

Items due to the SERC by January 31st

To be reviewed by SERC staff:

Affidavit of Publication date received:

To be reviewed by Bylaws Committee member:

Membership List date received:

Bylaws date received:

To be reviewed by Planning and Training Subcommittee member:

Level of Response Questionnaire date received:

Completely and accurately filled out Dated:

Level of Response declared (Awareness, Operations, Technician):

Number of individuals trained in accordance to OSHA 1910.120:

Any specialized training provided:

Hazardous Materials Emergency Response Plan date received:

Specific sections of the plan updated with dates **OR** entire plan updated on:

NRT-1A Checklist completely and accurately filled out

correct page #s match with the nine areas on the NRT-1A Checklist within the Hazmat Plan

Current Letter of Promulgation

Tier II Facility List, dated later than October

Level of Response is identified in the Plan

Contact Information

Equipment List

Training and Exercise schedules identified by type and when to be held

Meeting minutes approving the Plan updates

Radiological Component

Exercise / Incident Report date received:

Completely and accurately filled out / signed Dated:

Narrative explaining the Hazardous Materials event, to include:

Hazardous Materials used during the event

Who and what agencies were involved in the event

How and what parts of the Hazmat Plan were used

After Action Report (AAR)/Corrective Actions, if any, identified for Hazmat Plan

Date in previous calendar year the exercise/event happened: