

**STATE EMERGENCY RESPONSE COMMISSION  
HAZARDOUS MATERIALS EMERGENCY PREPAREDNESS (HMEP)  
GRANT APPLICATION  
TITLE PAGE**

**Applicant:** Carson City LEPC  
**Address:** 777 S. Stewart St.  
Carson City, NV 89701

**Local Emergency Planning Committee (LEPC) Chair:**

**Name:** Sean Slamon **Title:** Fire Chief  
**Address:** 777 S. Stewart St. **City/Zip:** Carson City, NV 89701  
**Phone:** 775-283-7722 **Fax:** 775-887-2209  
**E-mail:** sslamon@carson.org

**Fiscal Officer: (Address must match for the appropriate vendor code for the County)**

**Name:** Shelby Price **Title:** Senior Office Specialist  
**Address:** 777 S. Stewart St. **City/Zip:** Carson City, NV 89701  
**Phone:** 775-283-7148 **Fax:** 775-887-2209  
**E-mail:** sprice@carson.org

**Budget Summary:**

Planning	Training	Total
\$	\$39,765.00	\$39,765.00

Round up total only to the nearest dollar using the numbers from the Budget Worksheet on page 7

**LOCAL EMERGENCY PLANNING COMMITTEE APPROVAL:**

On behalf of the LEPC, I certify this body has reviewed this grant application and agrees to abide by the Federal and State procedures which are related to the acceptance of funds.

  
Signature of LEPC Chair

11/10/21  
Date

**GOVERNING BODY APPROVAL: (i.e. County Commissioner, County Manager)**

The LEPC has the approval to apply for funding through this grant.

  
Signature of Governing Body

11/19/21  
Date

Nancy Paulson City Manager  
Print Name and Title



## **I. GOALS:**

*Tell the SERC what you want to accomplish with this grant. Provide a separate discussion of each goal and justify its need towards the prevention, mitigation and/or response to hazardous materials incidents involving transportation. The goals are general statements of desired results and identify intended outcomes and results the program has established to achieve with these funds.*

*Click inside gray box to begin typing*

The goal of the grant is to provide training classes to enhance the preparation of our LEPC and emergency responders to improve the regional command, control, mitigate and recovery aspects of a HazMat incident within the region. Having a standardized command and control process will prepare frontline incident commanders to develop sound strategy, identify critical risk factors, establish incident priorities, and appropriate resource management. Having a regional approach will provide a safer and more effective HazMat mitigation process by having common operating language, control objectives and communication to EOC's on larger incidents to protect the communities. Utilizing a Train-the-Trainer program will ensure succession planning for future incident commanders and develop and train neighboring organizations who are part of a regional HazMat response.

The Mastering the Fire Ground Calm-the-Chaos Train-the-Trainer program would certify individuals to teach this class in the near and distant future. Allowing for the development of chief and company officers in an all-hazard environment—which includes HazMat incidents. This standard approach will provide consistent and accurate information necessary to assist EOC's to obtain vital information to ensure continuity of government and the effected communities.

## **II. OBJECTIVES:**

*How do you plan to achieve the goals listed above? Include specific uses of this grant funding to prevent, mitigate and/or respond to hazardous materials incidents involving transportation. Objectives focus on the methods/activities to be used to achieve the goals they support.*

*Answer these questions in each objective:*

- ✓ *WHAT will be done with these funds?*
- ✓ *WHO is responsible for making arrangements and payments for the activities of this allocation?*
- ✓ *WHEN will the activity be implemented?*

*Click inside gray box to begin typing*

The funding will be used to provide training classes for a two-part class of Mastering Fireground Command – Calm the Chaos. This two-part class is a two-day class followed by a three day Train the Trainer course.

Carson City Fire Department will be responsible for making the payments for the class and Deputy Fire Chief Aaron Lowe will be responsible for making arrangements and payments for the classes and their locations, logistics, scheduling, etc.

Consultant / Contract Services / Other		Amount Requested
Name	Firefighter Inspiration Readiness & Education, LLC	
	Mastering Fireground Command- Calm the Chaos	
	Train the Trainer Program	
Total Contract Training:		\$37,000.00

Course / Conference Costs				
Course / Conference Title:				
Registration	Cost per Attendee	# of Attendees		
				\$0.00
Hotel	Cost per Night	# of Nights	# of Rooms	
	\$106.56	5	3	\$1,598.40
Per Diem	Cost per Day	# of Days	# of Attendees	
	\$59.00	5	3	\$885.00
Transportation	# of Miles (Round Trip)	Agency Vehicle	# of Vehicles	
	163	0.575	3	\$281.18
	# of Miles (Round Trip)	Personal Vehicle	# of Vehicles	
		0.2875		\$0.00
	Cost of Airline Ticket	# of Tickets		
				\$0.00
Parking	Cost per Day	# of Days	# of Vehicles	
				\$0.00
Total Course / Conference Costs:				\$2,765.00
Total Training Costs:				\$39,765.00

Double click on any box to open an embedded Excel Spreadsheet to enter your data, when finish click anywhere outside the box to re-embed the data into the Word document and then SAVE your work!!!

