

MINUTES

Nevada State Emergency Response Commission (SERC)

Funding Committee Meeting

Wednesday, March 26, 2014 – 9:00 a.m.

State Emergency Response Commission
107 Jacobsen Way, Small Conference Room
Carson City, NV

Members Present

Richard Brenner, Chair*
Susan Crowley*
Stacey Giomi

Members Absent

Larry Farr
John Helmreich

Staff

Karen Pabón

Guests

Joe Curtis

*teleconferenced

1. CALL TO ORDER

Richard Brenner called the meeting to order at 9:05am.

2. INTRODUCTIONS

Members, staff and guest introduced themselves as shown above. A quorum was present.

3. PUBLIC COMMENT

Mr. Brenner called for public comment. There was none.

4. APPROVAL OF AUGUST 22, 2013 MEETING MINUTES

Susan Crowley made a motion to approve the minutes of the August 22, 2013 Funding Committee meeting. Stacey Giomi seconded the motion which was approved unanimously.

5. REVIEW OF FY 2015 SERC GRANT APPLICATIONS SUBMITTED BY LOCAL EMERGENCY PLANNING COMMITTEES (LEPCS) AND STATE AGENCIES

Karen Pabón stated the grant applications and a spreadsheet summarizing the requests and noting compliance issues and comments have been provided.

Ms. Pabón noted she did not verify the math of the application amounts and will make any corrections if needed prior to the SERC Quarterly Meeting.

Mr. Giomi requested the Committee discuss whether or not to decrease the maximum amount of grant application for next year at the next Funding Committee Meeting.

Ms. Pabón advised the Planning and Training Subcommittee met March 24, 2014 and summarized the sub-committees recommendations.

Storey – LEPC is in compliance. The LEPC is requesting \$30,000 for equipment and \$4,000 in operations.

Ms. Pabón noted there was discussion at the Planning and Training Subcommittee meeting on whether a communication questionnaire was applicable. They decided it was not since this request is not for radios.

Ms. Crowley made a motion to recommend approval of Storey LEPC's grant request. Mr. Giomi seconded the motion which was approved unanimously.

Carson City – LEPC is in compliance. The LEPC is requesting \$23,547 for equipment and \$4,000 in operations. They are missing minutes approving the grant request.

Mr. Giomi noted this request is for radios. He advised two Hazmat Inspectors do not have radios and they ran into a situation recently when there was an incident at a facility there were inspecting.

Mr. Brenner made a motion to recommend approval of Carson City LEPC's grant request with the contingency of submission of minutes, including a blanket motion to correct any mathematical errors for all applications. Ms. Crowley seconded the motion which was approved unanimously.

Churchill – LEPC is not in compliance. The LEPC is requesting \$29,845 for equipment and \$4,000 in operations. . They need "when" for objectives, submission of an updated Tier II facilities list and a quote for freight on radios which is due April 14, 2014.

The Planning and Training Subcommittee recommended approval of the application request except for the gas masks and accessories.

Mr. Giomi made a motion to recommend approval of Churchill LEPC's grant request with the exception of the gas masks and accessories, contingent on submission of full quotes, objectives to include "when" the activities will be completed and submission of an updated Tier II facilities list. Mr. Brenner seconded the motion which was approved unanimously.

Clark – LEPC is in compliance. The LEPC is requesting \$13,000 for equipment, \$17,000 for training and \$4,000 in operations. They need a second quote for training, signatures on the application and Certified Assurances and submission of minutes approving the grant application.

A discussion ensued regarding the quotes submitted. Quotes received are for \$269 less than requested.

Mr. Giomi made a motion to recommend approval of Clark LEPC's grant request less \$269 to match quotes, contingent on submission of 2nd quote for training, signatures and minutes. Ms. Crowley seconded the motion which was approved unanimously.

Mr. Giomi amended the motion to include a sole source justification for the training if applicable. Ms. Crowley seconded the motion which was approved unanimously.

Douglas – LEPC is in compliance. The LEPC is requesting \$29,998 for equipment and \$4,000 in operations, including clerical assistance. There was discussion on the “when” on objectives.

Mr. Giomi made a motion to recommend approval of Douglas LEPC's grant request as submitted. Mr. Brenner seconded the motion which was approved unanimously.

