

# AGENDA

## Nevada State Emergency Response Commission (SERC)

### Joint Meeting between Policy Committee and Legislative Committee

#### Videoconference

Monday, August 24, 2015 – 1:00pm

#### Carson City

NV Department of Transportation  
Room 112  
1301 Old Hot Springs Road  
Carson City, NV

#### Las Vegas

NV Department of Transportation  
Building A Conference Room  
123 East Washington Avenue  
Las Vegas, NV

#### Elko

NV Department of Transportation  
Training Room  
1951 Idaho Street  
Elko, NV

**Policy Committee Members:** Peter Mulvihill – Chair, Susan Crowley, Paul Enos, Matthew Griego and Jim Reagan

**Legislative Committee Members:** Jim Reagan – Chair, Susan Crowley, Paul Enos and Stacey Giomi

*The Committee may take action on items marked "Discussion/For Possible Action". Items may be taken out of the order presented on the agenda at the discretion of the chairperson. Items may be combined for consideration by the Committee at the discretion of the chairperson. Items may be pulled or removed from the agenda at any time.*

1. **CALL TO ORDER (Non-action Item)**
2. **INTRODUCTIONS (Non-action Item)**
3. **PUBLIC COMMENT (Non-action Item)** – No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken. Public comments are limited to three minutes unless the Committee elects to extend the comments for purposes of further discussion. Comments will not be restricted based on viewpoint.
4. **APPROVAL OF THE POLICY COMMITTEE DECEMBER 19, 2014 MINUTES (Discussion/For Possible Action)** The Policy Committee will review and approve or deny the minutes of the December 19, 2014 Policy Committee meeting, with or without amendments.
5. **APPROVAL OF THE LEGISLATIVE COMMITTEE DECEMBER 19, 2014 MINUTES (Discussion/For Possible Action)** The Legislative Committee will review and approve or deny the minutes of the December 19, 2014 Legislative Committee meeting, with or without amendments.

6. **REVIEW ALL SERC POLICIES (1.2 – 8.14) WITH REGARDS TO THE TITLE OF THE ‘GRANT AND PROJECT ANALYST SUPERVISOR’ CHANGING FROM EXECUTIVE DIRECTOR TO EXECUTIVE ADMINISTRATOR (Discussion/For Possible Action)** – This item addresses all SERC policies with the Executive Director title noted and changing the title from Executive Director to Executive Administrator. Possible action is for the Committee to make recommendations of changes to the SERC.
7. **REVIEW OF SERC POLICY 8.1 (Discussion/For Possible Action)** – This item addresses SERC policy regarding Hazardous Materials Response Plan and Exercise. Possible action is for the Committee to make recommendations of changes to the SERC. Prior to the full SERC vote, staff will notify the Commissioners of any resultant impacts on other policies stemming from a potential change to SERC Policy 8.1.
8. **REVIEW OF SERC POLICY 8.2 (Discussion/For Possible Action)** – This item addresses SERC policy regarding Grant Applications and Awards. Possible action is for the Committee to make recommendations of changes to the SERC. Prior to the full SERC vote, staff will notify the Commissioners of any resultant impacts on other policies stemming from a potential change to SERC Policy 8.2.
9. **REVIEW OF SERC POLICY 8.2a (Discussion/For Possible Action)** – This item addresses SERC policy regarding License Plate Funding Grant Applications and Awards. Possible action is for the Committee to make recommendations of changes to the SERC. Prior to the full SERC vote, staff will notify the Commissioners of any resultant impacts on other policies stemming from a potential change to SERC Policy 8.2a.
10. **REVIEW OF SERC POLICY 8.3 (Discussion/For Possible Action)** – This item addresses SERC policy regarding Certified Assurances and Compliance Certification. Possible action is for the Committee to make recommendations of changes to the SERC. Prior to the full SERC vote, staff will notify the Commissioners of any resultant impacts on other policies stemming from a potential change to SERC Policy 8.3.
11. **REVIEW OF SERC POLICY 8.5 (Discussion/For Possible Action)** – This item addresses SERC policy regarding Funding of Grants. Possible action is for the Committee to make recommendations of changes to the SERC. Prior to the full SERC vote, staff will notify the Commissioners of any resultant impacts on other policies stemming from a potential change to SERC Policy 8.5.

