

MINUTES

Nevada State Emergency Response Commission (SERC)

Funding Committee Meeting

Tuesday, August 05, 2014 – 1:30pm

State Emergency Response Commission
107 Jacobsen Way, Small Conference Room
Carson City, NV

Members Present

Richard Brenner, Chair*
Susan Crowley*
Stacey Giomi
John Helmreich*

Members Absent

Tom Burns

Staff

Karen Pabón
Tami Beauregard
Nathan Hastings

Guests

Cathy Ludwig*

*teleconference

1. CALL TO ORDER

Richard Brenner called the meeting to order at 1:32pm.

2. INTRODUCTIONS

Members, staff and guests introduced themselves as shown above. A quorum was present.

3. PUBLIC COMMENT

Mr. Brenner called for public comment. There was none.

4. APPROVAL OF JUNE 25, 2014 MEETING MINUTES

Stacey Giomi made a motion to approve the minutes of the June 25, 2014 Funding Committee meeting. John Helmreich seconded the motion which was approved unanimously.

5. REVIEW THE FUNDING FOR SERC GRANT AWARDS FOR THE FIRESHOWSRENO (FSR) CONFERENCE

Karen Pabón noted there is \$123,354 in FSR grant requests and an additional request from Pershing LEPC of \$3,649. Ms. Pabón stated there had been enough revenue to cover these grant requests until Clark LEPC advised an additional \$11,000 will be requested from the 2014 grant leaving a deficit of \$1,669.35, if only the FSR grant applications are approved. Ms. Pabón noted \$40,000 is from SERC fees already

approved and \$15,000 is from Federal Emergency Management Agency (FEMA) per John Woytek. Ms. Pabón also noted Clark LEPC has until August 14, 2014 to submit the final financial report.

Ms. Pabón noted this item was added to the agenda to ask if this Committee would request from the SERC additional revenue to send all requested attendees to the conference. Ms. Pabón also noted some final reports were received from LEPCs bringing the deficit to \$1,669 instead of almost \$50,000.

Ms. Pabón asked if this Committee wanted to make a recommendation to approve SERC fee money which will require a special SERC meeting or deal with the deficit within the FSR grant applications. Mr. Brenner stated he would like to address the deficit within the FSR grant applications. Susan Crowley, Mr. Giomi and Mr. Helmreich all agreed.

6. HAZARDOUS MATERIALS EMERGENCY PREPAREDNESS (HMEP) MID-CYCLE GRANT APPLICATIONS FOR FIRESHOWSRENO (FSR) CONFERENCE

Ms. Pabón noted the grant applications and spreadsheet have been provided.

Ms. Pabón stated the grant applications are straight forward and are only for FSR. Ms. Pabón also stated the spreadsheet notes how many attendees are requested, any contingencies, staff comments and reductions due to mathematical errors. Ms. Pabón noted the US Department of Transportation (USDOT) has decided the requests can come out of the training or planning category, however the grant application submitted to the USDOT was under training. Ms. Pabón noted this information was not conveyed to the LEPC's, so all applications will need to be awarded under training.

Ms. Pabón stated the final 2014 financial reports are due August 14, 2014 for both SERC and UWS grants.

Mr. Helmreich asked if there was anything out of line in these requests.

Ms. Pabón noted nothing was out of line however University of Nevada, Las Vegas did not have much information regarding hazardous materials in the request and White Pine LEPC did not complete the budget narrative but included detailed attachments on how the total requested amount was reached. Mr. Giomi stated all the applications seemed straight forward.

The Committee considered each application individually:

Washoe – LEPC is in compliance. The LEPC is requesting \$5,850 for thirty attendees.

Cathy Ludwig stated the Washoe LEPC is requesting thirty attendees for registration only, as the conference is in Reno for a total of \$5,850.

Mr. Giomi made a motion to approve Washoe LEPC's grant application as submitted contingent on submission of minutes approving the grant application.

Ms. Ludwig noted the LEPC will meet this month and will forward the minutes as soon as completed.

Mr. Helmreich seconded the motion which was approved unanimously.

Clark – LEPC is not in compliance. The LEPC is requesting \$29,611 for thirty attendees.

A discussion ensued regarding the \$1,669.35 deficit.

Mr. Helmreich asked what the \$11,000 is for. Ms. Pabón noted Clark LEPC has a 2014 HMEP grant which expired June 30, 2014. The LEPC submitted a report for the period ending June 30, 2014. Ms. Pabón advised the LEPC of de-obligation of the remaining amount of approximately \$15,000. The LEPC just advised they found \$11,000 additional reimbursement requests for this grant.

The Committee agreed to reduce Clark LEPC's award by \$1,669.35.

Mr. Giomi made a motion to approve Clark LEPC's grant application as submitted with a reduction of \$1,669.35 to \$27,941.65 and contingent on submission of County Commission signature on application and certified assurances, minutes approving the grant application, minutes from May 29, 2014 meeting, third quarter financial report on 2014 SERC grant and affidavit of publication. Ms. Crowley seconded the motion which was approved unanimously.

Douglas – LEPC is in compliance. The LEPC is requesting \$7,990 for nineteen attendees.

Mr. Helmreich made a motion to approve Douglas LEPC's grant application as submitted with a reduction to \$7,889 due to correction of mileage amount allowed and contingent on submission of minutes approving the grant application. Mr. Giomi seconded the motion which was approved unanimously.

