

**STATE EMERGENCY RESPONSE COMMISSION  
HAZARDOUS MATERIALS EMERGENCY PREPAREDNESS (HMEP)  
GRANT APPLICATION  
TITLE PAGE**

Applicant: **Clark County Local Emergency Planning Committee**

Address: **575 E Flamingo Rd**

**Local Emergency Planning Committee (LEPC) Chair:**

Name: **Billy Samuels**

Title: **LEPC Chair**

Address: **575 E Flamingo Rd**

City/Zip: **Las Vegas, Nv 89119**

Phone: **702-455-5710**

Fax: **702-455-5713**

E-mail: **BSamuels@ClarkCountyNv.gov**

**Fiscal Officer: (Address must match for the appropriate vendor code for the County)**

Name: **Karen Taylor**

Title: **Administrative Specialist**

Address: **575 E Flamingo Rd**

City/Zip: **Las Vegas, Nv 89119**

Phone: **702-455-6183**

Fax: **702-455-5718**

E-mail: **Karent@ClarkCountyNv.gov**

**Budget Summary:**

Planning	Training	Total
\$	<b>\$5,338.00</b>	<b>5,338.00</b>

**Round up total only to the nearest dollar using the numbers from the Budget Worksheet on page 7**

**LOCAL EMERGENCY PLANNING COMMITTEE APPROVAL:**

On behalf of the LEPC, I certify this body has reviewed this grant application and agrees to abide by the Federal and State procedures which are related to the acceptance of funds.

\_\_\_\_\_  
Signature of LEPC Chair

\_\_\_\_\_  
Date

**GOVERNING BODY APPROVAL: (i.e. County Commissioner, County Manager)**

The LEPC has the approval to apply for funding through this grant.

\_\_\_\_\_  
Signature of Governing Body

\_\_\_\_\_  
Date

\_\_\_\_\_  
Marilyn K Kirkpatrick, Clark County Commission, Chair

## **I. GOALS:**

*Tell the SERC what you want to accomplish with this grant. Provide a separate discussion of each goal and justify its need towards the prevention, mitigation and/or response to hazardous materials incidents involving transportation. The goals are general statements of desired results and identify intended outcomes and results the program has established to achieve with these funds.*

*Click inside gray box to begin typing*

**Clark County Local Emergency Planning Committee's (LEPC) goal is to obtain funding to maintain educational needs for Southern Nevada's first responders to ensure safety and effective methods for response. Clark County Local Emergency Planning will sub-grant finding to the Las Vegas Metropolitan Police Department.**

- A. Las Vegas Metropolitan Police Department would like to send one employee to Cranfield University in Shrivenham, England to attend a Forensic Investigation of Explosives and Explosive Devices course. This course will be attend by a LVMPD laboratory personnel to gain increased knowledge on Explosive analysis, equipment to effectively store and compare evidentiary materials to known materials of a possible hazardous materials.**

## **II. OBJECTIVES:**

*How do you plan to achieve the goals listed above? Include specific uses of this grant funding to prevent, mitigate and/or respond to hazardous materials incidents involving transportation. Objectives focus on the methods/activities to be used to achieve the goals they support.*

*Answer these questions in each objective:*

- ✓ *WHAT will be done with these funds?*
- ✓ *WHO is responsible for making arrangements and payments for the activities of this allocation?*
- ✓ *WHEN will the activity be implemented?*

*Click inside gray box to begin typing*

**This course addresses the identification and analysis of improvised explosive devices (IED's) in pre-blast evidence using highly specialized methods including nuclear magnetic resonance spectroscopy, mass spectroscopy including radio isotope mass spectrometry, thin lay chromatography and ion chromatography.**

**The training will focus on laboratory training related to organic, inorganic, military, commercial and improvised explosives. The identification techniques include nuclear magnetic resonance spectroscopy, mass spectroscopy including radio isotope mass spectrometry, thin layer chromatography, and ion chromatography.**

