

**STATE EMERGENCY RESPONSE COMMISSION
HAZARDOUS MATERIALS EMERGENCY PREPAREDNESS (HMEP)
MID-CYCLE GRANT APPLICATION
TITLE PAGE**

Applicant: Washoe County LEPC
Address: 5195 Spectrum Blvd. Reno, NV 89512

RECEIVED
AUG 19 2022
NEVADA
SERC

Local Emergency Planning Committee (LEPC) Chair:

Name: Brian Taylor Title: Chair
Address: 5195 Spectrum Blvd City/Zip: Reno/89512
Phone: Fax:
E-mail: BTaylor@remsa-cf.com

Fiscal Officer: (Address must match for the appropriate vendor code for the County)

Name: Francisco Ceballos Title: Secretary/Treasurer
Address: 5195 Spectrum Blvd City/Zip: Reno/89512
Phone: 775-224-4109 Fax:
E-mail: FCeballos@washoecounty.gov


Budget Summary:

Planning	Training	Total*
\$	\$6,045.00	\$6,045.00

Round up total* only to the nearest dollar

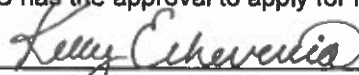
LOCAL EMERGENCY PLANNING COMMITTEE APPROVAL:

On behalf of the LEPC, I certify this body has reviewed this grant application and agrees to abide by the Federal and State procedures which are related to the acceptance of funds.

 08.18.2022
Signature of LEPC Chair Date

GOVERNING BODY APPROVAL: (i.e. County Commissioner, County Manager)

The LEPC has the approval to apply for funding through this grant.

 08.18.2022
Signature of Governing Body Date

Kelly Echeverria Emergency Manager-Washoe County
Print Name and Title

HMEP funds @
\$4,836.00
SERC funds @
\$1,209.00

I. GOALS:

Tell the SERC what you want to accomplish with this grant. Provide a separate discussion of each goal and justify its need towards the prevention, mitigation and/or response to hazardous materials incidents involving transportation. The goals are general statements of desired results and identify intended outcomes and results the program has established to achieve with these funds.

Click inside gray box to begin typing
The goal of this request is to send Washoe County LEPC members to the FireShows West Conference and Expo (Nevada HazMat Conference) September 26, 2022 –September 29, 2022, in Reno, NV for training on Hazardous Materials related incidents to include all conference classroom and hands-on sessions. This local conference will offer strategic sessions for our first responders designed specifically for Fire and HazMat personnel.

II. OBJECTIVES:

How do you plan to achieve the goals listed above? Include specific uses of this grant funding to prevent, mitigate and/or respond to hazardous materials incidents involving transportation. Objectives focus on the methods/activities to be used to achieve the goals they support.

Answer these questions in each objective:

- ✓ **WHAT** will be done with these funds?
- ✓ **WHO** is responsible for making arrangements and payments for the activities of this allocation?
- ✓ **WHEN** will the activity be implemented?

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The objective of this request is to send 31 members of the Washoe County LEPC to training on new technology, technical and management skills and focus on situational awareness that is emphasized from Hazardous Materials related incidents.

Breakdown of attendees as follows:
Ten (10) from Reno Fire Department; seven (7) from Reno Tahoe Airport Authority; three (3) from Washoe County Health District; four (4) from the North Lake Tahoe Fire Protection District; three (3) from Sparks Fire Department; and four (4) from Truckee Meadows Fire Protection District;

III. BUDGETS:

Training:

All training requests must first be made through the State Fire Marshal's office (SFM) and the Department of Emergency Management (DEM). If the SFM or DEM declines the training, the request may be included in the grant application along with the letter of declination.

All expenses must be itemized. State per Diem rates (which generally follow the federal GSA rates; (<http://www.gsa.gov>) will prevail unless local/negotiated rates are less. Hotel receipts are required for all lodging reimbursement requests, including in state lodging. Meals included in registration fees will not be reimbursed. Travel eligibility requirements and rates are further defined in SERC policy 8.5.

Requests for a consultant/contractor to provide training must be accompanied by at least two competitive bids. The bids must include an itemized quote and detailed scope of work from the consultant/contractor.

If a privately owned vehicle is used for agency convenience, mileage may be reimbursed at the State rate, currently .575 cents per mile. If a personal vehicle is used for personal convenience, the reimbursement allowed is .2875 cents per mile. If an agency vehicle is used, reimbursement may be made for fuel charges based on receipt or agency fuel logs. Airport parking and ground transportation expenses are reimbursable upon presentation of receipts. Rental cars must be pre-approved by the SERC. All travel expenses are based on GSA rates and guidelines as well as the Nevada State Administrative Manual and mileage is based on the maximum allowed with the State of Nevada during the grant period of potential awards.

Consultant / Contract Services / Other		Amount Requested
Name		
Total Contract Training:		\$0.00

Course / Conference Costs				
Course / Conference Title:				
Registration	Cost per Attendee	# of Attendees		\$6,045.00
	\$195.00	31		
Hotel	Cost per Night	# of Nights	# of Rooms	\$0.00
Per Diem	Cost per Day	# of Days	# of Attendees	\$0.00
Transportation	# of Miles (Round Trip)	Agency Vehicle	# of Vehicles	\$0.00
		0.585		
	# of Miles (Round Trip)	Personal Vehicle	# of Vehicles	\$0.00
		0.2925		
	Public Transportation	Total \$ Amount		\$0.00
Cost of Airline Ticket	# of Tickets		\$0.00	
Parking	Cost per Day	# of Days	# of Vehicles	\$0.00
Total Course / Conference Costs:				\$6,045.00
Total Training Costs:				\$6,045.00

Double click on any box to open an embedded Excel Spreadsheet to enter your data, when finish click anywhere outside the box to re-embed the data into the Word document and then SAVE your work!!!

