

**Nevada State Emergency Response Commission (SERC)
Funding Committee Meeting Minutes
Monday March 21 2019**

1. CALL TO ORDER (Non-action item)

Christina Wilson, SERC Coordinator, called the meeting to order at 9:32 AM.

2. ROLL, CONFIRM QUORUM AND INTRODUCTIONS

Members Present: Susan Crowley and Matt Griego. Quorum was established.

Others Present: Nathan Hastings, Attorney General's Office

Christina Wilson, SERC Coordinator

Wendi Wyatt, SERC Administrator

3. PUBLIC COMMENT (Non-action item)

There was no public comment.

4. APPROVAL OF JUNE 18 2018 MEETING MINUTES (For Discussion/For Possible Action)

MOTION: Move to approve the June 18 Meeting Minutes

BY: Ms. Crowley

SECOND: Mr. Griego

VOTE: Passed unanimously

5. APPROVAL OF AUGUST 23 2018 MEETING MINUTES (For Discussion/For Possible Action)

MOTION: Move to approve the August 23 Meeting Minutes

BY: Ms. Crowley

SECOND: Mr. Griego

VOTE: Passed unanimously

6. REVIEW OF FY19 HMEP MID-CYCLE GRANT APPLICATIONS (For Discussion/For Possible Action)

There was a long discussion about various applications, funding details and timing schedules of FY19 Mid-Cycle Grants and FY20 US DOT HMEP Grants. The bottom line was that review of Agenda Item 6 applications can not be made until review of Agenda Item 7 has been completed. Deputy Attorney General Hastings recommended that for the purpose of today's meeting, that they state that they're taking the items out of order pursuant to that provision and then remove number 6 from the agenda.

There was further discussion about making a motion to table discussion on Agenda Item 6 until the next meeting, but Deputy Attorney General Hastings said that could not be done either under Agenda Item 6.

Mr. Hastings asked for, and was given, the review process parameters, LEPC's expectations, and application procedures. He determined that the Chair of the Committee should pull Agenda Item 6.

Ms. Wilson told Mr. Hastings that the former Chair, Mr. Brenner, resigned and per policies and statutes, the Co-Chairs of the SERC Commission are to appoint the new Chair of each committee. This hasn't happened yet. Could they have somebody as an acting Chair or could the Administrator make that recommendation?

Mr. Hastings said it would be up to them to make that decision. It was decided that Mr. Matt Griego would be the Interim Chair.

Interim Chair Matt Griego removed Agenda Item 6 from the meeting schedule.

7. REVIEW OF FY20 HMEP GRANT APPLICATIONS (For Discussion/For Possible Action)

Ms. Wilson stated that money amounts are tentative based on receiving an award from US DOT. With US DOT, the HMEP grant varies on the amount received from them. In the past years, they've received approximately on average \$220,000 to \$225,000 each year. But that's not guaranteed. That's an approximation from going back on the previous years. Applications need to be approved with the contingency that their office receives the award from US DOT. Ms. Wyatt said they made that clear to the counties, LEPC's, and state agencies that it depends on the funding that they do receive. It's contingent.

There was a long discussion about the timing of grant cycles, length of cycles, correcting of applications and timing of SERC meetings and timing of the receipt of funding. There was talk about incidents that had happened in the past related to those things. Mr. Hastings' main concern was what if there was not enough money to fund all the applicants? Ms. Wilson assured him that the Committee has several options, including funding on a first ones received are the first ones funded or a contingency that they all get reduced by a percentage amount until they're all fundable with some lower amount than what was originally asked for.

The "HMEP" funding contingency the Committee agreed to attach to all the applications was: the Committee recommends to the SERC that SERC funds the application with a contingency that if they have less monies given to them than what the applications are requesting, that they decrease all of the funds received by a similar percentage amount.

With that, the applications were reviewed.

Clark County: \$29,016.96. Conference travel and attendance.

MOTION: Recommend to the SERC to approve Clark County application for \$29,016.96

BY: Ms. Crowley

SECOND: Mr. Griego

VOTE: Passed unanimously

Elko County: \$24,098. Unspecified.

MOTION: Recommend to the SERC to approve Elko County application for \$24,098

BY: Ms. Crowley

SECOND: Mr. Griego

VOTE: Passed unanimously

Humboldt County: \$2,940. Equipment to respond at some level for HAZMAT.

MOTION: Recommend to the SERC to approve Humboldt County application for \$2,940

BY: Ms. Crowley

SECOND: Mr. Griego

VOTE: Passed unanimously

Lander County: \$1,671. Unspecified training.