12. **REVIEW OF SERC POLICY 8.8 (Discussion/For Possible Action)** – This item addresses SERC policy regarding Sub-recipient Program Monitoring and Financial Audits. Possible action is for the Committee to make recommendations of changes to the SERC. Prior to the full SERC vote, staff will notify the Commissioners of any resultant impacts on other policies stemming from a potential change to SERC Policy 8.8.
  
13. **REVIEW OF SERC POLICY 8.10 (Discussion/For Possible Action)** – This item addresses SERC policy regarding Federal Grant Administration. Possible action is for the Committee to make recommendations of changes to the SERC. Prior to the full SERC vote, staff will notify the Commissioners of any resultant impacts on other policies stemming from a potential change to SERC Policy 8.10.
  
14. **REVIEW OF SERC POLICY 8.12 (Discussion/For Possible Action)** – This item addresses SERC policy regarding Appeal Process. Possible action is for the Committee to make recommendations of changes to the SERC. Prior to the full SERC vote, staff will notify the Commissioners of any resultant impacts on other policies stemming from a potential change to SERC Policy 8.12.
  
15. **REVIEW OF SERC POLICY 8.13 (Discussion/For Possible Action)** – This item addresses SERC policy regarding Requirement of Original Signatures, Use of Faxed/E-Mailed Documents. Possible action is for the Committee to make recommendations of changes to the SERC. Prior to the full SERC vote, staff will notify the Commissioners of any resultant impacts on other policies stemming from a potential change to SERC Policy 8.13.
  
16. **REVIEW OF SERC POLICY 8.14 (Discussion/For Possible Action)** – This item addresses SERC policy regarding SERC and LEPC Release of EPCRA Information. Possible action is for the Committee to make recommendations of changes to the SERC. Prior to the full SERC vote, staff will notify the Commissioners of any resultant impacts on other policies stemming from a potential change to SERC Policy 8.14.
  
17. **REVIEW REQUEST FROM THE PLANNING AND TRAINING SUBCOMMITTEE TO ADD ADDITIONAL REQUIRED ITEMS TO THE NRT-1A CHECKLIST (Discussion/For Possible Action)** – This item addresses the Planning and Training Subcommittee’s request to add additional required items to the NRT-1A checklist. Possible action is for the Committee to make recommendations of changes to the SERC.

**18. REVIEW PROCEDURES TO AMEND THE CHAPTER 459 NEVADA ADMINISTRATIVE CODES (NACS) (Discussion/For Possible Action)** – The Committee will be given the procedures to amend NACs. Possible action is for the Committee to recommend a schedule of activities to address modifications.

**19. PUBLIC COMMENT (Non-action Item)** – No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken. Public comments are limited to three minutes unless the Committee elects to extend the comments for purposes of further discussion. Comments will not be restricted based on viewpoint.

**20. ADJOURNMENT (Discussion/For Possible Action)**

This is a public meeting. In conformance with the Nevada Public Meeting Law, I, Tami Beauregard, posted or caused the posting of this agenda on or before August 19, 2015, 9:00 a.m. at the following locations.

Tami Beauregard is the designated contact person for all agendas and questions; she may be reached at 775-684-7511.

*State Emergency Response Commission – 107 Jacobsen Way – Carson City*  
*Carson City Library – 900 N. Rook Street – Carson City*  
*Clark County Library – 833 Las Vegas Boulevard – Las Vegas*  
*Grant Sawyer Building – 555 E. Washington Street – Las Vegas*  
*NV Department of Transportation – 1301 Old Hot Springs Road – Carson City*  
*NV Department of Transportation – 123 East Washington Avenue – Las Vegas*  
*NV Department of Transportation – 1951 Idaho Street - Elko*  
*SERC web site – <http://serc.nv.gov>*  
*Nevada Public Notice Website – <https://notice.nv.gov>*

We are pleased to make reasonable accommodations for members of the public who are disabled. If special arrangements are necessary, please notify the Commission at (775) 684-7511. Twenty-four hour advance notice is requested.