#### IV. BUDGET NARRATIVE

*This is an explanation of the line items identified in each category. The budget narratives must explain the use of the requested grant funds. Budget narratives must be included for each category for which there is a request for items/services. Justify the relationship between the items listed within each category and the goals and objectives of this grant request. The budget narratives must tie each item requested to the goals and objectives of this project.*

##### **Planning Services -**

*Explain the basis for selection of each consultant or conference attendance and describe how the activity to be provided is essential to achieving established goals.*

Click inside gray box to begin typing

##### **Training -**

*Explain the purpose of the training and/or the consultant/contractor and how it relates to achieving established goals. Provide location of training, duration, itemized transportation and per diem expenses. Attach a copy of the letters of declination from SFM and DEM.*

Click inside gray box to begin typing

The purpose of the training is to protect against the risks to life, property, and the environment that are inherent in the transportation of hazardous materials in intrastate, interstate, and foreign commerce. By standardizing the command and control of hazardous materials incidents, specifically those involving transportation. The HAZWOPER, 29 CFR OSHA 1910.120, standard is to provide an incident command system that is headed up by a single person who does not necessarily have extensive knowledge about the classification and verification of hazardous materials, but rather who is able to manage emergencies of differing severity, as well as oversee the rest of the HazMat Team. Having a *Regional Training* approach to teach and train incident commanders, regardless of jurisdiction, enables one individual to oversee managing the incident, rather than having several officers from different companies making separate, and sometimes conflicting decisions. Consequently, the incident commander requires more extensive training in general matters, plus extensive training in command and management. This training relates to be an in-depth user training for all users to become intimately familiar with the program, all the uses and functions and how to apply it to all-hazards type incidents such as hazmat's, fires, natural disasters, etc. In addition, it will instruct on how to use the two programs from each county and combine their systems to have a joint interoperability in the event of a major incident or a multi-jurisdictional incident.

Chief Anthony Kastros is a retired Battalion Chief from Sacramento Metropolitan Fire Department. He is the founder of Mastering Fire Ground Command-Calm the Chaos curriculum. This training is designed to develop fire officers of all ranks to be effective leaders and sound in their strategies and tactics for all hazard types including hazmat, fires, disasters, etc. The first would be the Calm the Chaos class. The second half of the week would be the Train the Trainer portion that would allow 18 individuals access to training materials, videos, etc. to be able to teach other agencies around the region and the state. The class will be held in Carson City and will be two days for the initial class and three days for the Train the Trainer portion.

## **APPENDIX A: OVERTIME AND BACKFILL POLICY**

### **OVERTIME AND BACKFILL POLICY FOR HMEP APPROVED TRAINING & EXERCISES**

#### **1. SCOPE:**

This policy applies to sub-recipients and sub sub-recipients of Department of Transportation (DOT) Pipeline & Hazardous Materials Safety Administration (PHMSA) Hazardous Materials Emergency Preparedness (HMEP) Planning and Training grant funds.

#### **2. POLICY:**

As outline in the HMEP Notice of Funding Opportunity (NOFO) overtime/backfill and volunteer stipend expenses are permitted under this grant in order to perform allowable HMEP training activities and that can include training exercises. To be eligible for any

form of personnel time reimbursements, individual's employing department must have experienced as actual cost beyond normal operational personnel expenses. Qualified expenses may include overtime, backfill or loss of salary/compensation by the individual attending a grant eligible activity approved by PHMSA.

