

**AGENDA**  
**Nevada State Emergency Response Commission (SERC)**

**Quarterly Meeting**  
**Thursday, July 14, 2022 at 9:00am**

**Zoom Meeting**  
**Go to ZOOM.com select join meeting**  
**Meeting ID: 880 832 1251 / Password: hazmat**

**Dial in: +1 669-900-6833**  
**Meeting ID: 880 832 1251 / Passcode for phone: 706628**

*The Commission may take action on items marked "Discussion / For Possible Action". Items may be taken out of the order presented on the agenda at the discretion of the co-chairs. Items may be combined for consideration by the Commission at the discretion of the co-chairs. Items may be pulled or removed from the agenda at any time.*

- 1. CALL TO ORDER (Non-Action Item)**
  
- 2. ROLL CALL, CONFIRM QUORUM, AND INTRODUCTIONS (Non-Action Item)**
  
- 3. PUBLIC COMMENT (Non-Action Item)** – No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken. Public comments are limited to three minutes unless the SERC elects to extend the comments for purposes of further discussion. Comments will not be restricted based on viewpoint.
  
- 4. APPROVAL OF APRIL 26, 2022 MEETING MINUTES (Discussion / For Possible Action)** – The SERC will review the April 26, 2022 meeting minutes; possible action may include approving, with or without amendments, or denying the minutes.
  
- 5. NEW COMMISSION MEMBERS AND STANDING COMMITTEE UPDATES (Discussion / For Possible Action)** – Staff will provide any updates to the Commission on new Commission members and vacancies in the various committees since the previous meeting; possible action may include the SERC modifying the membership of committees with additions or other changes, as necessary.
  - a. SERC Commissioners
    1. New Commissioners to provide information about themselves
  
  - b. Committee Membership
  
- 6. LOCAL EMERGENCY PLANNING COMMITTEE (LEPC) UPDATES (Non- Action Item)**  
– This item includes and addresses updated reports from LEPC activities occurring since the last SERC quarterly meeting and any future activities.

7. **NON-STATE AGENCY UPDATES (Non-Action Item)** – This item includes and addresses updated reports from the agencies listed below regarding activities occurring since the last SERC quarterly meeting and any future activities. Reports may include:
- a. U.S. Environmental Protection Agency (EPA) - Bill Jones / Greg Bazley
    - 1. Pipeline Emergency Responders Initiative – Richard Brenner
  - b. Federal Emergency Management Agency (FEMA) – Mark Shugart
  - c. U.S. Department of Homeland Security - (DHS) Marcie Stone / Paul Fields / Samuel Cowan
8. **STATE AGENCY UPDATES (Non-Action Item)** – This item includes and addresses updated reports from the agencies listed below regarding activities occurring since the last SERC quarterly meeting and any future activities. Reports may include.
- a. Nevada State Police Highway Patrol Division (NHP) – Sgt. Clay Madsen
  - b. Nevada State Police Fire Marshal Division (SFM) – Danny Brennan
  - c. Nevada Division of Environmental Protection (NDEP) – Kelly Thomas
  - d. Nevada Division of Industrial Relations, OSHA Unit – Bill Gardner
  - e. Nevada Division of Emergency Management & Nevada Radiation Control Program – Jon Bakkedahl
9. **SERC COMMITTEE REPORTS (Discussion / For Possible Action)** – This item includes, and addresses updates from the Committees listed below regarding activities occurring since the last SERC quarterly meeting and any future activities.
- a. **FUNDING COMMITTEE** – the Chair of the Committee or spokesperson will provide an update since the last SERC meeting.
    - 1. **REVIEW OF SERC UWS GRANT APPLICATIONS** – the SERC will review the FY2023 SERC UWS grant application recommendations from the Funding Committee; possible action may include approving, with or without contingencies or denying such applications. The following LEPCs/state agencies have submitted an application; Carson City LEPC, Clark County LEPC, Douglas County LEPC, Elko County LEPC, Humboldt County LEPC, Lincoln County LEPC, Mineral County LEPC, Nye County LEPC, Pershing County LEPC, Storey County LEPC, Washoe County LEPC, White Pine County LEPC, Legislative Council Bureau Police agency, DPS/Capitol Police agency, DPS/Fire Marshal agency, DPS/Highway Patrol agency, DPS/Investigations agency, DPS/Training agency