**LVMPD will agree to accept the funds, secure the travel arrangements, and course registration for Microscopy of Explosives upon receiving award of the grant. This activity can be completed by January 2022 after receiving the grant award letter from SERC. LVMPD Purchasing will pay for the initial outlay with reimbursement based on successful completion of grant parameters.**

### **III. BUDGETS:**

#### **Planning and Training:**

*All training requests must first be made through the State Fire Marshal's office (SFM), and Division of Emergency Management (DEM). If the SFM and DEM declines the training, the request may be included in the grant application along with the letters of declination.*

*All expenses must be itemized. State per diem rates (which generally follow the federal GSA rates; (<http://www.gsa.gov>) will prevail unless local/negotiated rates are less. Hotel receipts are required for all lodging reimbursement requests, including in state lodging. Meals included in registration fees will not be reimbursed. Travel eligibility requirements and rates are further defined in SERC policy 8.5.*

*Requests for a consultant/contractor to provide training must be accompanied by at least two competitive bids. The bids must include an itemized quote and detailed scope of work from the consultant/contractor.*

*If a privately owned vehicle is used for agency convenience, mileage may be reimbursed at the State rate, currently .575 cents per mile. If a personal vehicle is used for personal convenience, the reimbursement allowed is .2875 cents per mile. If an agency vehicle is used, reimbursement may be made for fuel charges based on receipt or agency fuel logs. Airport parking and ground transportation expenses are reimbursable upon presentation of receipts. Rental cars must be pre-approved by the SERC. All travel expenses are based on GSA rates and guidelines as well as the Nevada State Administrative Manual and mileage is based on the maximum allowed with the State of Nevada during the grant period of potential awards.*

*Double click on any box to open an embedded Excel Spreadsheet to enter your data, when finish click anywhere outside the box to re-embed the data into the Word document and then SAVE your work!!!*

Consultant / Contract Services / Other		Amount Requested
Name	Forensic Investigation of Explosive and Explosive Devices	
Total Contract Training:		\$0.00

Course / Conference Costs				
Course / Conference Title:				
Registration	Cost per Attendee	# of Attendees		\$2,500.00
	\$2,500.00	1		
Hotel	Cost per Night	# of Nights	# of Rooms	\$900.00
	\$150.00	6	1	
Per Diem	Cost per Day	# of Days	# of Attendees	\$738.00
	\$123.00	6	1	
Transportation	# of Miles (Round Trip)	Agency Vehicle	# of Vehicles	\$0.00
		0.575		
	# of Miles (Round Trip)	Personal Vehicle	# of Vehicles	\$0.00
		0.2875		
	Cost of Airline Ticket	# of Tickets		\$1,200.00
	\$1,200.00	1		
Parking	Cost per Day	# of Days	# of Vehicles	\$0.00
Total Course / Conference Costs:				\$5,338.00
Total Training Costs:				\$5,338.00

Double click on any box to open an embedded Excel Spreadsheet to enter your data, when finish click anywhere outside the box to re-embed the data into the Word document and then SAVE your work!!!

#### IV. BUDGET NARRATIVE

*This is an explanation of the line items identified in each category. The budget narratives must explain the use of the requested grant funds. Budget narratives must be included for each category for which there is a request for items/services. Justify the relationship between the items listed within each category and the goals and objectives of this grant request. The budget narratives must tie each item requested to the goals and objectives of this project.*

##### **Planning Services -**

*Explain the basis for selection of each consultant or conference attendance and describe how the activity to be provided is essential to achieving established goals.*

Click inside gray box to begin typing

## **Training -**

*Explain the purpose of the training and/or the consultant/contractor and how it relates to achieving established goals. Provide location of training, duration, itemized transportation and per diem expenses. Attach a copy of the letters of declination from SFM and DEM.*

