

# AGENDA

## Nevada State Emergency Response Commission (SERC)

### Planning and Training Subcommittee Meeting

Wednesday, April 20, 2016 – 3:00pm

#### VIDEOCONFERENCE

##### Carson City

NV Department of Transportation  
1301 Old Hot Springs Road  
Room 112

##### Las Vegas

NV Department of Transportation  
123 East Washington Avenue  
Conference Room – A

##### ELKO

NV Department of Transportation  
Conference Room  
1951 Idaho Street

Subcommittee Members: Carolyn Levering-Chair, Aaron Kenneston, Cherie Nevin, Patty Polish, Robert Fash and Brett Waters  
Richard Brenner-Ex-Officio

*The Subcommittee may take action on items marked "Discussion/For Possible Action". Items may be taken out of the order presented on the agenda at the discretion of the chairperson. Items may be combined for consideration by the Subcommittee at the discretion of the chairperson. Items may be pulled or removed from the agenda at any time.*

1. **CALL TO ORDER (Non-action Item)**
2. **ROLL CALL, CONFIRM QUORUM, AND INTRODUCTIONS (Non-action Item)**
3. **PUBLIC COMMENT (Non-action Item)** – No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken. Public comments are limited to three minutes unless the Committee elects to extend the comments for purposes of further discussion. Comments will not be restricted based on viewpoint.
4. **APPROVAL OF FEBRUARY 18, 2016 MEETING MINUTES (Discussion/For Possible Action)** – The Subcommittee will review and approve, with or without changes the February 18, 2016 Planning and Training Subcommittee meeting minutes.
5. **APPROVAL OF MARCH 16, 2016 MEETING MINUTES (Discussion/For Possible Action)** – The Subcommittee will review and approve, with or without changes the March 16, 2016 Planning and Training Subcommittee meeting minutes.
6. **VOTE ON LEPC LEVEL OF RESPONSE QUESTIONNAIRES AND HAZARDOUS MATERIALS PLANS AND EXERCISES REQUESTED IN THE FEBRUARY 18, 2016 PLANNING AND TRAINING SUB-COMMITTEE MEETING OR REQUIRING RESPONSES ON NOTICE OF DEFICIENCIES (Discussion/For Possible Action)** – The Planning and Training Sub-Committee will review and vote on the responses to deficiencies and missing items related to the Levels of Response Questionnaires, Hazardous Materials Plans and exercises submitted for review at the February 18, 2016 meeting. Possible actions may

include approve, approve with recommendations or issue notification of deficiencies for the following:

**Storey County:** Level of Response submission was received with the original packet but was not available for review at the meeting. The Level of Response was shared with the Sub-Committee. Aaron Kenneston had made a motion to approve the NRT-1A, the Hazardous Materials Plan and then upon review the Level of Response Form and Robert Fash seconded the motion. It passed unanimously at the February 18, 2016 meeting. (Technician Level)

**Esmeralda County:** The Hazardous Materials Plan was approved with the exception and contingency of receiving the updated equipment list. Staff requested this information with a deadline of April 15, 2016. (Awareness Level)

**Esmeralda County:** The exercise was submitted on an outdated form and did not include a required narrative providing a description to include a correlation on how the plan was implemented. Staff requested this information with a deadline of April 15, 2016. (Awareness Level)

**Lander County:** The exercise did not include the required narrative providing a description to include a correlation on how the plan was implemented. Staff requested this information with a deadline of April 18, 2016. (Awareness Level)

**Nye County:** The Planning & Training Sub-Committee determined the submission for the exercise for the real life event on 10/18-19/16 was deficient in its narrative and did not provide an adequate description to include a correlation on how the plan was implemented. Staff requested this information with a deadline of April 15, 2016. (Technician Level)

**White Pine County:** Although the NRT-1A acknowledged there were no changes in section BP that was submitted to SERC prior to the annual requirement, the Sub-Committee approved the Hazardous Materials Plan contingent to SERC staff making it available. Staff submitted to the Planning & Training Sub-Committee after the February 18, 2016 meeting for review. (Operations Level)

**Nevada State Fire Marshal:** The Level of Response was missing from the package. Staff submitted to the Planning & Training Sub-Committee after the February 18, 2016 meeting for review. (Operations Level)

**Nevada State Fire Marshal:** The Planning & Training Sub-Committee deemed the Hazardous Materials Plan deficient due to the response on the NRT-1A for the Tier II Facility Information not being sufficient; the answer to Question #3 on the NRT-1A not adequate related to the level of accountability; the answer to Question #6 on the NRT-1A not adequate related to the equipment list; the answer to Question #8 on the NRT-1A related to training program was not adequate; and the answer to Question #9 on the NRT-1A related to exercising hazmat scenarios not being specific enough. The response was provided to the Planning & Training Sub-Committee for review.

