

AGENDA

Nevada State Emergency Response Commission (SERC)

First Quarter Meeting

Thursday, January 14, 2016 – 9:00am

Videoconference

Reno

NV Department of Transportation
Training Conference Room
310 Galletti Way
Reno, NV

Las Vegas

NV Department of Transportation
Building A Conference Room
123 East Washington Avenue
Las Vegas, NV

Elko

NV Department of Transportation
Main Conference Room
1951 Idaho Street
Elko, NV

The SERC may take action on items marked "Discussion/For Possible Action". Items may be taken out of the order presented on the agenda at the discretion of the co-chairs. Items may be combined for consideration by the Commission at the discretion of the co-chairs. Items may be pulled or removed from the agenda at any time.

1. **CALL TO ORDER (Non-Action Item)**
2. **ROLL CALL AND INTRODUCTIONS (Non-Action Item)**
3. **PUBLIC COMMENT (Non-Action Item)** – No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken. Public comments are limited to three minutes unless the Commission elects to extend the comments for purposes of further discussion. Comments will not be restricted based on viewpoint.
4. **INTRODUCTION OF NEW COMMISSION MEMBERS (Non-Action Item)**
5. **APPROVAL OF OCTOBER 07, 2015 MEETING MINUTES (Discussion/For Possible Action)** – The SERC will review and may approve, with or without amendments, the October 07, 2015, SERC Quarterly meeting minutes.
6. **LOCAL EMERGENCY PLANNING COMMITTEE (LEPC) UPDATES (Non-Action Item)** – This item addresses updated reports on LEPC activities occurring since the last SERC quarterly meeting and any future activities.

7. **NON STATE AGENCY UPDATE (Non-Action Item)** – This item addresses an updated report on the agencies listed below regarding activities occurring since the last SERC quarterly meeting and any future activities.
 - a. U.S. Environmental Protection Agency (EPA)
 - b. Federal Emergency Management Agency (FEMA)

8. **STATE AGENCY UPDATE (Non-Action Item)** – This item addresses an updated report on the agencies listed below regarding activities occurring since the last SERC quarterly meeting and any future activities.
 - a. Nevada Division of Emergency Management (NDEM)
 - b. Nevada State Fire Marshal Division (SFM)
 - c. Nevada Division of Environmental Protection (NDEP)
 - d. Nevada Division of Industrial Relations, OSHA Unit

9. **SERC COMMITTEE REPORTS (Discussion/For Possible Action)** – This item addresses an updated report from the Committees listed below regarding activities occurring since the last SERC quarterly meeting and any future activities.
 - a. Legislative Committee & Policy Committee
 - I. **Review SERC Policies with regards to recommended modifications by the Policy/Legislative Committees (Discussion/For Possible Action)** – The SERC will review the Policy/Legislative Committees recommendations to modify SERC policies listed below. Possible action may be for the SERC to approve the Committee’s recommendations with or without amendments.
 - i SERC Policy 8.1 – Hazardous Materials Response Plan & Exercise
 - ii SERC Policy 8.3 – Certified Assurances & Compliance Certification
 - iii SERC Policy 8.5 – Funding of Grants
 - iv SERC Policy 8.8 – Sub-recipient Program Monitoring & Financial Audits
 - v SERC Policy 8.10 – Federal Grant Administration
 - vi SERC Policy 8.14 – SERC & LEPC Release of EPCRA Information
 - b. Funding Committee (Non-Action Item)
 - I. Planning and Training Subcommittee (Non-Action Item)
 - c. Bylaws Committee (Non-Action Item)
 - d. FireShowsWest Hazardous Materials Training Track Committee (Non-Action Item)

10. **REVIEW SERC CO-CHAIR MR. BRENNER TO REPRESENT THE COMMISSION AT THE WESTERN STATES SERC CONFERENCE (Discussion/For Possible Action)** - The SERC will review the ability for SERC Co-Chair Brenner to represent the Commission at the Western States SERC Conference in February. Possible action may be for the Commission to approve SERC Co-Chair Brenner the ability to represent the Nevada SERC at the conference. If the SERC approves Co-Chair Brenner the representation ability at the Conference, the SERC may also review what Co-Chair Brenner's representation will be; to include but not limited to what Co-Char Brenner can do, might do, communicate and in what capacity.
 - a. **REVIEW SERC EXECUTIVE ADMINISTRATOR MS. PARKER TO ATTEND THE WESTERN STATES SERC CONFERENCE (Discussion/For Possible Action)** – The SERC will review the ability to fund Ms. Parker using Hazardous Materials Emergency Planning (HMEP) grant funds to attend the Western States SERC Conference in February. Possible action may be for the Commission to approve funds not to exceed \$800 for the SERC Executive Administrator to attend the conference.
 - b. **REVIEW SERC TRAVEL POLICIES AND PROCEDURES FOR SENDING SERC STAFF, CO-CHAIRS AND COMMISSIONERS OUT-OF-STATE (Discussion/For Possible Action)** – The SERC will review travel policies and procedures for sending individuals to out-of-state conferences. Possible action may be for the Commission to define the guidelines for SERC staff, Co-Chairs and/or Commissioners to attend out-of-state conferences, subject to, and within fiscal parameters and limitations, including but not limited to the limits of legislative appropriations, as established in state law.
11. **EXECUTIVE REPORT (Non-Action Item)** – The following items may be addressed under this report:
 - a. Budget update – Report on Budget activities occurring since the last SERC quarterly meeting and any future activities.
 - b. LEPC compliance report – Report on LEPC compliance issues occurring since the last SERC quarterly meeting and any future activities.
 - i. Clark County LEPC Fourth Quarter Meeting
12. **PUBLIC COMMENT (Non-Action Item)** – No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken. Public comments are limited to three minutes unless the Commission elects to extend the comments for purposes of further discussion. Comments will not be restricted based on viewpoint.

13. ADJOURNMENT (Discussion/For Possible Action)

This is a public meeting. In conformance with the Nevada Public Meeting Law, I, Tami Beauregard, posted or caused the posting of this agenda on or before January 11, 2016, 9:00 a.m. at the following locations.

Pursuant to NRS 241.020(2)(c), a copy of supporting materials for the meeting may be obtained by contacting Tami Beauregard, Commission Coordinator, State Emergency Response Commission at (775) 684-7511, 107 Jacobsen Way, Carson City, NV 89711 or tbeauregard@dps.state.nv.us.

State Emergency Response Commission – 107 Jacobsen Way – Carson City
Carson City Library – 900 N. Roop Street – Carson City
Clark County Library – 833 Las Vegas Boulevard – Las Vegas
Grant Sawyer Building – 555 E. Washington Street – Las Vegas
NV Department of Transportation – 310 Galletti Way – Reno
NV Department of Transportation – 123 East Washington Avenue – Las Vegas
NV Department of Transportation – 1951 Idaho Street - Elko
SERC web site – <http://serc.nv.gov>
Nevada Public Notice Website – <https://notice.nv.gov>

We are pleased to make reasonable accommodations for members of the public who are disabled. If special arrangements are necessary, please notify the Commission at (775) 684-7511. Twenty-four (24) hour advance notice is requested.