Elko – LEPC is not in compliance. The LEPC is requesting \$11,070 for equipment and \$4,000 in operations. They need plan updates of the equipment list and Tier II facilities list which are due April 14, 2014. Submission of minutes approving the grant application are also required.

Mr. Giomi made a motion to recommend approval of Elko LEPC's grant request contingent on a quote, updated equipment lists, Tier II facilities list and submission of minutes. Ms. Crowley seconded the motion which as approved unanimously.

Esmeralda – LEPC is not compliant and did not submit a grant application. They may receive the \$4,000 in operations funds. The LEPC needs to submit plan updates, an updated equipment list and Tier II facilities list and corrective actions on the exercise report which is due April 14, 2014.

Eureka – LEPC is not compliant and submitted a grant application for operations only. They need to hold four consecutive quarterly meetings and submit the minutes.

Mr. Giomi made a motion to recommend approval of Eureka LEPC's grant request contingent on meeting the requirement of four consecutive quarterly meetings and prorating the grant reward. Mr. Brenner seconded the motion which as approved unanimously.

Humboldt – LEPC is not in compliance. The LEPC is requesting \$29,857 for equipment and \$4,000 in operations. The LEPC needs plan updates of a contract list which is due April 14, 2014. Updated Bylaws, clarification of level of response and submission of minutes from February 05, 2014 meeting are also required.

The Planning and Training Subcommittee recommended approval of Humboldt LEPC's request, contingent on clarifying level of response; if operations level then no suits, boots, clan kit or epoxy putty.

A discussion ensued regarding the level of response.

Mr. Giomi made a motion to refer this grant application to the full SERC at its quarterly meeting for discussion with Humboldt staff. Mr. Brenner seconded the motion which was approved unanimously.

Lander – LEPC is in compliance. The LEPC is requesting \$26,411 for equipment and \$4,000 in operations, including clerical assistance. The LEPC needs plan updates of Tier II facilities list which is due April 14, 2014. Submission of minutes approving the grant application are also required.

Ms. Crowley made a motion to recommend approval of Lander LEPC's grant request contingent on submission of an updated Tier II facilities list and minutes. Mr. Brenner seconded the motion which was approved unanimously.

Lincoln – LEPC is in compliance. The LEPC is requesting \$29,474 for equipment and \$4,000 in operations, including clerical assistance. Complete signed Certified Assurances and submission of minutes approving the grant application are required.

Mr. Giomi made a motion to recommend approval of Lincoln LEPC's grant request contingent on Certified Assurances being signed and submission of minutes. Ms. Crowley seconded the motion which was approved unanimously.

Lyon – LEPC is in compliance. The LEPC is requesting \$29,845 for equipment and \$4,000 in operations.

Mr. Giomi made a motion to recommend approval of Lyon LEPC's grant request, as submitted. Mr. Brenner seconded the motion which was approved unanimously.

Mineral – LEPC is not in compliance. The LEPC is requesting \$29,485 for equipment and \$4,000 in operations, including clerical assistance. The LEPC needs plan updates of a contact list which is due April 14, 2014. Submission of quarterly minutes from December 19, 2013 LEPC meeting, 1st and 2nd quarterly financial reports on the 2014 SERC grant due October 30th and January 30 and submission of minutes approving the grant application are also required.

The Planning and Training Subcommittee recommended approval of the request with the exception of the sampling kit and to review the medical equipment.

A discussion ensued regarding the sampling kit and medical equipment justification.

Ms. Crowley made a motion to recommend approval of Mineral LEPC's grant request contingent on submission of an updated contact list, quarterly minutes, quarterly financial reports and minutes approving application. In addition; the LEPC must provide better justification of the hazardous materials use of the medical equipment and clarification of the funding for clerical assistance. Mr. Brenner seconded the motion which was approved unanimously.

Nye – LEPC is not in compliance. The LEPC is requesting \$26,500 for equipment and \$4,000 in operations. The LEPC needs official quotes consistent with request, justification for power package, computers and TV, plan updates of community and facility coordinators list which is due April 14, 2014.

A discussion ensued regarding the quotes and equipment requested.