2. **REVIEW OF HMEP MID-CYCLE GRANT APPLICATION** – the SERC will review the mid-cycle grant awards approved by the Funding Committee. The following LEPCs have submitted an application, Carson City and Washoe County.

a. HMEP available funding and allowable activities

b. **RADIOLOGICAL COMMITTEE** – the Chair of the Committee or spokesperson will provide an update since the last SERC meeting.

c. **POLICY COMMITTEE** – the Chair of the Committee or spokesperson will provide an update on since the last SERC meeting. The SERC will review suggested changes to the SERC policies and respective forms; possible action may include approving, with or without amendments, or denying the recommended changes. The following policies and respective forms may be reviewed, including but not limited to:

1. Policy 8.1, Hazardous Materials Response Plan and Exercise

a. NRT-1A, Exercise Reporting Form, Level of Response LEPC, Level of Response State, Check List for P&T

2. Policy 8.3, Certified Assurances and Compliance Certification

a. Certified Assurances LEPC, Certified Assurances State, Compliance Certification LEPC, Compliance Certification State, EPCRA Example of Publication

3. Policy 8.5, Funding of Grants

a. Financial Report LEPC, Financial Report State, Financial Report Instructions, Breakdown of Expenditures, Travel Reimbursement Claim

4. Policy 8.7, Grant Change Request

a. Grant Change Request, Grant Change Instructions

5. Policy 8.9, LEPC Submission of Bylaws and Membership Lists

a. LEPC Membership List, Bylaws Sample

10. **ADMINISTRATIVE REPORT (Discussion Only)** – The following items may be addressed under this report:

a. Status of filling the position of SERC Assistant

b. NRS and NAC status updates

c. LEPCs that are out of compliance

1. Churchill County LEPC

- 11. PUBLIC COMMENT (Non-Action Item)** – No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken. Public comments are limited to three minutes unless the SERC elects to extend the comments for purposes of further discussion. Comments will not be restricted based on viewpoint.
- 12. ADJOURNMENT (Discussion / For Possible Action)**

*This is a public meeting. In conformance with the Nevada Public Meeting Law, I, Tami Beauregard on behalf of SERC posted or caused the posting of this agenda on or before July 14, 2022, 9:00am, at the following locations:*

**State Emergency Response Commission** – 107 Jacobsen Way – Carson City  
**Nevada State Library & Archives** – 100 North Stewart Street – Carson City  
**Grant Sawyer Building** – 555 E. Washington Street – Las Vegas  
**Department of Transportation** – 123 East Washington Avenue – Las Vegas  
**Department of Transportation** – 1263 Stewart Street – Carson City  
**Department of Transportation** – 1951 Idaho Street – Elko  
**Department of Transportation** – 1401 East Aultman Street - Ely  
**Nevada Legislative Counsel Bureau** – 401 South Carson Street – Carson City  
**SERC web site** – <http://serc.nv.gov>  
**Nevada Public Notice Website** – <https://notice.nv.gov>

*Pursuant to NRS 241.020(2) (c), a copy of supporting materials for the meeting may be obtained by contacting Tami Beauregard, Commission Administrator, State Emergency Response Commission at (775) 684-7511, 107 Jacobsen Way, Carson City, NV 89711 or [serc@dps.state.nv.us](mailto:serc@dps.state.nv.us)*

*We are pleased to make reasonable accommodations for members of the public who are disabled. If special arrangements are necessary, please notify the State Emergency Response Commission at (775) 684-7511.  
Twenty-four (24) hour advance notice is requested.*