**A. RESTRICTIONS:**

1. Overtime related to planning activities will not be approved.
2. Overtime to attend training conferences or symposiums will not be covered.
3. PHMSA must not be billed for overtime and backfill related to the same individual/training course. This means that an individual attending training that results in overtime would not require someone backfilling that time.
4. PHMSA will allow recipients up to 30 percent of its award for backfill, overtime and stipend costs.
5. Course instructors and administrative staff are not eligible to be reimbursed under this guidance.
6. Expenses are limited to the actual costs that result from an individual who performs the duties of another individual while they are attending an HMEP approved training activity.
7. If the backfill employee is a regular employee who is called in on his/her day off (weekend or other off day), there may be an extra cost to the applicant. Regular and overtime costs may be eligible.
8. If the backfill employee is called in from scheduled leave, there should be no extra cost as the leave can be rescheduled. Only the overtime is eligible.
9. For hybrid fire departments (volunteer and career), the value of volunteer's backfilling for a career employee can be credited toward the non-Federal cost share or the volunteer may receive a stipend but not both.

**B. RECORD KEEPING REQUIREMENTS:**

1. Grant recipients must provide SERC and retain a list of all individuals involved in these costs and their salary (individual trained and individual backfilling).
2. Grant recipients must provide SERC with and retain an internal management plan/policy to ensure adequate oversight for these costs prior to the activity occurring.
3. Grant recipients must provide SERC with and retain a training record and actual payroll records which must be maintained for all responders who receive overtime, backfill or stipends by name, County LEPC or State Agency, training date(s) and the total amount paid to each individual volunteer for each training event.

**C. DOCUMENTATION:**

1. Grant applicants must submit the following information: estimated number of employees to be trained while on overtime/backfill/stipend pay; average hourly rate of firefighter/emergency responders in jurisdiction; estimated total overtime hours or stipend pay; total costs for overtime and/or stipends due to HMEP training; name and date of training course(s).
2. SERC will conduct spot check/desk review/audits and will make sure the following information is being retained: names of individuals trained; individual hourly rates for individuals trained; total overtime hours or stipend pay per

individual (pay stub, payroll printout); total actual costs for overtime or stipend pay due to HMEP training; name and date of training course(s).

**D. REIMBURSEMENT LIMITATIONS INCLUDE:**

1. Only personnel time directly related to the grant activity is allowed. Travel time to and from the event is not eligible. However, requested reimbursement for travel/per diem costs is eligible.  
Note: that if overtime or backfill is charged against any cost categories and the individual(s) is in travel to the approved training, the completion of a "Travel Request" form as outlined in SERC Policy 8.5 is required for reimbursement for travel/per diem cost.
2. Normal salaried time of team members is not eligible for reimbursement due to supplanting issues.
3. Salaried employees participating outside their normal work hours are not eligible for reimbursement.

PHMSA will allow HMEP recipients to be reimbursed for nominal volunteer stipends if it does not **exceed 20 percent** of what the fire department would otherwise pay a full-time firefighter to perform response services. HMEP recipients should develop and submit to the SERC a policy for the standardized stipend amount to be provided for participation in HMEP training and training-related exercises. Prior approval must be received before issuing stipends. All costs must be related to a HMEP training activity.

**Please review SERC Policy 8.16 for additional information regarding requirements for overtime/backfill and stipend.**

**APPENDIX B: PERSONNEL CALCULATION SHEET**

*Double click on any box to open an embedded Excel Spreadsheet to enter your data, when finish click anywhere outside the box to re-embed the data into the Word document and then **SAVE** your work!!!*

**HMEP-Approved Training Overtime/Backfill Summary Sheet**  
Enter attendees name, date of class, class hours and payroll rate.  
The spreadsheet should automatically calculate the totals.

**Double click on any box to open an embedded Excel Spreadsheet to enter your data, when finish click anywhere outside the box to re-embed the data into the Word document and then SAVE your work!!!**



## CERTIFIED ASSURANCES For LEPCs

**Grant Title: HMEP Grant 2021**

Upon acceptance of funding from the State of Nevada Emergency Response Commission (SERC), the applicant and the lead governmental unit hereby agree to the following Certified Assurances governing the awarding of funds:

- A) The applicant assures compliance with the Nevada Administrative Code (NAC) 459.9912 et seq. and SERC policies found at <http://serc.nv.gov>.
- B) **FINANCIAL REPORTS** – The recipient is required to submit, at a minimum, quarterly financial reports to the SERC. Reporting must be made in accordance with all applicable federal, state, and local laws and regulations, and SERC Policies 8.5 and 8.6.

No expenditures or obligations will be eligible for reimbursement if occurring prior to or after the award period. All funds need to be obligated by the end of the grant period and expended by the final report date as stated in the grant award cover letter. Failure to submit proper reports pursuant to current policies may jeopardize future funding from the SERC.

