevada State Fire Marshal Division (SFM):** Bart Chambers stated he just got back from a three-day tour of the rurals. They're looking at a significant issue in regards to retention and looking at succession planning, interaction with our cooperators, not only with the State Fire Marshal, but also supporting SERC where we have training monies coming for firefighters statewide. He thanked Elko for their time the other day, thanked Tim for his time yesterday. He stated that it's most important to have open dialogue and communication of where we can assist with SERC. He's asked staff to start looking at certain areas to support our other agencies with DPS, for especially DEM in the event that there is a need, get up to speed for task books and look at everything in totality. He's pushing it to the next level that we have accurate communication and accountability. In regards to grants and supporting SERC, with Stephanie's absence,

we're still moving forward with grants and the class coming up in February to make sure we don't lose traction on grants coming into SERC, especially to support Christina. They're working on filling Stephanie's position as SERC Administrator, and he'll be in contact with the co-chairs in regards to the panel that will conduct interviews for that position.

- d. **Nevada Division of Environmental Protection (DEP):** Kelly Thomas stated that they've gone through 30 of the 50 facilities so far this year and should be finishing up mid October, maybe November. There's a new Ormat facility coming online near Middlegate, starting up early September. NDEP is planning to participate in National Night Out next week with Christina and a bit of the SERC contingency. They're looking forward to giving a presentation at FireShowsWest in November.
- e. **Nevada Division of Industrial Relations, OSHA Unit:** Resty Malicdem reported that since our last meeting, they've acquired a drone, accessories and software, and they'll be able to do measurements from the air, surveil, take pictures in high definition, and they expect to be online and have all the certifications in about six months. They still have to learn the legal restrictions. This will be available for those who may need it or when we need it. Eventually, they'll get one for the north as well. Mr. Brenner added that the Highway Patrol is working with the college system, university system in putting a program together to educate young people in being prepared for that, a huge opportunity. Mr. Cage added that there have been Assembly Bills allowing public agencies to operate UAVs, or drones, in the state of Nevada, which requires all of them to be registered through DPS, and the Director of Public Safety tasked that to the Division of Emergency Management.
- f. **Nevada Radiation Control Program:** Mr. Brenner noted that although Jon Bakkedahl is no longer with Radiation Control, he is still with Emergency Management and still working on the radiation element response plans. Jon Bakkedahl indicated he brought documents with him that are available. He described how the Preventative and Radiological Nuclear Detection Program is going to become a statewide and better managed program. Included first is a "left of boom" prevent portion, and he described that they partner up with NHP and sheriff's departments that have hand-held detection equipment to be able to interdict on the roadways. They coordinate with several agencies through several large events in southern and northern Nevada, doing preventative work to keep people safe. Second is a statewide CONOPS document so that we're all operating under the same procedures. Third will be a sustainment plan, which was a big concern from our rural constituents. So they've taken efforts through Chief Cage to be allowed to merge this preventative part with our response part, and they're just calling it Radiological and Nuclear Detection, dropping the P from the front of it. He spoke about the MERRTT training, Modular Emergency Radiological Response Transportation Training, that he co-teaches with DOE across the state and country, a really good program that's free to Nevada. The DEM has been the lead in the development of the PRND program, which they started in April and are looking to complete by October,, creating the single focus of both preventative and response. They working to develop it and continue it, but also looking to SERC to be the home for it so there is sustainment, and they'll be looking to put this on next quarter's agenda. Also, they deal heavily with our normal responders and fire, hazmat, CST across the

state, and ARMOR is a big asset, but they need a lot of support from SERC and its LEPCs so they can participate in the training and assist with writing grants and buying new equipment. The Lawrence Livermore Labs houses a program called the Domestic Nuclear Detection Office, DNDO, are the pushers of this and they are doing the majority of the legwork for us, so it's a good partnership. He answered questions regarding the MERRTT training and the different trainings. In Sandy, Utah, for the next two weeks, in August, DEM used a lot of their WIPP money and are sending 19 hazmat responders to take a 40-hour course, which is a great opportunity. He talked about what it would look like for this program to be housed at SERC, that the legwork of this agency would be to make sure that it's sustained over time, that the majority of the policy, procedures, and grant-writing could take place at DEM, that should someone leave DEM, that someone be selected from DEM or SERC to continue with these steps. So they would like to have management as just Radiological and Nuclear Detection, and use this Commission to help support that, and have the high-level oversight of what's going on in the state with the hazmat material. Mr. Brenner added that this is very close and dear to his heart, he's been working on this over the years, we're getting close, and this is a good start. This will be put on the agenda for the November meeting.