*Click inside gray box to begin typing*

**The Forensic Investigation of Explosives and Explosive Devices course provides the fundamentals of improvised explosive devices (IED) and assessing how chemical analysis techniques are applied in forensic explosive investigations. LVMPD Forensic Scientist will learn how to distinguish between the types of IEDs and assess the scientific methods used to identify their components in a laboratory setting. This course will also teach him how to collect samples and analyze those samples using similar scientific instrumentation that we already have at the LVMPD Forensic Laboratory.**

**This type of training that combines post-blast sample collection AND laboratory analysis is not provided to individuals outside the Bureau of Alcohol, Tobacco, and Firearms and Explosives (ATF) or Federal Bureau of Investigation (FBI).**

**Currently there are no individuals in Southern Nevada that can provided this level of analysis. This course is only provided once per year and is only hosted at Cranfield University in Shrivenham, England.**

**Since the training is held outside of USA, there is no GSA rates, LVMPD used US Department of State Bureau of Administration to determine costs for lodging and per diem rates.**

## **APPENDIX A: OVERTIME AND BACKFILL POLICY**

### **OVERTIME AND BACKFILL POLICY FOR HMEP APPROVED TRAINING & EXERCISES**

#### **1. SCOPE:**

This policy applies to sub-recipients and sub sub-recipients of Department of Transportation (DOT) Pipeline & Hazardous Materials Safety Administration (PHMSA) Hazardous Materials Emergency Preparedness (HMEP) Planning and Training grant funds.

#### **2. POLICY:**

As outline in the HMEP Notice of Funding Opportunity (NOFO) overtime/backfill and volunteer stipend expenses are permitted under this grant in order to perform allowable HMEP training activities and that can include training exercises. To be eligible for any form of personnel time reimbursements, individual's employing department must have experienced as actual cost beyond normal operational personnel expenses. Qualified expenses may include overtime, backfill or loss of salary/compensation by the individual attending a grant eligible **activity approved by PHMSA.**

#### **A. RESTRICTIONS:**

1. Overtime related to planning activities will not be approved.
2. Overtime to attend training conferences or symposiums will not be covered.
3. PHMSA **must not be billed** for overtime and backfill related to the same individual/training course. This means that an individual attending training that results in overtime would not require someone backfilling that time.
4. PHMSA will allow recipients up to 30 percent of its award for backfill, overtime and stipend costs.
5. Course instructors and administrative staff are **not** eligible to be reimbursed under this guidance.
6. Expenses are limited to the actual costs that result from an individual who performs the duties of another individual while they are attending an HMEP approved training activity.
7. If the backfill employee is a regular employee who is called in on his/her day off (weekend or other off day), there may be an extra cost to the applicant. Regular and overtime costs may be eligible.
8. If the backfill employee is called in from scheduled leave, there should be no extra cost as the leave can be rescheduled. Only the overtime is eligible.
9. For hybrid fire departments (volunteer and career), the value of volunteer's backfilling for a career employee can be credited toward the non-Federal cost share or the volunteer may receive a stipend but not both.

#### **B. RECORD KEEPING REQUIRMENTS:**

1. Grant recipients **must** provide SERC and retain a list of all individuals involved in these costs and their salary (individual trained and individual backfilling).
2. Grant recipients **must** provide SERC with and retain an internal management plan/policy to ensure adequate oversight for these costs prior to the activity occurring.

3. Grant recipients must provide SERC with and retain a training record and actual payroll records which must be maintained for all responders who receive overtime, backfill or stipends by name, County LEPC or State Agency, training date(s) and the total amount paid to each individual volunteer for each training event.

**C. DOCUMENTATION:**

1. Grant applicants must submit the following information: estimated number of employees to be trained while on overtime/backfill/stipend pay; average hourly rate of firefighter/emergency responders in jurisdiction; estimated total overtime hours or stipend pay; total costs for overtime and/or stipends due to HMEP training; name and date of training course(s).
2. SERC will conduct spot check/desk review/audits and will make sure the following information is being retained: names of individuals trained; individual hourly rates for individuals trained; total overtime hours or stipend pay per individual (pay stub, payroll printout); total actual costs for overtime or stipend pay due to HMEP training; name and date of training course(s).