- 1) **Request for advance:** May be requested only if expenses total over \$2,000.00 and is accompanied by a dated purchase order or quote. Complete and submit a financial report form with the appropriate "request for advance" box checked.
- 2) **Report on expenditure of advance:** Show the actual expenditure of the advanced funds. Complete and submit a financial report form with the appropriate "report on expenditure of advance" box checked. This report is due **within 30 days** of the date of the advanced check and must include copies of dated invoices and proof of payment. If the amount advanced is more than the amount spent or the advanced amount is not spent within the 30 days, the unexpended funds are to be returned to the SERC within 45 days of the date of the check.
- 3) **Request for reimbursement:** Complete and submit a financial report form, at a minimum quarterly, for all expenditures funded by the grant. Include a summary breakdown of expenses, copies of dated invoices, proof of payment and any other documents required by SERC policies. Any other form of documentation for expenditures must be approved by the SERC staff. If additional funds are used toward the project, report those expenditures as a **match** in the appropriate line on the report form.

- 4) **Quarterly report required:** If there are no expenditures within the quarter, a report with an explanation of why and the plan for future expenditures is due by the end of the month following the end of the quarter. Due dates for quarterly reports are as follows:
- October 31** - for reporting period July 1 to September 30;
  - January 31** - for reporting period October 1 to December 31;
  - April 30** - for reporting period January 1 to March 31; and
  - July 31** - for reporting period April 1 to June 30.
- 5) **Final report:** There will be no further expenditures, the grant is closed and no further reports are necessary. This report is due within **30 days** after the end of the award period, or anytime prior to the end of the award period if no further funds will be spent.
- C) **EXERCISE REPORTS** – To be eligible for grant funding, the LEPC must report to the SERC by January 31<sup>st</sup> of each year on at least one real event and/or tabletop, functional, or full-scale exercise or drill which utilizes and implements the hazardous materials emergency response plan. An exercise is required at least once every third year.
- D) **GRANT CHANGE REQUEST** – Grant expenditures are authorized for the purposes set forth in this application, as approved in the grant award, and in accordance with all applicable laws, regulations, and policies and procedures of the State of Nevada and the applicable federal granting agency. Request for change in the project must be submitted to the SERC and approved in writing prior to its implementation. Approval may be required by the Funding Committee if the change is significant (SERC Policy 8.7).
- E) The applicant assures compliance with *2 CFR 1200, Nonprocurement Suspension and Debarment*. The applicant assures, through the submission of the grant application for funding, neither the lead agency, county government nor any of its participating agencies are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in the transaction by any federal department or agency.
- F) The applicant assures the fiscal accountability of the funds received from the State Emergency Response Commission will be managed and accounted for by the lead agency's chief comptroller. Internal control and authority to ensure compliance with SERC's documentation, record keeping, accounting, and reporting guidelines will reside with that individual.
- G) SERC will reimburse the recipient reasonable, allowable, allocable cost of performance, in accordance with current federal requirements, Nevada Revised Statute, Nevada Administrative Code, State Administrative Manual, SERC policies and any other applicable fiscal rules, not to exceed the amount specified at the total award amount.

- H) The applicant assures it shall maintain data and information to provide accurate financial reports to SERC. Said reports shall be provided in form, by due dates and containing data and information as SERC reasonably requires to administer the program.
- I) The applicant assures financial reports shall be submitted within 30 calendar days of the end of each calendar quarter and within **30 days** of the end of the grant period and shall be current and actual.
- J) The applicant assures funds made available under this grant will not be used to supplant state or local funds.
- K) The applicant assures compliance with *2 CFR 200.212 and 180, Non-procurement Suspension and Debarment*. The applicant assures, through the submission of the grant application for funding, neither the lead agency, county government, any of its participating agencies, are potential vendors, contractors or providers debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in the transaction by any federal department or agency.
- L) The applicant assures that it will comply with Administrative Requirements *2 CFR part 200, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments* appropriate to the award as follows:
1. 49 CFR 110, *Hazardous Materials Public Sector Training and Planning Grants*
  2. 49 CFR 18, *Uniform Administrative Requirements for Grants and Cooperative Agreements to State, Local and Tribal Governments*
  3. 2 CFR 225, *Cost Principles for State, Local and Indian Tribal Governments*
  4. OMB Circular A-133, *Audits of States, Local Governments and Nonprofit Organizations* (now contained in 2 CFR 200)
  5. 49 CFR 20, *New Restrictions on Lobbying*
  6. 49 CFR 32, *Government wide Requirements for Drug-Free Workplace*
- M) The applicant assures compliance with *Title VI of the Civil Rights Act of 1964*, which prohibits discrimination on the basis of race, color and national origin in programs and activities receiving federal financial assistance. The applicant assures compliance with 49 CFR 21, *Nondiscrimination in Federally Assisted Programs of the Department of Transportation, Effectuation of Title VI of the Civil Rights Act of 1964*.
- N) Any publication (written, visual, or audio) issued by the sub-grantee describing programs funded whole or in part with federal funds, shall contain the following statement:
- "This program was supported by Grant #\_\_\_\_\_, awarded by the Nevada State Emergency Response Commission (and, if an HMEP grant, the U.S. Department of Transportation). Points of view or opinions contained within this document are those of the author and do not necessarily represent the official position of policies of the State Emergency Response Commission (and, if an HMEP grant, U.S. Department of Transportation)"

