

## HMEP Funding

HMEP Funding 9/30/16-9/30/19				
	Year 1*	Year 2	Year 3	
Federal Share	\$ 180,330.40	\$ 177,031.00	\$ 177,031.00	
State Share	\$ 45,083.00	\$ 44,258.00	\$ 44,258.00	
Total	\$ 225,413.40	\$ 221,288.00	\$ 221,288.00	
Grant Admin/Mgmt.	\$ 3,960.00*			

\*An activities attachment for the HMEP Year 2 and Year 3 projected activities is available in the July 27, 2017 meeting handouts. HHMEP sub-grants that ended June 30, 2017 will be finalizing reports through beginning of August. A report of expenditures on those grants will be provided at the next meeting. There were three applications submitted for Year 2 of HMEP but one application was moved to FY17 due to the timing of the activity. We also have FSW applications for November 6-9, 2017 Conference the Funding Committee is due to review those applications in August or sooner.

\*\*\*

SERC has conducted three LEPC Monitoring and Technical Guidance Workshop visits since the April SERC Meeting. Nye County, White Pine County and Lander County.

\*\*\*

**HMEP Mid-Cycles for SFY18:** There are no deadlines for mid-cycle HMEP grants however the SERC may set aside designated funds for a specific activity.

Reminder for HMEP: LEPC's may put in for the travel and/or registration fees for in-state training that meets the HMEP Guidelines as well. It does not have to be a conference and does not have to be out-of-state. It must meet the guidelines explained in the HMEP Grant Expenditure Guide which is available on the SERC website.

**\*LEPCs, Please submit FY19 Applications once they are released.** The HMEP/PHMSA program will be changing and direction will be provided at the Inaugural PHMSA Grant Conference in August. Further direction will be provided to all Nevada stakeholders after the conference.

\*\*\*

Status of RFP for Database: SERC and SFM are on track for the new contract period that will begin March 2018. SFM is overseeing this process with DPS Headquarters Contract Managers.

A follow-up on the use of CAMEO with our Hazardous Materials Database: The data contained in the annual report can be exported to Tier II Submit, which works with the CAMEO $fm$  Suite. There have been multiple requests for training with the Hazardous Materials Database and CAMEO $fm$  Suite. NDEM has agreed to assist with this coordination and the new SERC Administrator is anticipated to work with them on this.

\*\*\*

SERC Budget Items: We have two Budget Accounts. The non-legislative budget is the United We Stand License Plate Budget Account. We have received \$280,642 as of March 2017 or 3<sup>rd</sup> Qtr. Of the State Fiscal Year. On average we have received \$93k per quarter. We anticipate raising \$373,642 for FY18 UWS Grants and we have \$288,272 in grant requests leaving us with a cushion of approximately \$85,370.

There is \$339,333 in SFY17 UWS Grants. It is normal for the expenditures to be made in 3<sup>rd</sup> and 4<sup>th</sup> quarters. As of 3<sup>rd</sup> Quarter or March 2017 the total amount expended \$191,042.41. Final reports are due by August so will not know if there will be funds de-obligated. Normally there is very little de-obligated in this award. The SERC Budget handout shows the status of revenue and expenses for this budget account.

The Operations budget for SERC is funded by Highway Funds and then fees cover Category 16 for grants and then we have Category 17 for the US DOT/PHMSA HMEP grants. The spreadsheet handout provides the revenue and expense status for this budget account. HMEP funds that are not expended by July 31, 2017 will be carried-over to SFY18 through the State fiscal year-end process. The final reports are not due until July 31 and August 11, 2017. On HMEP we typically over-obligate using SERC fees for anything over our required match so that we do not send any money back. Now that we are on the 3-year continuation grants this may only be necessary in year 3 of the 3-year cycles. We are on target for expenses.

In the revenue for the SERC, we anticipated collecting \$544,070 in EPCRA 311/312 related fees this fiscal year but we have collected \$585,600. We collected \$ 177,500 in Toxic Release Inventory (TRI) reporting fees in FY17. These funds are what we use to fund SERC grants for LEPCs operations, planning, training, and equipment activities annually. We have exceeded our goal for revenue in SFY17.

SFY18 Budget for SERC did not decrease overall although some categories were decreased and some increased. The TRI reporting invoicing as of July 6, 2017 is expected to bring in approximately \$200,000 in fees.

\*\*\*

The new HMEP Accomplishment Report form is now on the SERC website. The new form seems more user-friendly but has some quirks. US DOT is working on revising again.

\*\*\*

**Compliance Reminder:** To be eligible for any SERC funds, LEPCs and State Agencies must meet the policy requirements which includes the annual compliance as stated in SERC Policy 8.1. It is the responsibility of LEPCs and State Agencies to submit the required items no later than January 31 each year. This is a federal requirement as well for all LEPCs regardless of whether you want to apply for funds through SERC.

\*\*\*

Reimbursements: Grants are between SERC and LEPCs/County Entity and reimbursements can only be made to the grantee for expenses they have incurred and paid. If that entity is not the LEPC/County Entity, the entity that signs for the grant, SERC cannot pay a third party.

.....

\*If there are items that the Commissioners would like included in the Administrators report or researched in the future, please let SERC staff know.