**D. REIMBURSEMENT LIMITATIONS INCLUDE:**

1. Only personnel time directly related to the grant activity is allowed. Travel time to and from the event is not eligible. However, requested reimbursement for travel/per diem costs is eligible.  
Note: that if overtime or backfill is charged against any cost categories and the individual(s) is in travel to the approved training, the completion of a "Travel Request" form as outlined in SERC Policy 8.5 is required for reimbursement for travel/per diem cost.
2. Normal salaried time of team members is not eligible for reimbursement due to supplanting issues.
3. Salaried employees participating outside their normal work hours are not eligible for reimbursement.

PHMSA will allow HMEP recipients to be reimbursed for nominal volunteer stipends if it does not exceed 20 percent of what the fire department would otherwise pay a full-time firefighter to perform response services. HMEP recipients should develop and submit to the SERC a policy for the standardized stipend amount to be provided for participation in HMEP training and training-related exercises. Prior approval must be received before issuing stipends. All costs must be related to a HMEP training activity.

**Please review SERC Policy 8.16 for additional information regarding requirements for overtime/backfill and stipend.**





## CERTIFIED ASSURANCES For LEPCs

**Grant Title: HMEP Grant 2021**

Upon acceptance of funding from the State of Nevada Emergency Response Commission (SERC), the applicant and the lead governmental unit hereby agree to the following Certified Assurances governing the awarding of funds:

- A) The applicant assures compliance with the Nevada Administrative Code (NAC) 459.9912 et seq. and SERC policies found at <http://serc.nv.gov>.
- B) **FINANCIAL REPORTS** – The recipient is required to submit, at a minimum, quarterly financial reports to the SERC. Reporting must be made in accordance with all applicable federal, state, and local laws and regulations, and SERC Policies 8.5 and 8.6.

No expenditures or obligations will be eligible for reimbursement if occurring prior to or after the award period. All funds need to be obligated by the end of the grant period and expended by the final report date as stated in the grant award cover letter. Failure to submit proper reports pursuant to current policies may jeopardize future funding from the SERC.

- 1) **Request for advance:** May be requested only if expenses total over \$2,000.00 and is accompanied by a dated purchase order or quote. Complete and submit a financial report form with the appropriate “request for advance” box checked.
- 2) **Report on expenditure of advance:** Show the actual expenditure of the advanced funds. Complete and submit a financial report form with the appropriate “report on expenditure of advance” box checked. This report is due **within 30 days** of the date of the advanced check and must include copies of dated invoices and proof of payment. If the amount advanced is more than the amount spent or the advanced amount is not spent within the 30 days, the unexpended funds are to be returned to the SERC within 45 days of the date of the check.
- 3) **Request for reimbursement:** Complete and submit a financial report form, at a minimum quarterly, for all expenditures funded by the grant. Include a summary breakdown of expenses, copies of dated invoices, proof of payment and any other documents required by SERC policies. Any other form of documentation for expenditures must be approved by the SERC staff. If additional funds are used toward the project, report those expenditures as a **match** in the appropriate line on the report form.