MOTION: Recommend to the SERC to approve Lander County application for \$1,671(unless they can procure the training from the State Fire Marshall's Office)

BY: Ms. Crowley

SECOND: Mr. Griego

VOTE: Passed unanimously

State Agency for the Nevada State Fire Marshall's Office: \$7,000. Conference attendance.

MOTION: Recommend to the SERC to approve State Agency for the Nevada State Fire Marshall's Office application for \$7,000

BY: Ms. Crowley

SECOND: Mr. Griego

VOTE: Passed unanimously

8. REVIEW OF FY20 SERC OPTE GRANT APPLICATIONS (For Discussion/For Possible Action)

Before the applications were reviewed, it was established that even though funds would probably cover all applications, a contingency should be in place.

The “OPTE” funding contingency the Committee agreed to attach to all the applications was: the Committee recommends to the SERC that SERC funds the application with a contingency that if they have less monies given to them than what the applications are requesting, that they decrease all of the funds received by a similar percentage amount.

With that, the applications were reviewed.

Carson City: \$28,916. Unspecified.

MOTION: Recommend to the SERC to approve Carson City application for \$28,916
BY: Ms. Crowley
SECOND: Mr. Griego
VOTE: Passed unanimously

Churchill County: \$4,000. Administration fees for minutes, operational costs.

MOTION: Recommend to the SERC to approve Churchill County application for \$4,000
BY: Mr. Griego
SECOND: Ms. Crowley
VOTE: Passed unanimously

Clark County: \$28,985. Equipment.

MOTION: Recommend to the SERC to approve Clark County application for \$28,985
BY: Ms. Crowley
SECOND: Mr. Griego
VOTE: Passed unanimously

Elko County: \$29,000. Equipment & operations.

MOTION: Recommend to the SERC to approve Elko County application for \$29,000
BY: Ms. Crowley
SECOND: Mr. Griego
VOTE: Passed unanimously

Esmarelda County: \$24,000. Batteries for extrication equipment.

MOTION: Recommend to the SERC to approve Esmarelda County application for \$24,000 with an additional contingency that the applicant provide supplemental information that would apply the equipment need to a hazardous material need, addressing hazardous material need and that the SERC take that additional information and evaluate whether or not they're going to approve this.
BY: Ms. Crowley
SECOND: Mr. Griego
VOTE: Passed unanimously

Eureka County: \$29,000. Polaris Ranger.

MOTION: Recommend to the SERC to approve Eureka County application for \$29,000 with an additional contingency that the applicant provide supplemental information that would apply the equipment need to a hazardous material need, that they do a

little bit better job of explaining in their objectives that their intent is to cover areas that need the use of this kind of vehicle to be able to reach areas.

BY: Ms. Crowley
SECOND: Mr. Griego
VOTE: Passed unanimously

Humboldt County: \$28,859. Unspecified.

MOTION: Recommend to the SERC to approve Humboldt County application for \$28,859
BY: Ms. Crowley
SECOND: Mr. Griego
VOTE: Passed unanimously

Lander County: \$29,000. Unspecified.

MOTION: Recommend to the SERC to approve Lander County application for \$29,000
BY: Ms. Crowley
SECOND: Mr. Griego
VOTE: Passed unanimously

Lincoln County: \$28,964. Unspecified.

MOTION: Recommend to the SERC to approve Lincoln County application for \$28,964
BY: Ms. Crowley
SECOND: Mr. Griego
VOTE: Passed unanimously

Mineral County: \$24,378. Unspecified.

MOTION: Recommend to the SERC to approve Mineral County application for \$24,378
BY: Ms. Crowley
SECOND: Mr. Griego
VOTE: Passed unanimously

Pershing County: \$28,056. Motorola radios for communication between groups.

MOTION: Recommend to the SERC to approve Pershing County application for \$28,056
BY: Ms. Crowley
SECOND: Mr. Griego
VOTE: Passed unanimously

Storey County: \$29,000. Radios and antennas.

MOTION: Recommend to the SERC to approve Storey County application for \$29,000
BY: Ms. Crowley
SECOND: Mr. Griego
VOTE: Passed unanimously

Washoe County: \$28,788.77. Training.

MOTION: Recommend to the SERC to approve Washoe County application for \$28,788.77
BY: Ms. Crowley
SECOND: Mr. Griego
VOTE: Passed unanimously

9. PUBLIC COMMENT (Non-action item)

There was no public comment.

10. ADJOURNMENT (For Discussion/For Possible Action)

MOTION: Adjourn the meeting
BY: Ms. Crowley

SECOND: Mr. Greigo
VOTE: Passed unanimously

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