- O) The applicant fully understands the State Emergency Response Commission has the right to suspend, terminate or de-obligate grant funds to any grantee/sub-grantee that fails to conform to the requirements or the terms and conditions of its grant award and/or non-compliance.
- P) **LOBBYING** - No grant funds appropriated will be paid, by or on behalf of the grantee/sub-grantee, to any person for influencing or attempting to influence an officer, employee, or a member of Congress, or an officer, employee, or any member of the Nevada State Legislature.
- Q) Project related income, (i.e., registration fees, royalties, sales of real and personal property) must be used for the purpose of furthering the goals and objectives of the project or program from which the income was generated. Interest earned must be returned to the State Emergency Response Commission.
- R) All activities and purchases utilizing any SERC administered sources of funding must comply with all local, state and federal laws and regulations as well as grant specific requirements. It is the responsibility of sub-grantees to be familiar with any such laws, regulations and requirements.
- S) Applicant understands that an updated addendum to the grant may be required based on the federal guidelines between now and the time of the award documents based on requirements for State of Nevada or the federal sponsoring agency.

The applicant acknowledges receipt of these Certified Assurances and hereby assures adherence to all the above conditions of a grant award from the SERC.

**GOVERNMENTAL UNIT (I.E., COUNTY COMMISSION, COUNTY MANAGER)**

Name (print): Nancy Paulson Title: City Manager  
Nancy Paulson 11/19/21  
Signature: Date

**LOCAL EMERGENCY PLANNING COMMITTEE CHAIRMAN**

Name (print): Sean Slamon Title: FIRE CHIEF  
Sean Slamon 11/10/21  
Signature: Date

**RETURN THIS SIGNED FORM WITH GRANT APPLICATION**

## LEPC COMPLIANCE CERTIFICATION

The following requirements must be met by the LEPCs for compliance with federal, State and SERC laws, regulations and policies and procedures. This checklist must be completed, signed and returned annually by March 31, even if the LEPC is not a recipient of grant funds.

**A check mark in the squares on the left will indicate a YES response.**

- ☒ Have changes in the LEPC Bylaws and Membership list been submitted to SERC?
- |                                    |                       |                            |
|------------------------------------|-----------------------|----------------------------|
| Bylaws reviewed/updated -          | Date: <b>12/01/20</b> | Submitted: <b>01/19/21</b> |
| Membership list reviewed/updated - | Date: <b>12/01/20</b> | Submitted: <b>01/19/21</b> |
- ☒ Have LEPC meetings been held, at a minimum quarterly, and have agendas and minutes of all meetings, including special meetings, been forwarded to the SERC?
- ☒ Has the LEPC submitted all required reports which summarize the financial management of the active grants (*i.e., copies of invoices and verification of expenditures*)?
- ☒ Has the LEPC reviewed and updated its hazardous materials emergency plan (or hazmat portion of the jurisdiction's "all hazards" plan), NRT-1, Level of Response Questionnaire and Letter of Promulgation within the last year? Have the review results and updates been submitted to the SERC in writing along with a copy of the LEPC meeting minutes documenting review of the Plan by January 31<sup>st</sup>?
- |  |                       |                            |
|--|-----------------------|----------------------------|
| Plan update -                            | Date: <b>12/01/20</b> | Submitted: <b>01/19/21</b> |
| NRT - 1 update -                         | Date: <b>12/01/20</b> | Submitted: <b>01/19/21</b> |
| Level of Response Questionnaire update - | Date: <b>12/01/20</b> | Submitted: <b>01/19/21</b> |
| Letter of Promulgation update -          | Date: <b>12/01/20</b> | Submitted: <b>01/19/21</b> |
- ☒ Has the LEPC reported on at least one incident or exercise (exercise required at least every third year) of its hazardous materials emergency response plan by January 31<sup>st</sup>?
- |  |                 |                            |
|--|-----------------|----------------------------|
| Indicate the date of the most recent exercise:                       | <b>10/14/20</b> | Submitted: <b>01/19/21</b> |
| Indicate the date of an incident report used in lieu of an exercise: |                 | Submitted:                 |
- ☒ Has the LEPC met the **annual** requirement of publishing the Emergency Planning and Community Right-to-Know Act "information availability" in the local newspaper? Has the standard Affidavit of Publication been sent to the SERC?