- 4) **Quarterly report required:** If there are no expenditures within the quarter, a report with an explanation of why and the plan for future expenditures is due by the end of the month following the end of the quarter. Due dates for quarterly reports are as follows:
- October 31** - for reporting period July 1 to September 30;
  - January 31** - for reporting period October 1 to December 31;
  - April 30** - for reporting period January 1 to March 31; and
  - July 31** - for reporting period April 1 to June 30.
- 5) **Final report:** There will be no further expenditures, the grant is closed and no further reports are necessary. This report is due within **30 days** after the end of the award period, or anytime prior to the end of the award period if no further funds will be spent.
- C) **EXERCISE REPORTS** – To be eligible for grant funding, the LEPC must report to the SERC by January 31<sup>st</sup> of each year on at least one real event and/or tabletop, functional, or full-scale exercise or drill which utilizes and implements the hazardous materials emergency response plan. An exercise is required at least once every third year.
- D) **GRANT CHANGE REQUEST** – Grant expenditures are authorized for the purposes set forth in this application, as approved in the grant award, and in accordance with all applicable laws, regulations, and policies and procedures of the State of Nevada and the applicable federal granting agency. Request for change in the project must be submitted to the SERC and approved in writing prior to its implementation. Approval may be required by the Funding Committee if the change is significant (SERC Policy 8.7).
- E) The applicant assures compliance with *2 CFR 1200, Nonprocurement Suspension and Debarment*. The applicant assures, through the submission of the grant application for funding, neither the lead agency, county government nor any of its participating agencies are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in the transaction by any federal department or agency.
- F) The applicant assures the fiscal accountability of the funds received from the State Emergency Response Commission will be managed and accounted for by the lead agency's chief comptroller. Internal control and authority to ensure compliance with SERC's documentation, record keeping, accounting, and reporting guidelines will reside with that individual.
- G) SERC will reimburse the recipient reasonable, allowable, allocable cost of performance, in accordance with current federal requirements, Nevada Revised Statute, Nevada Administrative Code, State Administrative Manual, SERC policies and any other applicable fiscal rules, not to exceed the amount specified at the total award amount.

- H) The applicant assures it shall maintain data and information to provide accurate financial reports to SERC. Said reports shall be provided in form, by due dates and containing data and information as SERC reasonably requires to administer the program.
- I) The applicant assures financial reports shall be submitted within 30 calendar days of the end of each calendar quarter and within **30 days** of the end of the grant period and shall be current and actual.
- J) The applicant assures funds made available under this grant will not be used to supplant state or local funds.
- K) The applicant assures compliance with *2 CFR 200.212 and 180, Non-procurement Suspension and Debarment*. The applicant assures, through the submission of the grant application for funding, neither the lead agency, county government, any of its participating agencies, are potential vendors, contractors or providers debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in the transaction by any federal department or agency.
- L) The applicant assures that it will comply with Administrative Requirements *2 CFR part 200, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments* appropriate to the award as follows:
1. *49 CFR 110, Hazardous Materials Public Sector Training and Planning Grants*
  2. *49 CFR 18, Uniform Administrative Requirements for Grants and Cooperative Agreements to State, Local and Tribal Governments*
  3. *2 CFR 225, Cost Principles for State, Local and Indian Tribal Governments*
  4. *OMB Circular A-133, Audits of States, Local Governments and Nonprofit Organizations* (now contained in 2 CFR 200)
  5. *49 CFR 20, New Restrictions on Lobbying*
  6. *49 CFR 32, Government wide Requirements for Drug-Free Workplace*
- M) The applicant assures compliance with *Title VI of the Civil Rights Act of 1964*, which prohibits discrimination on the basis of race, color and national origin in programs and activities receiving federal financial assistance. The applicant assures compliance with *49 CFR 21, Nondiscrimination in Federally Assisted Programs of the Department of Transportation, Effectuation of Title VI of the Civil Rights Act of 1964*.
- N) Any publication (written, visual, or audio) issued by the sub-grantee describing programs funded whole or in part with federal funds, shall contain the following statement:
- "This program was supported by Grant #\_\_\_\_\_, awarded by the Nevada State Emergency Response Commission (and, if an HMEP grant, the U.S. Department of Transportation). Points of view or opinions contained within this document are those of the author and do not necessarily represent the official position of policies of the State Emergency Response Commission (and, if an HMEP grant, U.S. Department of Transportation)"

