

## Minutes

### Nevada State Emergency Response Commission (SERC)

#### Planning and Training Subcommittee Meeting

Thursday, March 03, 2022 – 10:00am

**1. CALL TO ORDER**

Kimberly Ferguson called the meeting to order at 10:02am.

**2. ROLL CALL, CONFIRM QUORUM, AND INTRODUCTIONS**

Role was taken of the members and a quorum was present.

**3. PUBLIC COMMENT**

Ms. Ferguson called for public comment. There was none.

**4. APPROVAL OF FEBRUARY 17, 2022 MINUTES**

Richard Brenner made a motion to approve the February 17, 2022 Planning and Training Subcommittee meeting minutes. Michael Mallner seconded the motion which was approved unanimously.

**5. REVIEW DOCUMENTS SUBMITTED BY THE LOCAL EMERGENCY PLANNING COMMITTEES (LEPCs) AND STATE AGENCIES TO STAY IN COMPLIANCE WITH SERC POLICIES – HAZARDOUS MATERIALS RESPONSE PLAN, LEVEL OF RESPONSE QUESTIONNAIRE, AND EXERCISE/INCIDENT REPORT. SUBCOMMITTEE MEMBERS WERE ASSIGNED THE TASK OF REVIEWING THE SUBMISSIONS OF SPECIFIC LEPCs AND/OR STATE AGENCIES USING THE PLANNING AND TRAINING CHECK-OFF LIST FORM TO VERIFY COMPLIANCE**

Carson City LEPC – Ms. Ferguson noted the Exercise/Incident Report Form does not specify what areas of the Hazmat Plan were used for the event, there is no After Action Report included and the attachment seems to be a Power Point Presentation. Ms. Ferguson requests the Form be redone addressing the noted deficiencies.

Churchill County LEPC – Ms. Ferguson noted the Hazmat Plan, and all incorporated documents, was not received and the Exercise/Incident Report Form was not received.

Clark County LEPC – Ms. Ferguson noted Clark County had no deficiencies and made a motion to approve the documents submitted. Mr. Brenner seconded the motion which was approved unanimously.

Douglas County LEPC – Patty Polish noted the Level of Response Questionnaire was completed but the levels of response were not stated in the Hazmat Plan. Ms. Polish also stated due to Covid, and the busy wildland fire season Douglas County was unable to hold any drills and it was suggested an actual occurrence be used to complete the Exercise/Incident Report Form to be in compliance with SERC policy.

Elko County – Ms. Polish noted there was no date on the Tier II Facility List, the Level of Response Questionnaire was completed but the levels of response were not stated in the Hazmat Plan, the NRT-1A has issues with page numbers matching the Hazmat Plan, and the Exercise/Incident Report Form does not specify what areas of the Hazmat Plan were used for the event.

Esmeralda County – Ms. Polish stated Appendix F (facility maps) noted on the Tier II facility list was not provided, and the NRT-1A has issues with page numbers matching the Hazmat Plan.

Eureka County – Kelly Echeverria noted the NRT-1A was not signed, the Equipment List was not provided, and the Exercise/Incident Report Form had no After Action Report included.

Humboldt County – Ms. Echeverria noted Humboldt County did not check all the boxes on the Hazmat Plan Checklist, but all items were included in the plan and made a motion to approve the documents submitted. Ms. Polish seconded the motion which was approved unanimously.

Lander County – Ms. Echeverria noted the date on the Tier II List was 02/24/2011 and requested an updated list.

Lincoln County – Tami Beauregard read the report submitted by Carlito Rayos stating the NRT-1A was not filled out correctly, the Exercise/Incident Report Form does not specify what areas of the Hazmat Plan were used for the event and there was no After Action Report included. Mr. Rayos also requests clarification with regards to the Level of Response Questionnaire declaring operations as the level of response but trains at a technician level.

Lyon County – Mr. Brenner noted the Exercise/Incident Report Form does not specify what areas of the Hazmat Plan were used for the event.

Mineral County – Mr. Heidemann noted the meeting minutes approving the Hazmat Plan updates were not provided.

Nye County – Ms. Beauregard read the report submitted by Mr. Rayos stating the NRT-1A was not filled out correctly, the Tier II facility list has issues, the Exercise/Incident Report Form does not directly reference that the tactics and/or strategies used were in accordance with the newest version of the Hazmat Plan and no After Action Report was included.

Pershing County – Michael Heidemann noted Pershing County had no deficiencies and made a motion to approve the documents submitted. Ms. Echeverria seconded the motion which was approved unanimously.

Storey County – Mr. Brenner noted the NRT-1A has issues with page numbers matching the Hazmat Plan, as the Hazardous Mitigation plan was submitted instead of the Hazmat Plan.

Washoe County – Mr. Brenner noted Washoe County did a great job, had no deficiencies and made a motion to approve the documents submitted. Mr. Mallner seconded the motion which was approved unanimously.

White Pine County – Mr. Heidemann noted the Training and Exercise Schedule was not provided.

Legislative Council Bureau – Ms. Beauregard read the report submitted by Mr. Rayos stating the Exercise/Incident Report Form does not specify what areas of the Hazmat Plan were used for the event, and there was no After Action Report included

Patrick Lazenby and Scott Lewis asked to address some items mentioned in the reading from Mr. Rayos. Mr. Lazenby stated that most if not all individuals in the NNSS are at the technician level. Mr. Lewis noted Nye County has three separate teams throughout the county, under one hazmat umbrella which include NNSS, Beatty and Round Mountain. Mr. Lewis also noted the NRT-1A was there, signed and accurate but the EPCRA was not dated. Mr. Brenner asked if an After Action Report was included with the Exercise/Incident Report Form? Mr. Lazenby guessed that it was probably not. Ms. Ferguson asked that the Form be redone to include the AAR information in the comment section.

Ms. Ferguson questioned what the next process is. Ms. Beauregard stated the next steps for her are to draft the deficient email, forward to the committee member for approval and send to the LEPC. Ms. Ferguson asked the committee members to send their completed checklist to Ms. Beauregard.

Ms. Ferguson asked that the LEPC documents that Mr. Rayos reviewed could be sent to her for final review prior to the deficient email being sent out.

## **6. PUBLIC COMMENT**

Ms. Ferguson called for public comment. There was none.

## **7. ADJOURNMENT**

Ms. Echeverria made a motion to adjourn the meeting at 11:05am. Mr. Brenner seconded the motion which was approved unanimously.