

# MINUTES

## Nevada State Emergency Response Commission (SERC)

### Funding Committee Meeting

Monday February 27, 2017 –1:30pm

### Tele-Conference

Phone-in # 775-687-0999 Carson City  
# 702-486-5260 Las Vegas

### Carson City

State Emergency Response Commission  
107 Jacobsen Way, Room 51  
Carson City, NV

**Committee Members:** Richard Brenner - Chair, Susan Crowley, Stacey Giomi  
Staff: Stephanie Parker, Gwen Barrett  
Counsel: Nathan Hastings, DAG  
Guests: Patricia Brownfield

*The Committee may take action on items marked "Discussion/For Possible Action". Items may be taken out of the order presented on the agenda at the discretion of the chairperson. Items may be combined for consideration by the Committee at the discretion of the chairperson. Items may be pulled or removed from the agenda at any time.*

**1. CALL TO ORDER (Non-action Item)**

Richard Brenner called the meeting to order at 1:35pm

**2. ROLL, CONFIRM QUORUM AND INTRODUCTIONS (Non-action Item)**

Committee members and staff introduced themselves.

**3. PUBLIC COMMENT (Non-action Item)**

There was no public comment.

- 4. APPROVAL OF THE NOVEMBER 14, 2016 MEETING MINUTES - (Discussion/For Possible Action)** - The Funding Committee reviewed and discussed the minutes of the November 14, 2016 Funding Committee meeting. Mr. Giomi asked staff to review the audio of that meeting to provide the actual action taken on the two Clark County HMEP Mid-Cycle Applications in the amount of \$14,990 and \$11,870. The verbiage needs to clarify what action was taken on those items and Ms. Parker advised the balance remaining was not known at the time. Susan Crowley made a motion to pull this item from the agenda. The motion was seconded by Mr. Brenner and it passed unanimously. Staff advised they will update with accurate information based on the audio of the meeting and bring these minutes to the next meeting for review and action.

**5. REVIEW OF FY2017 HMEP MID-CYCLE GRANT APPLICATIONS BY LEPC'S AND STATE AGENCIES (for Discussion/For Possible Action)** - The Committee reviewed six (6) Mid-Cycle HMEP Applications. The following determinations and actions were taken:

Clark County application they designated as Priority 1 in the amount of \$12,637 for LNG Training April 2-4, 2017. Stacey Giomi made a motion to approve the application contingent upon SERC receiving the completed Title Page; completed LEPC Compliance form; completed Certified Assurances; and approval from US DOT/PHMSA. Susan Crowley seconded the motion and it passed unanimously.

Clark County application they designated as Priority 2 in the amount of \$12,891 for HERS Training June 17-23, 2017. Stacey Giomi made a motion to approve the application contingent upon SERC receiving the completed Title Page; completed LEPC Compliance form; completed Certified Assurances; and approval from US DOT/PHMSA. Susan Crowley seconded the motion and it passed unanimously.

Clark County application they designated as Priority 3 in the amount of \$27,624 for SERTC Training June 19-23, 2017. The Committee was unable to make a recommendation on the application due to lack of quote for the class and supporting documentation for travel expenses.

Esmeralda County application in the amount of \$ 1,644 for Ammonia Safety Day participation, March 22-23, 2017. Stacey Giomi made a motion to approve the application contingent upon SERC receiving the completed Title Page; completed LEPC Compliance form; completed Certified Assurances; and approval from US DOT/PHMSA. Susan Crowley seconded the motion and it approved unanimously.

Esmeralda County application in the amount of \$ 1,533 for Grant Management Trainings. Richard Brenner made a motion to approve the application contingent upon SERC receiving the completed Title Page; completed LEPC Compliance form; completed Certified Assurances; and approval from US DOT/PHMSA. Susan Crowley seconded the motion and it passed unanimously.

Esmeralda County application in the amount of \$ 2,144 for the Rural Preparedness Summit, June, 2017. The Committee unable to make a recommendation on the application due to no agenda or related documentation verifying it has a connection to hazardous materials and allowable for HMEP funding. Mr. Brenner offered to help Ms. Brownfield from Esmeralda County obtain the necessary information in order to re-submit.

Mr. Giomi made a comment that he would like to see the two applications that were denied due to incompleteness to be given first consideration at the next meeting if they re-submit with the appropriate supporting documentation.

**6. REPORT ON GRANT CHANGE REQUESTS ALREADY APPROVED (Discussion/For Possible)**. The Executive Administrator reported there has not been any grant change requests received since the last Funding Committee meeting.

**7. PUBLIC COMMENT (Non-action Item)**

There was no public comment.

**8. ADJOURNMENT AT 2:30PM**