- O) The applicant fully understands the State Emergency Response Commission has the right to suspend, terminate or de-obligate grant funds to any grantee/sub-grantee that fails to conform to the requirements or the terms and conditions of its grant award and/or non-compliance.
- P) **LOBBYING** - No grant funds appropriated will be paid, by or on behalf of the grantee/sub-grantee, to any person for influencing or attempting to influence an officer, employee, or a member of Congress, or an officer, employee, or any member of the Nevada State Legislature.
- Q) Project related income, (i.e., registration fees, royalties, sales of real and personal property) must be used for the purpose of furthering the goals and objectives of the project or program from which the income was generated. Interest earned must be returned to the State Emergency Response Commission.
- R) All activities and purchases utilizing any SERC administered sources of funding must comply with all local, state and federal laws and regulations as well as grant specific requirements. It is the responsibility of sub-grantees to be familiar with any such laws, regulations and requirements.
- S) Applicant understands that an updated addendum to the grant may be required based on the federal guidelines between now and the time of the award documents based on requirements for State of Nevada or the federal sponsoring agency.

The applicant acknowledges receipt of these Certified Assurances and hereby assures adherence to all the above conditions of a grant award from the SERC.

**GOVERNMENTAL UNIT (I.E., COUNTY COMMISSION, COUNTY MANAGER)**

Name (print): Marilyn K Kirkpatrick Title: Clark County Commission, Chair

\_\_\_\_\_  
Signature:

\_\_\_\_\_  
Date

**LOCAL EMERGENCY PLANNING COMMITTEE CHAIRMAN**

Name (print): Billy Samuels Title: LEPC, Chair

\_\_\_\_\_  
Signature:

\_\_\_\_\_  
Date

**RETURN THIS SIGNED FORM WITH GRANT APPLICATION**

## LEPC COMPLIANCE CERTIFICATION

The following requirements must be met by the LEPCs for compliance with federal, State and SERC laws, regulations and policies and procedures. This checklist must be completed, signed and returned annually by March 31, even if the LEPC is not a recipient of grant funds.

**A check mark in the squares on the left will indicate a YES response.**

Have changes in the LEPC Bylaws and Membership list been submitted to SERC?

Bylaws reviewed/updated - Date: **01/2021** Submitted: **01/29/2021**  
Membership list reviewed/updated - Date: **01/2021** Submitted: **01/29/2021**

Have LEPC meetings been held, at a minimum quarterly, and have agendas and minutes of all meetings, including special meetings, been forwarded to the SERC?

Has the LEPC submitted all required reports which summarize the financial management of the active grants (*i.e., copies of invoices and verification of expenditures*)?

Has the LEPC reviewed and updated its hazardous materials emergency plan (or hazmat portion of the jurisdiction's "all hazards" plan), NRT-1, Level of Response Questionnaire and Letter of Promulgation within the last year? Have the review results and updates been submitted to the SERC in writing along with a copy of the LEPC meeting minutes documenting review of the Plan by January 31<sup>st</sup>?

Plan update – Date: **1/21** Submitted: **1/29/2021**

NRT – 1 update – Date: **1/21** Submitted: **1/29/2021**

Level of Response Questionnaire update – Date: **1/21** Submitted: **1/29/2021**

Letter of Promulgation update – Date: **1/21** Submitted: **1/29/2021**

Has the LEPC reported on at least one incident or exercise (exercise required at least every third year) of its hazardous materials emergency response plan by January 31<sup>st</sup>?

Indicate the date of the most recent exercise: Submitted: **1/28/2021**

Indicate the date of an incident report used  
in lieu of an exercise: Submitted:

Has the LEPC met the annual requirement of publishing the Emergency Planning and Community Right-to-Know Act "information availability" in the local newspaper? Has the standard Affidavit of Publication been sent to the SERC?