Date of publication: **10/31/20**

Affidavit Submitted: **01/19/21**

As chairman **Carson City** Local Emergency Planning Committee, I attest  
of

County Name

all information provided on this Compliance Certification is accurate

  
LEPC Chair Signature

**11/10/21**  
Date

**RETURN THIS SIGNED FORM WITH GRANT APPLICATION**

**STATE EMERGENCY RESPONSE COMMISSION  
HAZARDOUS MATERIALS EMERGENCY PREPAREDNESS (HMEP)  
ACTIVITY REQUEST FORM**

**Required: Complete a separate form for each activity  
requested**

**Section A – Requesting Organization**

Organization: **Carson City LEPC (Carson City Fire Department)**  
Street Address: **777 S. Stewart St.**  
City / Zip Code: **Carson City, NV 89701**

**Section B – Point of Contact**

First Name: **Sean**  
Last Name: **Slamon**  
Phone: **775-283-7722**  
E-Mail: **sslamon@carson.org**  
Position: **Fire Chief**

**Section C – Grant Activity Request Information**

Amount: **\$39,765.00**  
Activity: **Training**  
(Planning or Training)

**Section D – Activity Description**

Number of Participates: **18 for Train-the-Trainer**  
(Enter "0" if funding is requested for planning activities without an associated number of participants such as plan updates and commodity flow studies).

**Activity Description and Justification:**

**Standardized regional training for chief and company officers to command and control all-hazard incidents, including Hazardous Materials. This is a Train the Trainer program to meet HAZWOPER, 29 CFR OSHA 1910.120, standard to provide an incident command system for transportation and static Hazardous Materials incidents.**

**How does this further your organization's program mission?**

**Ensuring our officers have a sustainable and regional commitment to provide a professional level, through sound command and control of incident mitigation to our community.**

Does this activity replace an item included in the approved application? If yes, what

activity is being replaced and why?

No





**Firefighter Inspiration Readiness & Education, LLC**  
**25640 Tierra Grande Drive**  
**Carmel, California 93923**  
**916-402-1546**  
**[www.Trainfirefighters.com](http://www.Trainfirefighters.com)**

Deputy Chief Aaron Lowe  
Carson City Fire Department  
777 S. Stewart Street  
Carson City, NV 89701

September 16, 2021

Dear Deputy Chief Lowe,

Your vision and commitment to continuing the level of professionalism and excellence of service is outstanding. We would be honored to assist you in developing your aspiring and incumbent officers, the organization, and the region in the dimensions of ICS/NIMS incident command and tactics.

These workshops have been presented throughout the United States. Your workshop would be customized and altered to fit Carson City Fire Department needs based upon conference calls and meetings with your chiefs and other stakeholders. We process your input and galvanize your objectives into highly engaging, useful hands-on training that makes for sustainable change and operations that are more safe, effective, efficient, and consistent.

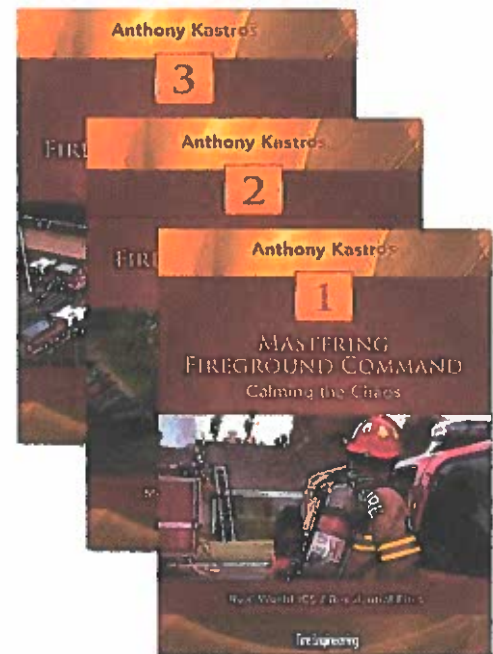
In addition to FDIC International, we have taught our workshops at Firehouse World, Los Angeles City FD, Seattle FD, and many others. We have served over 150 public service agencies across 28 states. Please visit our website at [www.Trainfirefighters.com](http://www.Trainfirefighters.com) to review our team and other agencies served across the country, as well as the 2013 FDIC Keynote Address in Indianapolis.