9. SERC COMMITTEE REPORTS (Discussion/For Possible Action only as noted below)

a. Planning and Training Subcommittee - Review of Compliance Reports following the Subcommittee's June 5, 2017 and June 10, 2017 meeting (Discussion/For Action Item)

Mr. Brenner stated that they had a May 17th meeting that they had to cancel, and they had meetings on June 5th and July 20th, that they look at the response plans for the various counties. At the June 5th meeting, they put together a package that they're required by SERC every year to submit by January 31st. At the July 20th meeting they were catching up. They looked at, and approved, White Pine County's plan that due to a void in leadership there hadn't been submitted timely.

b. Bylaws Committee (Discussion/For Action Item)

Mr. Brenner said that Stacey Giomi is the chair, and they have not met.

c. Legislative Committee & Policy Committee

Mr. Brenner stated that they have not met. They still have a couple items out there in reference to the contingency account, drafting of policy and changes to 459, that's on the back burner because the legislature was in session, that they're going to put back on the front burner and work on those for their next meeting. Mr. Nolan stated that Mark Manendo resigned his position at the legislature, so there is an opening, and he has a couple of ideas about that. Mr. Brenner added that it's good to have a representative on the Commission at the Assembly and Senate as they understand SERC and what our needs are. Mr. Chambers offered to be part of this committee.

1. Recommendation of the Draft Policy for utilization of the Contingency account for Hazardous Materials costs. (Discussion/For Possible Action)

No action was taken.

2. **Recommendation of NAC 459 changes. (Discussion/For Possible Action)**

No action was taken

d. **Funding Committee**

Mr. Brenner state that a meeting scheduled for the 15th was cancelled because they didn't have enough people, and it was rescheduled for the 23rd. And June 13th they had another meeting.

1. **Review of FY17 Hazardous Materials Emergency Preparedness (HMEP) Mid-Cycle Grant Applications Submitted by Local Emergency Planning Committees (LEPCs) and State Agencies (Discussion)**

Mr. Brenner stated that that the Douglas County grant to send eight individuals to Continuing Challenge, and the Mineral County grant for a communications system, were both approved. Stephanie Parker confirmed that this is correct. No action was taken.

2. **Review of any additional FY18 State Emergency Response Commission (SERC) Grant Applications Submitted by Local Emergency Planning Committees (LEPCs) and State Agencies (Discussion/For Possible Action)**

Mr. Brenner stated that staff has sent out information to the counties to have them put grant applications together. He added that, speaking from Clark County, they use their HMEP dollars to send 14 individuals from various disciplines to the International Hazmat Conference in Baltimore, Maryland every year, and that each county does it differently, but it has to be transportation related to hazardous materials. Ms. Parker provided input and indicated that the Humboldt County reference is just an update. No action was taken.

3. **Review of "United We Stand" Funding Opportunities (Discussion/For Possible Action)**

i. LEPCs - Churchill County, Clark County, Douglas County, Elko County, Esmeralda County, Lander County, Lander County, Lincoln County, Mineral County, Nye County, Pershing County, Storey County, and Washoe County

ii. State Agencies - Legislative Counsel Bureau Police and Supreme Court

Mr. Brenner stated that the May 23rd meeting was to discuss this grant, which is the license plate that they get dollars back to "combat terrorism" as it's written in the NRS, and they reviewed these grant applications. Susan Crowley made

a motion that we approve the Funding Committee's recommendations for grant applications. Clint Hayes seconded the motion. The motion carried unanimously.

e. FireShowsWest TM Hazardous Materials Training Track Committee (Discussion/for possible action)

Dennis Pinkerton stated that because they were out of town, he just e-mailed the brochure to Mr. Brenner today. He added that they're still looking at a few other classes but that generally it's a go. Bart Chambers added that they're trying to push this out so they don't have any last-minute holes to fill, and that review by Mr. Brenner and Mr. Cage would be greatly appreciated. No action was taken.

