

Meeting Minutes

Nevada State Emergency Response Commission (SERC)

Funding Committee Meeting

March 12, 2018

1. **CALL TO ORDER** – Richard Brenner called to order at 1:30pm

2. **ROLL, CONFIRM QUORUM AND INTRODUCTIONS**

Present: Wendi Wyatt; SERC Administrator, Christina Wilson; SERC Coordinator Michael Jensen; DAG, Susan Crowley, Stacey Giomi, and Richard Brenner Absent: Peter Boffelli Matthew Griego. Quorum met

3. **PUBLIC COMMENT** NONE

4. **APPROVAL OF THE DECEMBER 19 2017 MEETING MINUTES** Susan Crowley had a small suggestion that in body put which application was looking at so it's not vague. Stacey Giomi asked what application it was, Richard spoke up reminding it was for DPS Training Division it was HMEP Mid-cycle. Stacey Giomi moved to approve the December 19 2017 meeting minutes with the change that the language the application removed and replaced with the grant title name and that it was for smart boards for DPS Training Division. Susan Crowley seconded the motion. Christina started discussion to clarify that the verbiage would state HMEP MidCycle from Year 1 for DPS Training Division. Stacey acknowledged and stated he accept that amendment. No further discussion; all in favor motions carries unanimously.

5. **REVIEW OF FY2019 HMEP GRANT APPLICATIONS BY LEPC'S AND STATE AGENCIES–** Richard confirmed that there were still only 4 applications to review; Christina confirmed that was correct.

Clark County is looking to send 14 individuals IAFC Conference Richard asked SERC Administrator if everything was signed and completed. Wendi stated signatures were completed. Susan Crowley posed questions that in description that hotel was for \$174.00 per person but later was printed that Baltimore GSA rates is \$161.00 per night. It's due to the taxes and resort fees that are added on the GSA rate per night, the amount is from previous year that includes taxes. Susan reviewed through the application asking about the parking amount confirming it was at the airport not the hotel, Richard confirmed it was for that exactly. Stacey motioned to approve as presented. Susan Crowley seconded the motion. Discussion from Wendi that Mileage would be .545/per mile if GSA doesn't change the rates which will be notified in their grant award letter. No further Discussion, All in favor and motion carried unanimously.

Douglas County Richard started to review the application stating they are looking for a Leadership training course focusing on ICS (incident command systems) \$26,999.00 in proposal it talks about leadership but doesn't state anything about Hazmat in it. Wendi

spoke up stating she believed there was correlation in this training how it pertains to Hazmat. Stacey spoke up stating that USDOT will look at the class and make their decision regardless of how they phrased on the application. Richard stated that they did a great job with application. Christina spoke up with Terms and condition from the vendor of training that the training states the terms must be before July 31 2018. Richard added that the quotes unless sole source for training, along with the denial letter from SFM. Wendi offered to reach out to get another quote or a sole source along with USDOT to achieve approval of this course. Christina spoke up with a question reviewing the application there was a letter from the Emergency Management stating a proprietary class that was already approved by Department of homeland security. Along with a class for leadership for Hazardous Materials incident commanders to learn how to provide objectives to personnel to keep out of harms way during events. Richard confirmed that with the NDEM and SFM it would fulfill requirements. Susan added that NDEM and SFM are not in business of providing Hazmat Training so a denial letter from those agencies is usually expected, wondering if other companies who could supply this training; however if the letters fulfill the requirements. Stacey Gioni pointed out that they fulfilled all requirements. Richard stated over all need to receive USDOT approval. Stacey motions to approve Douglas county HMEP application with the contingency that it's approved by USDOT. Susan Crowley Seconded the motion. No further discussion; all in favor; motion carried unanimously.

Mineral County The County was requesting 2 smart boards along with hardware to mount, the request was for less than that the quote price was listed for. Stacey suggested making the motion to approve up to the quote amount. Susan Crowley added that the detail there is a different amount. Christina added that working with Patrick Hughes and with trying to get different quotes for the smart boards and with hitting walls and companies have sold out of their boards, not certain if that's the reason for difference. Susan asked if the committee would be able to approve up to the quote amount of \$14,555.00 knowing that the amounts would probably be less. Susan motion to approve up to \$14,555.00 per application for smart boards and support equipment, Stacey Gioni seconded the motion to approve, no further discussion all in favor; motion carries unanimously.

Washoe County Requesting to utilize on a swift water training course to clean up hazmat spills in to swift water sources. This is grant would help pay for course splitting cost with county. Susan stated it was well written application, checking with limit on HMEP of \$30,000. Washoe county broke down who all was going to be a part of the training. Richard made a motion to approve this grant with contingency that USDOT approval. Susan Crowley seconded the motion. No discussion. Motion carries unanimously.

6. REPORT ON GRANT CHANGE REQUESTS ALREADY APPROVED none at this time.

7. PUBLIC COMMENT

Christina spoke up that with being with SERC for 1 year. Richard welcomed Wendi as well continuing that the Staff makes everything work.

8. ADJOURNMENT Susan Crowley motions to adjournment. Richard seconds the motion. All in favor; motions carries unanimously.