### **Mastering Fireground Command -** **Calm the Chaos!**

This curriculum is based on our nationwide best-selling Fire Engineering video series by the same name.

Command and tactical training is critical to modern officer development. Today's officers must be excellent leaders and exceptional tacticians. With changes in building construction, tactics, and the latest UL studies regarding fire behavior, modern fireground operations are more complex than ever.

We would customize this aspect of your training. This would include previewing your standard operating guidelines, response models, and staffing levels.





You could host a regional workshop for the first two days to infuse greater awareness and learning for your surrounding allied agencies. This workshop is in great demand nationally. **This would also be a cost-recovery method** that will be explained later in this proposal.



[Click here for an excerpt from Mastering Fireground Command - Calm the Chaos!](#)

*The curriculum answers the following questions:*

- ☐ *How do we ensure in-house ICS/NIMS-compliant command and tactical training?*
- ☐ *How do we create consistency among all agencies/divisions, shifts, and battalions while developing new and aspiring officers?*
- ☐ *How do we ensure rapid size up and victim profiling is done consistently?*
- ☐ *How do we teach new and incumbent officers to set clear tactical objectives, have clear communications and establish command presence on our fires?*
- ☐ *How do we ensure lessons from the past permeate down into a simple, street-smart, and effective way?*
- ☐ *How do we apply the latest civilian victim profiling SIGNAL method and risk management to the modern fireground?*
- ☐ *How do we keep the NIOSH 5 LODD operational factors from coming into alignment?*
- ☐ *How do we really use ICS day-to-day and for greater accountability and communications?*
- ☐ *How do RECEO-VS and SLICE-RS work together?*
- ☐ *What do factors in modern construction and fire behavior mean to tactics and command?*
- ☐ *What are the implications of the latest UL and NIST studies regarding flow path?*

[Click here to view a fire we review in this workshop](#)

### Create a Train-the-Trainer program

To develop your instructor cadre, we propose a 5-day workshop as described below. **The students would be fully trained and equipped to provide specific command and tactical training on duty and in-house.**

This is the most cost-effective way to provide ongoing training to a department/region of your size and complexity. As we discussed, we will come to you with 3 instructors and the objective of creating synergistic momentum to get this curriculum off the ground in your region. By bringing our cadre to you and developing in-house instructors, your short and long-term travel and overtime costs will be minimized for years to come.

We would include hands-on residential, multi-family, apartment, commercial, high rise, RIC, and Mayday Command training for the week as well, including review of several RIC incidents.

The full week includes:

- Two 8-hour days of instruction in Calm the Chaos! Mastering Fireground Command including:
  - All student materials electronically including PowerPoint student notes and Tactical Worksheets in PDF format
  - Day two including radio walk-throughs and simulation training
  - **The first two days could be open enrollment with no student limit, allowing you to recoup costs.** (Note: This workshop was held in San Ramon Valley FD. Students paid \$250 each, with 62 outside students attending. In addition, the workshop was held at Saint Paul Fire Department with all operations chiefs attending the train-the-trainer sessions. A Billings, MT workshop returned \$9000 to Billings Fire Department with students from Washington and Canada. See photos)



San Ramon Valley, CA - Mastering Fireground Command – Two-Day Workshop

- Three additional Train-the-Trainer 8-hour days for 18 students that includes:
  - Proprietary use of all copywritten PowerPoint curriculum and videos that are **ICS/NIMS-compliant** for Licensed use by Carson City Fire Department and allied agencies



- Electronic copies for each student-instructor of all PowerPoint, videos, and simulations, including instructor notes and student guides
- Digital copies in MS Word of Tactical Worksheets for Structure Fires, Wildland Fires, Hazardous Materials Incidents and Multi-Casualty Incidents
- 55 Digital Combustion/Fire Studio simulations
- 100 Sims-U-Share simulations including residential, multi-family, apartment, strip mall, commercial, wildland, high rise, active shooter, and hazardous material incidents
- Instructor access for 18 instructors to online video streaming of Fire Engineering Mastering Fireground Command – Calming the Chaos 3-part DVD series AND 180 other tactical training videos representing the entire Fire Engineering Video Library for one year
- Ability to amend curriculum for in-house videos, incidents and keypoints
- **Three days of Hands-On Training and instructor lesson plan implementation including engine pumping, hoseline deployment, smoke, SCBA, radios, search, ventilation, victim profiling, mayday, and rescue scenarios at your training site.**
- [Click here for a short video of the hands-on training](#)
- [Click here for a student testimony](#)