10. REPORT FROM SERC CO-CHAIR MR. BRENNER ON THE May 2017 NASTTPO Conference (Non-Action Item).

Mr. Brenner described this annual conference and stated that they had both Christina and Stephanie also attend this conference this year and that they were in Florida. The association works closely with PHMSA, an agency under USDOT. They had a quarterly SERC meeting while they were in Florida and that they got to participate and watch. They also work closely with their state fire marshal's office, it's impressive, and they've even put a workbook together for a technician level and for doing exercises for doing training. Folks from EPA and FEMA were there and did presentations. The Bureau of Alcohol, Tobacco and Firearms did a presentation, and one of the issues is fireworks and explosives storage. A gentleman there talked about crude oil transportation. The Louisiana State Police has a group, that they've developed an app to actually do commodity flow studies, which was interesting. The Ammonia Safety Institute put on a great program, and they were fortunate to have the two-day option. There was a gentleman there that talked about regulations and developing a training program. Both Stephanie and Christina provided input.

11. Review Application for Contingency Account Funds from Douglas County for Hazardous Materials costs incurred by East Fork Fire Protection and their Quad County cooperators (Discussion/For possible action)

Mr. Brenner stated that they have not moved forward on this but promised to put it back on the front burner. No one was present from Douglas County. No action was taken.

12. CHURCHILL COUNTY AND MINERAL COUNTY REQUEST RECONSIDERATION OF SERC OPTE GRANT APPLICATIONS (Discussion/For Possible Action).

Mr. Brenner stated that we did this grant back in April, but a couple counties didn't have everything turned in and had some issues. Ms. Wilson stated that she is working with Mineral County, and they're supposed to have their information in by today, and that Churchill County is in the process but she hasn't had an update in a couple of days from them. Mike Heidemann, from Churchill County, questioned why this is even on the agenda today; he stated that the April 13th meeting there was a question of when that grant was received and there were discrepancies between what was considered postmarked and received, and that Stacey Giomi's motion was to approved, it was seconded and passed unanimously.

Ms. Parker stated that it was contingent upon providing documentation. After discussion, Bart Chambers made a motion to move forward to approve it to support Churchill County. Ms. Cage seconded the motion. The motion carried unanimously.

13. EXECUTIVE REPORT (Discussion/For possible action)

Ms. Parker stated that she did provide the report in writing prior to her leaving the agency, but sees that it wasn't attached. Ms. Brady requested that it be put online as supporting material.

a. Budget Update

Ms. Parker reported that SERC did conduct three monitoring visits during the quarter with White Pine County and Lander County. She stated that at the last meeting everybody asked for an update on the United We Stand and reported that we actually raised \$365,000 over that amount, so there's a good cushion there. Also, she reported that we collected over \$177,000 in reporting fees in FY17, and we're expected to bring in at least \$200,000 in those same fees for FY18. There might be some reports after she left that SERC will be invoicing for. No action was taken.

b. LEPC Compliance Report

Ms. Wilson indicated that the only county still not compliant is Elko County because they got their items in late, but going forward they should be okay, and they're keeping in constant contact. No action was taken.

14. PUBLIC COMMENT (Non-Action Item)

Mr. Brenner commented that the next SERC meeting is November 8th at 10:30 at FireShowsWest in Reno, and usually we try to have everyone personally come to that meeting. Ms. Wilson commented that as she's now the only person in the SERC office, if you send something and don't get a reply within 24 hours, that she would appreciate it if you would follow up on it to make sure. There were no other comments.

15. ADJOURNMENT (Discussion/For Possible Action)

Mr. Cage made a motion to adjourn. Ms. Crowley seconded the motion. The motion passed unanimously..