Date of publication: **08/02/2021**

Affidavit Submitted: **01/29/2022**

As chairman **Clark** Local Emergency Planning Committee, I attest  
of

County Name

all information provided on this Compliance Certification is accurate

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LEPC Chair Signature

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Date

**RETURN THIS SIGNED FORM WITH GRANT APPLICATION**

**STATE EMERGENCY RESPONSE COMMISSION  
HAZARDOUS MATERIALS EMERGENCY PREPAREDNESS (HMEP)  
ACTIVITY REQUEST FORM**

**Required: Complete a separate form for each activity  
requested**

**Section A – Requesting Organization**

Organization: **Clark County Local Emergency Planning Committee**

Street Address: **575 E Flamingo Rd**

City / Zip Code: **Las Vegas, Nv 89119**

**Section B – Point of Contact**

First Name: **Karen**

Last Name: **Taylor**

Phone: **702-455-6183**

E-Mail: **Karent@ClarkCountyNv.gov**

Position: **Administrative Specialist**

**Section C – Grant Activity Request Information**

Amount: **5,338.00**

Activity: **Training**  
(Planning or Training)

**Section D – Activity Description**

Number of Participates: **1**

(Enter "0" if funding is requested for planning activities without an associated number of participants such as plan updates and commodity flow studies).

Activity Description and Justification:

**The Forensic Investigation of Explosives and Explosive Devices course provides the fundamentals of improvised explosive devices (IED) and assessing how chemical analysis techniques are applied in forensic explosive investigations. LVMPD Forensic Scientist will learn how to distinguish between the types of IEDs and assess the scientific methods used to identify their components in a laboratory setting. This course will also teach him how to collect samples and analyze those samples using similar scientific instrumentation that we already have at the LVMPD Forensic Laboratory.**

**This type of training that combines post-blast sample collection AND laboratory analysis is not provided to individuals outside the Bureau of Alcohol, Tobacco, and Firearms and Explosives (ATF) or Federal Bureau of Investigation (FBI).**

**Currently there are no individuals in Southern Nevada that can provided this level of analysis. This course is only provided once per year and is only hosted at Cranfield University.**

**How does this further your organization's program mission?**

**This training will improve Southern Nevada ability as a major interstate transportation corridor that sees countless shipments of hazardous materials pass through the area annually thus providing an opportunity for the accidental or intentional release of hazardous and explosive materials into the community.**

**Does this activity replace an item included in the approved application? If yes, what activity is being replaced and why?**

**No**







L V M P D  
interoffice  
MEMORANDUM

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**To** : James Kilber, Chief Technology Officer, BTDA <sup>17682</sup>  
**Through** : David Lewis, Captain, Criminalistics Bureau <sup>D 4354L</sup>  
**From** : Kimberly Murga, Director of Laboratory Services <sup>KM</sup>  
**Subject** : Travel/Training  
**Date** : 11/02/2021

The Forensic Investigation of Explosives and Explosive Devices course provides the fundamentals of improvised explosive devices (IED) and assessing how chemical analysis techniques are applied in forensic explosive investigations. Forensic Scientist Jason Altnether will learn how to distinguish between the types of IEDs and assess the scientific methods used to identify their components in a laboratory setting. This course will also teach him how to collect samples and analyze those samples using similar scientific instrumentation that we already have at the LVMPD Forensic Laboratory.

**Attendee(s):** Jason Altnether, P#14211, Forensic Scientist II  
**Location:** Defence Academy of the United Kingdom in Cranfield, UK  
**Dates:** 01/08/2022 – 01/15/2022  
**Total cost:** \$5,066.00  
**Funding:** State Emergency Response Commission (SERC) Hazardous Materials  
Emergency Preparedness (HMEP) grant through ARMOR  
**Balance less Training:** N/A  
**Reimbursable:** Yes

## Kelley Denny

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**From:** Bernadine Welsh  
**Sent:** Wednesday, November 3, 2021 10:04 AM  
**To:** Kelley Denny  
**Subject:** RE: Vaccination record request

That sounds very exciting for him!!

I confirmed vaccination status. Approved.