Mr. Giomi made a motion to recommend approval of Nye LEPC's grant request for twenty-three cases of level A suits, not to exceed \$20,000, contingent on submission of commercial coordinators lists and not to approve remainder of request due the lack of hazardous materials justification. Mr. Brenner seconded the motion which was approved unanimously.

Pershing – LEPC is in compliance. The LEPC is requesting \$30,000 for equipment and \$4,000 in operations, including clerical assistance. The LEPC needs a current quote for fit tester and complete shipping quotes for other items. Submission of minutes approving the grant application are also required.

A discussion ensued regarding the quote dates.

Mr. Giomi made a motion to recommend approval of Pershing LEPC's grant request contingent on submission of minutes, quote for fit tester and shipping costs. Ms. Crowley seconded the motion which was approved unanimously.

Washoe – LEPC is in compliance. The Planning and Training Subcommittee recommended approval for request, contingent on review of the Bomb Squad being properly trained on the SCBA equipment.

The LEPC is requesting \$21,250 for equipment, \$8,750 for planning and \$4,000 in operations, including clerical assistance. The LEPC needs to submit of minutes from October 17, 2013 meeting.

Mr. Giomi made motion to recommend approval for Washoe LEPC's grant request contingent on submission of minutes. Mr. Brenner seconded the motion which was approved unanimously.

White Pine – LEPC is not in compliance. The LEPC is requesting \$30,000 for equipment and \$4,000 in operations. The LEPC needs current dated quote and plan updates of equipment list and Tier II facilities lists which are due April 14, 2014. Submission of minutes approving the grant application are also required.

Mr. Giomi made a motion to recommend approval for White Pine LEPC's grant request contingent on submission of quotes, Tier II facilities list and minutes. Mr. Brenner seconded the motion which was approved unanimously.

UNLV – UNLV is in compliance. UNLV is requesting \$27,390 for equipment.

Mr. Giomi made a motion to recommend approval of UNLV's allocation request and then withdrew the motion. The Planning and Training Subcommittee recommended approval of UNLV's allocation request, with the exception of the Chem Pro 100 due to their level of response.

Mr. Giomi made a motion to recommend approval of UNLV's allocation request. Mr. Brenner seconded the motion which was approved unanimously.

SERC - Mr. Giomi made a motion to recommend approval of SERC's allocations of \$20,000 for county database license; up to \$40,000 for FireShowsReno attendance as needed after use of HMEP grant; and \$40,000 to Storey LEPC for production of FireShowsReno. Ms. Crowley seconded the motion which was approved unanimously.

6. REVIEW OF U.S. DEPARTMENT OF TRANSPORTATION, HAZARDOUS MATERIALS EMERGENCY PREPAREDNESS (HMEP) MID-CYCLE GRANT ALLOCATION FOR SERC CO-CHAIR TO ATTEND THE NATIONAL ASSOCIATION OF SARA TITLE III PROGRAM OFFICIALS (NASTTPO) CONFERENCE

Ms. Pabón noted money is needed for Mr. Brenner to travel to this conference.

Mr. Giomi made a motion to recommended approval of up to \$2,500 for Mr. Brenner to attend the NASTTPO conference. Ms. Crowley seconded the motion which was approved unanimously.

7. REVIEW OF U.S. DEPARTMENT OF TRANSPORTATION, HAZARDOUS MATERIALS EMERGENCY PREPAREDNESS (HMEP) MID-CYCLE GRANT APPLICATIONS SUBMITTED BY LEPCS

Ms. Pabón noted no grant applications were submitted.

A discussion ensued regarding items to add to the federal grant application. Some requests have been received.

8. REPORT ON GRANT CHANGE REQUESTS ALREADY APPROVED

Ms. Pabón provided the grant change report. Nye LEPC requested a change on the SERC grant in the type of phones and adding a polycom to the new phone system. The net result was a decrease of \$240.

Washoe LEPC requested an extension of time to September on the HMEP grant.

Legislative Counsel Bureau Police requested a change in the United We Stand grant to change the purchase in the cameras. The grant is closed, with a net decrease of just under \$1,000.

9. PUBLIC COMMENT

Mr. Brenner called for public comment. There were none.

10. ADJOURNMENT

Ms. Crowley made a motion to adjourn the meeting. Mr. Giomi seconded the motion. The meeting was adjourned at 10:40am.