[Click here to watch a video from Waco, Texas Fire Department regarding this hands-on training](#)

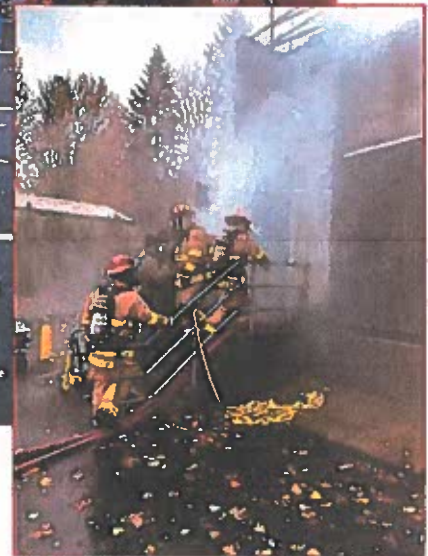


Santa Cruz County, CA - Train-the-Trainer Cadre





Redmond, Bellevue and Mercer Island FD's, WA - Train-the-Trainer Cadre



Columbus, IN FD – Train-the-Trainer Cadre

## Costs and Scheduling

Cost for the full week of train-the-trainer with instructor materials is \$37,000. We would ask that you reimburse travel and lodging for three instructors.

In addition to recouping cost through outside attendance for the first two days, you may also explore an Assistance to Firefighters Grant (AFG). Saint Paul, MN and Columbus, IN each secured a grant to pay for their training. Below are links to copies of their grant applications.

[https://www.sugarsync.com/pf/D3836962\\_08577877\\_8332180](https://www.sugarsync.com/pf/D3836962_08577877_8332180)

[https://www.sugarsync.com/pf/D3836962\\_09604757\\_7594239](https://www.sugarsync.com/pf/D3836962_09604757_7594239)

[Click here for a Nevada State Grant Application](#)

We ask a minimum 10% deposit to secure dates on our training calendar. Please contact us to schedule dates so we may accommodate your timing goals.

Thank you for the opportunity to serve Carson City Fire Department and the surrounding region. We look forward to providing you world-class training!

Sincerely,



Anthony Kastros  
Firefighter Inspiration Readiness & Education,



LLC

## Tami Beauregard

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**From:** Shelby Price <SPrice@carson.org>  
**Sent:** Monday, November 29, 2021 9:07 AM  
**To:** Tami Beauregard; SERC  
**Cc:** Aaron Lowe; Dave Aurand  
**Subject:** 2021 SERC HMEP Grant Application - Carson City  
**Attachments:** 2021 SERC HMEP Grant Carson City - Signed.pdf

**WARNING** - This email originated from outside the State of Nevada. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Good morning,

Please find attached Carson City's SERC HMEP grant application and quote. This grant application is being submitted pending LEPC approval at the December 7<sup>th</sup> meeting. I will submit the draft meeting minutes as soon as they are complete.

Please let me know if you need the original mailed to your office.

Thank you,

**Shelby Price**  
Senior Office Specialist

Carson City Fire Department

P: 775-283-7148 | F: 775-887-2209

777 S. Stewart St.  
Carson City, NV 89701





Carson

## GRANT APPLICATION CHECK SHEET

### A COMPLETE APPLICATION MUST INCLUDE THE FOLLOWING

- ☒ Title Page ✓
- ☒ Goals of this grant ✓
- ☒ Objectives of this grant ✓
- ☒ Line Item Budget ✓
- ☒ Budget Narrative ✓
- ☒ Overtime & Backfill n/A
- ☒ Certified Assurances ✓
- ☒ LEPC Compliance Certification (signed by Chair) ✓
- ☒ Electronic version e-mailed to [serc@dps.state.nv.us](mailto:serc@dps.state.nv.us) ✓

RECEIVED  
NOV 29 2021  
NEVADA  
SERC

### To be submitted prior to preparation of the grant award:

- ☐ Copy of the LEPC meeting minutes approving submittal of grant application (minutes are submitted separately through normal minutes' submission process)

lepc meeting being  
held 12.7.2021 - minutes  
to be forwarded as  
soon as complete.

RETURN THIS FORM WITH GRANT APPLICATION