**Nevada Division of Public & Behavioral Health:** The Sub-Committee refused to review the plan submitted because the NRT-1A was not submitted. Staff requested this information with a deadline of April 15, 2016. (Awareness Level)

**Legislative Counsel Bureau Police:** The Planning & Training Sub-Committee deemed the plan deficient due to a Training and Exercising Schedule/Plan missing from the Plan. It was in the front pocket of the Folder LCB provided in the initial packet. Staff submitted to the Planning & Training Sub-Committee after the February 18, 2016 meeting for review. (Awareness Level)

- 7. REVIEW OF EXERCISE/INCIDENT REPORTS SUBMITTED BY LOCAL EMERGENCY PLANNING COMMITTEES (LEPCS) AND STATE AGENCIES (Discussion/For Possible Action)** – The Subcommittee will review exercise/incident reports submitted after the February 18, 2016 Planning and Training Sub-Committee meeting. Possible action may be to approve, approve with recommendations or issue notification of deficiencies for LEPCs and State Agencies to include, but not limited to: Elko County (Technician) and UNLV (Awareness)
- 8. REVIEW OF LEVEL OF RESPONSE QUESTIONNAIRES AND UPDATES TO HAZARDOUS MATERIALS EMERGENCY RESPONSE PLANS SUBMITTED BY LEPCS AND STATE AGENCIES (Discussion/For Possible Action)** – The Planning and Training Sub-Committee will review for compliance, Level of Response Questionnaires and Updated Hazardous Materials Plans submitted after the February 18, 2016 Planning and Training Sub-Committee meeting . Possible action may include approve, approve with recommendations or issue a notification of deficiencies on non-compliant Level of Response Questionnaires and plans for LEPCs and State Agencies to include, but not limited to: UNLV
- 9. REVIEW OF FY 2017 SERC GRANT APPLICATIONS SUBMITTED BY LOCAL EMERGENCY PLANNING COMMITTEES (LEPCs) AND STATE AGENCIES (Discussion/For Possible Action)** – The Planning and Training Sub-Committee will review and discuss grant applications to ensure grant requests are appropriate to the declared level of response, and make recommendations to the Funding Committee for, but not limited to, Carson City, Churchill County, Clark County, Douglas County, Elko County, Eureka County, Humboldt County, Lincoln County, Lyon County, Mineral County, Nye County, Pershing County, Storey County, Washoe County, White Pine County, State Fire Marshal, and DPBH. Possible action may include recommend to approve, approve with recommendations or disapprove.
- 10. PUBLIC COMMENT (Non-action Item)** – No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken. Public comments are limited to three minutes unless the Committee elects to extend the comments for purposes of further discussion. Comments will not be restricted based on viewpoint.

## 11. ADJOURNMENT (Discussion/For Possible Action)

This is a public meeting. In conformance with the Nevada Public Meeting Law, I, Denise Uber, posted or caused the posting of this agenda on or before April 8, 2016, 9:00 a.m. at the following locations.

Pursuant to NRS 241.020(2)(c), a copy of supporting materials for the meeting may be obtained by contacting Denise Uber, Commission Coordinator, State Emergency Response Commission at (775) 684-7511, 107 Jacobsen Way, Carson City, NV 89711 or [duber@dps.state.nv.us](mailto:duber@dps.state.nv.us).

*State Emergency Response Commission – 107 Jacobsen Way – Carson City*  
*Carson City Public Library – 900 North Roop Street – Carson City*  
*Clark County Public Library – 833 Las Vegas Boulevard – Las Vegas*  
*Grant Sawyer Building – 555 East Washington Street – Las Vegas*  
*NV Department of Transportation – 1301 Old Hot Springs Road – Carson City*  
*NV Department of Transportation – 123 East Washington Avenue – Las Vegas*  
*NV Department of Transportation -1951 Idaho Street Elko, NV*  
*SERC web site – <http://serc.nv.gov>*  
*Nevada Public Notice Website – <https://notice.nv.gov>*

We are pleased to make reasonable accommodations for members of the public who are disabled. If special arrangements are necessary, please notify the Commission at (775) 684-7511. Twenty-four hour advance notice is requested.