*Bernadine Welsh, MBA*  
Health & Safety Manager  
Las Vegas Metropolitan Police Department  
[B15379W@LVMPD.COM](mailto:B15379W@LVMPD.COM)  
(702) 828-1923 (desk)  
(702) 828-3696 (main)  
(702) 308-0706 (work cell)

### **LVMPD Security Notice**

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**From:** Kelley Denny <[K7472D@LVMPD.COM](mailto:K7472D@LVMPD.COM)>  
**Sent:** Wednesday, November 3, 2021 9:34 AM  
**To:** Health and Safety <[HealthAndSafety@LVMPD.COM](mailto:HealthAndSafety@LVMPD.COM)>  
**Subject:** Vaccination record request

Good morning,

Please review the documented vaccination status for Jason Altnether P#14211. He will be travelling to London, England in January to attend training.

Thank you,

Kelley Denny  
Administrative Assistant  
for David Lewis, Captain  
Criminalistics Bureau  
Las Vegas Metropolitan Police Department  
(702) 828-3912 / [K7472D@lvmpd.com](mailto:K7472D@lvmpd.com)



**Foreign Per Diem Rates In U.S. Dollars  
DSSR 925**

**Country: UNITED KINGDOM  
Publication Date: 11/01/2021**

Country Name	Post Name	Season Begin	Season End	Maximum Lodging Rate	M & IE Rate	Maximum Per Diem Rate	Footnote	Effective Date
UNITED KINGDOM	Belfast	01/01	12/31	210	111	321	N/A	11/01/2021
UNITED KINGDOM	Birmingham	01/01	12/31	175	77	252	N/A	11/01/2021
UNITED KINGDOM	Bristol	01/01	12/31	209	99	308	N/A	11/01/2021
UNITED KINGDOM	Cambridge	01/01	12/31	279	144	423	View	11/01/2021
UNITED KINGDOM	Cardiff, Wales	01/01	12/31	182	90	272	N/A	11/01/2021
UNITED KINGDOM	Caversham	01/01	12/31	238	132	370	N/A	11/01/2021
UNITED KINGDOM	Cheltenham	01/01	12/31	161	109	270	N/A	11/01/2021
UNITED KINGDOM	Crawley	01/01	12/31	315	193	508	View	11/01/2021
UNITED KINGDOM	Edinburgh	07/01	09/30	624	149	773	View	11/01/2021
UNITED KINGDOM	Edinburgh	10/01	06/30	196	107	303	View	11/01/2021
UNITED KINGDOM	Fairford	01/01	12/31	181	94	275	N/A	11/01/2021
UNITED KINGDOM	Gatwick	01/01	12/31	184	131	315	N/A	11/01/2021
UNITED KINGDOM	Glasgow	01/01	12/31	175	93	268	View	11/01/2021
UNITED KINGDOM	Harrogate	01/01	12/31	122	105	227	N/A	11/01/2021
UNITED KINGDOM	High Wycombe	01/01	12/31	164	99	263	N/A	11/01/2021
UNITED KINGDOM	Horley	01/01	12/31	184	131	315	N/A	11/01/2021

Clark

# GRANT APPLICATION CHECK SHEET

## A COMPLETE APPLICATION MUST INCLUDE THE FOLLOWING

- Title Page ✓ Signatures forthcoming
- Goals of this grant ✓
- Objectives of this grant ✓
- Line Item Budget ✓
- Budget Narrative ✓
- Overtime & Backfill n/a
- Certified Assurances ✓ Signatures forthcoming
- LEPC Compliance Certification (signed by Chair) ✓ Signatures forthcoming
- Electronic version e-mailed to [serc@dps.state.nv.us](mailto:serc@dps.state.nv.us) ✓ Signatures forthcoming

RECEIVED  
DEC 01 2021  
NEVADA  
SERC

### To be submitted prior to preparation of the grant award:

- Copy of the LEPC meeting minutes approving submittal of grant application (minutes are submitted separately through normal minutes' submission process)   
 lepc meeting being held 12.7.2021 - minutes to be forwarded as soon as complete

**RETURN THIS FORM WITH GRANT APPLICATION**