

AGENDA

Nevada State Emergency Response Commission (SERC)

Fourth Quarter Meeting

Wednesday, October 07, 2015 – 1:00pm

Reno-Sparks Convention Center
4590 South Virginia Street / Room D10
Reno, NV

Call-In Information

Carson City/Reno Area (775) 687-0999 Las Vegas Area (702) 486-5260
Participant's Collaboration Code: 20502

The SERC may take action on items marked "Discussion/For Possible Action". Items may be taken out of the order presented on the agenda at the discretion of the co-chairs. Items may be combined for consideration by the Commission at the discretion of the co-chairs. Items may be pulled or removed from the agenda at any time.

1. **CALL TO ORDER (Non-action Item)**
2. **ROLL CALL AND INTRODUCTIONS (Non-action Item)**
3. **PUBLIC COMMENT (Non-action Item)** – No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken. Public comments are limited to three minutes unless the Commission elects to extend the comments for purposes of further discussion. Comments will not be restricted based on viewpoint.
4. **APPROVAL OF AUGUST 14, 2015 MEETING MINUTES (Discussion/For Possible Action)** – The SERC will review and approve or deny the August 14, 2015 SERC quarterly meeting minutes, with or without amendments.
5. **LOCAL EMERGENCY PLANNING COMMITTEE (LEPC) UPDATES (Non-action Item)** – This item addresses updated reports on LEPC activities occurring since the last SERC quarterly meeting and any future activities.

6. **NON STATE AGENCY UPDATE (Non-action Item)** – This item addresses an updated report on the agencies listed below regarding activities occurring since the last SERC quarterly meeting and any future activities.
 - a. U.S. Environmental Protection Agency (EPA)
 - b. Federal Emergency Management Agency (FEMA)
7. **STATE AGENCY UPDATE (Non-action Item)** – This item addresses an updated report on the agencies listed below regarding activities occurring since the last SERC quarterly meeting and any future activities.
 - a. Nevada Division of Emergency Management (NDEM)
 - b. Nevada State Fire Marshal Division (SFM)
 - c. Nevada Division of Environmental Protection (NDEP)
 - d. Nevada Division of Industrial Relations, OSHA Unit
8. **STATE BUDGET AND RESOURCE PROCESS OVERVIEW (Non-action Item)**
– Jim Dibasilio, Budget Analyst with the Department of Public Safety (DPS) assigned to the SERC will provide an overview of the SERC Reserve Fund.
9. **SERC COMMITTEE REPORTS (Discussion/For Possible Action)** – This item addresses an updated report from the Committees listed below regarding activities occurring since the last SERC quarterly meeting and any future activities.
 - a. Legislative Committee & Policy Committee
 - I. **Review all SERC Policies (1.2 – 8.14) with Regards to the Title of the ‘Grant and Project Analyst Supervisor’ Changing from Executive Director to Executive Administrator (Discussion/For Possible Action)** – The SERC will review the Policy Committee’s recommendations to change Executive Director to Executive Administrator. The SERC may decide to approve the Policy Committee’s recommendation with or without amendments.
 - II. **Review Request from the Planning and Training Subcommittee to add Additional Required Items to the NRT-1A Checklist (Discussion/For Possible Action)** – The SERC will review the Policy Committee’s recommendation to not make the Checklist a requirement. The SERC may decide to approve the Policy Committee’s recommendation with or without amendments.

- III. **Update on SERC Nevada Administrative Code (NAC) Changes (Non-Action Item)** – This item addresses an updated report on NAC change procedures approved by the Policy and Legislative Committees.

- b. Funding Committee – This item addresses an updated report from the Funding Committee regarding activities occurring since the last SERC quarterly meeting and any future activities.
 - I. **Review SERC Travel Funds in Both FY2016 and FY2017 for Commissioners and Staff (Discussion/For Possible Action)** – The SERC staff will review the legislatively approved budget for travel funds in FY2016 and FY2017. The SERC may discuss the number of face-to-face meetings to be held and the LEPC's staff will need to visit. The staff will report to the Commission on the remaining available funding in FY 2016. Possible action may be for the SERC to approve funding for Commissioners and staff to travel in FY2016 and FY2017.

 - II. **Review of Hazardous Materials Emergency Preparedness (HMEP) Grant Applications Submitted by Local Emergency Planning Committees (LEPCs) and State Agencies (Discussion/For Possible Action)** – The SERC will review the grant applications and the Funding Committee's recommendations. The SERC may approve, partially approve, approve with contingencies or deny applications submitted by the following LEPC's and state agencies: Carson City, Clark, Elko, Humboldt, Mineral and White Pine.

 - III. **Review of U.S. Department of Transportation, Hazardous Materials Emergency Preparedness (HMEP) Allocation for SERC Co-Chair and Staff to attend the Spring 2016 National Association of SARA Title III Program Officials (NASTTPO) Training Conference (Discussion/For Possible Action)** – The SERC will review the Funding Committee's recommendation to send the SERC Co-Chair and Staff to NASTTPO. The SERC may decide to approve the Funding Committee's recommendation with or without amendments.

- c. Bylaws Committee

- d. FireShowsWest Hazardous Materials Training Track Committee

- 10. EXECUTIVE REPORT (Non-action Item)** – The following items may be addressed under this report:
- a. Budget update – Report on Budget activities occurring since the last SERC quarterly meeting and any future activities.
 - b. LEPC compliance report – Report on LEPC compliance issues occurring since the last SERC quarterly meeting and any future activities.
- 11. PUBLIC COMMENT (Non-action Item)** – No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken. Public comments are limited to three minutes unless the Commission elects to extend the comments for purposes of further discussion. Comments will not be restricted based on viewpoint.
- 12. ADJOURNMENT (Discussion/For Possible Action)**

This is a public meeting. In conformance with the Nevada Public Meeting Law, I, Tami Beauregard, posted or caused the posting of this agenda on or before October 2, 2015, 9:00 a.m. at the following locations.

Tami Beauregard is the designated contact person for all agendas and questions; she may be reached at 775-684-7511.

*State Emergency Response Commission – 107 Jacobsen Way – Carson City
Carson City Public Library – 900 N. Roop Street – Carson City
Clark County Public Library – 833 Las Vegas Boulevard – Las Vegas
Grant Sawyer Building – 555 E. Washington Street – Las Vegas
Reno-Sparks Convention Center – 4590 South Virginia Street - Reno
SERC web site – <http://serc.nv.gov>
Nevada Public Notice Website – <https://notice.nv.gov>*

We are pleased to make reasonable accommodations for members of the public who are disabled. If special arrangements are necessary, please notify the Commission at (775) 684-7511. Twenty-four hour advance notice is requested.