Elko – LEPC is in compliance. The LEPC is requesting \$7,715 for ten attendees.

Mr. Brenner made a motion to approve Elko LEPC's grant application as submitted. Mr. Helmreich seconded the motion which was approved unanimously.

Eureka – LEPC is not in compliance. The LEPC is requesting \$1,760 for two attendees.

Mr. Brenner asked if the LEPC is aware of the minutes needed to bring the LEPC in compliance. Ms. Pabón noted the LEPC is aware.

Mr. Giomi made a motion to approve Eureka LEPC's grant application as submitted contingent on submission of minutes from four consecutive quarterly meetings. Ms. Crowley seconded the motion which was approved unanimously.

Lander – LEPC is in compliance. The LEPC is requesting \$2,437 for four attendees.

Ms. Pabón noted the award needs to come out of training.

Mr. Giomi made a motion to approve Lander LEPC's grant application as submitted from the training category and contingent on minutes approving the grant application and fourth quarter financial report on 2014 SERC grant if noted contingencies are not received by August 14, 2014. Mr. Brenner seconded the motion which was approved unanimously.

Lyon – LEPC is not in compliance. The LEPC is requesting \$1,155 for five attendees.

Ms. Pabón noted the LEPC is aware of the minutes needed to bring the LEPC in compliance.

Mr. Brenner made a motion to approve Lyon LEPC's grant application as submitted from the training category and contingent on minutes from four consecutive quarterly meetings. Mr. Helmreich seconded the motion which was approved unanimously.

Mineral – LEPC is in compliance. The LEPC is requesting \$9,143 for fourteen attendees.

Mr. Giomi made a motion to approve Mineral LEPC's grant application as submitted with a reduction to \$9,134 due to mathematical errors, from the training category and contingent on submission of minutes approving the grant application, minutes from April 10, 2014 meeting and fourth quarter financial report on 2014 SERC grant if noted contingencies are not received by August 14, 2014. Ms. Crowley seconded the motion which was approved unanimously.

Nye – LEPC is in compliance. The LEPC is requesting \$23,576 for twenty-six attendees.

Mr. Brenner made a motion to approve Nye LEPC's grant application as submitted with a reduction to \$23,542 due to correction of mileage amount allowed and from the training category. Mr. Helmreich seconded the motion which was approved unanimously.

Pershing – LEPC is in compliance. The LEPC is requesting \$6,714 for ten attendees.

Mr. Brenner made a motion to approve Pershing LEPC's grant application as submitted. Ms. Crowley seconded the motion which was approved unanimously.

Storey – LEPC is in compliance. The LEPC is requesting \$2,925 for fifteen attendees.

Ms. Crowley made a motion to approve Storey LEPC's grant application as submitted from the training category. Mr. Giomi seconded the motion which was approved unanimously.

White Pine – LEPC is in compliance. The LEPC is requesting \$20,399 for twenty-one attendees.

Ms. Pabón noted the LEPC did not fill out the budget narrative but included detailed attachments showing how the total requested amount was reached.

Mr. Giomi made a motion to approve White Pine LEPC's grant application as submitted contingent on submission of minutes approving the grant application. Mr. Helmreich seconded the motion which was approved unanimously.

UNLV – UNLV is in compliance. UNLV is requesting \$4,169 for four attendees.

Mr. Giomi made a motion to approve UNLV's allocation as submitted. Mr. Helmreich seconded the motion which was approved unanimously.

7. HAZARDOUS MATERIALS EMERGENCY PREPAREDNESS (HMEP) MID-CYCLE GRANT APPLICATIONS

Pershing – LEPC is in compliance. The LEPC is requesting \$3,649 for training.

Mr. Brenner asked if this training is for ICS training and stated there is not enough money for this application. Ms. Pabón agreed.

Mr. Giomi asked if the grant application could be approved contingent on additional FEMA money. Ms. Pabón stated the application can be approved contingent on additional HMEP revenue becoming available with no caveat on FEMA. Ms. Pabón stated Clark LEPC may not request all \$11,000 in the final reimbursement and there are two awards pending for Continuing Challenge which will occur in September.

Mr. Giomi made a motion to reject Pershing LEPC's grant application due to lack of revenue. Mr. Brenner seconded the motion.

A discussion ensued regarding how many attendees are going, if this training is eligible through HMEP and the actual dates of the training.

Mr. Giomi made a motion to withdrawal his previous motion rejecting this application. Mr. Helmreich seconded the motion.

Mr. Giomi made a motion to approve Pershing LEPC's grant application as submitted contingent on additional HMEP revenue becoming available. Mr. Helmreich seconded the motion contingent on the number of attendees being clarified. Ms. Pabón also noted the date of the conference will also be taken into consideration if funding becomes available.

A vote was taken and the motion was approved unanimously.

8. PUBLIC COMMENT

Mr. Brenner called for public comment.

Ms. Pabón noted the next Funding Committee Meeting is on September 24, 2014 to review the new year HMEP grant applications. Mr. Brenner asked when the applications are due. Ms. Pabón stated the due date is August 29, 2014.

9. ADJOURNMENT

Ms. Crowley made a motion to adjourn the meeting. Mr. Helmreich seconded the motion. The meeting was adjourned at 2:15pm.