IV. BUDGET NARRATIVE

This is an explanation of the line items identified in each category. The budget narratives must explain the use of the requested grant funds. Budget narratives must be included for each category for which there is a request for items/services. Justify the relationship between the items listed within each category and the goals and objectives of this grant request. The budget narratives must tie each item requested to the goals and objectives of this project.

Planning Services -

Explain the basis for selection of each consultant or conference attendance and describe how the activity to be provided is essential to achieving established goals.

Click inside gray box to begin typing

Training -

Explain the purpose of the training and/or the consultant/contractor and how it relates to achieving established goals. Provide location of training, duration, itemized transportation and per diem expenses. Attach a copy of the letter of declination from SFM and DEM.

Click inside gray box to begin typing

Reno Fire Department: Ten (10) attendees x \$195.00 = \$1,950.00
Reno Tahoe Airport Authority: Seven (7) attendees x \$195.00 = \$1,365.00
Washoe County Health District: Three (3) attendees x \$195.00 = \$585.00
North Lake Tahoe Fire Protection District: Four (4) attendees x \$195.00 = \$780.00
Sparks Fire Department: Three (3) attendees x \$195.00 = \$585.00
Truckee Meadows Fire Protection District: Four (4) attendees x \$195.00 = \$780.00
Total amount: \$6,045.00

CERTIFIED ASSURANCES For LEPCs

Grant Title: HMEP Mid-Cycle Grant 2022

Upon acceptance of funding from the State of Nevada Emergency Response Commission (SERC), the applicant and the lead governmental unit hereby agree to the following Certified Assurances governing the awarding of funds:

- A) The applicant assures compliance with the Nevada Administrative Code (NAC) 459.9912 et seq. and SERC policies found at <http://serc.nv.gov>.
- B) **FINANCIAL REPORTS** – The recipient is required to submit, at a minimum, quarterly financial reports to the SERC. Reporting must be made in accordance with all applicable federal, state, and local laws and regulations, and SERC Policies 8.5 and 8.6.

No expenditures or obligations will be eligible for reimbursement if occurring prior to or after the award period. All funds need to be obligated by the end of the grant period and expended by the final report date as stated in the grant award cover letter. Failure to submit proper reports pursuant to current policies may jeopardize future funding from the SERC.

- 1) **Request for advance:** May be requested only if expenses total over \$2,000.00 and is accompanied by a dated purchase order or quote. Complete and submit a financial report form with the appropriate “request for advance” box checked.
- 2) **Report on expenditure of advance:** Show the actual expenditure of the advanced funds. Complete and submit a financial report form with the appropriate “report on expenditure of advance” box checked. This report is due **within 30 days** of the date of the advanced check and must include copies of dated invoices and proof of payment. If the amount advanced is more than the amount spent or the advanced amount is not spent within the 30 days, the unexpended funds are to be returned to the SERC within 45 days of the date of the check.
- 3) **Request for reimbursement:** Complete and submit a financial report form, at a minimum quarterly, for all expenditures funded by the grant. Include a summary breakdown of expenses, copies of dated invoices, proof of payment and any other documents required by SERC policies. Any other form of documentation for expenditures must be approved by the SERC staff. If additional funds are used toward the project, report those expenditures as a **match** in the appropriate line on the report form.

- 4) **Quarterly report required:** If there are no expenditures within the quarter, a report with an explanation of why and the plan for future expenditures is due by the end of the month following the end of the quarter. Due dates for quarterly reports are as follows:

October 31 - for reporting period July 1 to September 30;
January 31 - for reporting period October 1 to December 31;
April 30 - for reporting period January 1 to March 31; and
July 31 - for reporting period April 1 to June 30.


- 5) **Final report:** There will be no further expenditures, the grant is closed and no further reports are necessary. This report is due within **30 days** after the end of the award period, or any time prior to the end of the award period if no further funds will be spent.
- C) **EXERCISE REPORTS** – To be eligible for grant funding, the LEPC must report to the SERC by January 31st of each year on at least one real event and/or tabletop, functional, or full-scale exercise or drill which utilizes and implements the hazardous materials emergency response plan. An exercise is required at least once every third year.
- D) **GRANT CHANGE REQUEST** – Grant expenditures are authorized for the purposes set forth in this application, as approved in the grant award, and in accordance with all applicable laws, regulations, and policies and procedures of the State of Nevada and the applicable federal granting agency. Request for a change in the project must be submitted to the SERC and approved in writing prior to its implementation. Approval may be required by the Funding Committee if the change is significant (SERC Policy 8.7).
- E) The applicant assures compliance with *2 CFR 1200, Non-procurement Suspension and Debarment*. The applicant assures, through the submission of the grant application for funding, neither the lead agency, county government nor any of its participating agencies are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in the transaction by any federal department or agency.
- F) The applicant assures the fiscal accountability of the funds received from the SERC will be managed and accounted for by the lead agency's chief comptroller. Internal control and authority to ensure compliance with the SERC's documentation, record keeping, accounting, and reporting guidelines will reside with that individual.
- G) The SERC will reimburse the recipient reasonable, allowable, allocable cost of performance, in accordance with current federal requirements, Nevada Revised Statute, Nevada Administrative Code, State Administrative Manual, SERC policies and any other applicable fiscal rules, not to exceed the amount specified at the total award amount.

- H) The applicant assures it shall maintain data and information to provide accurate financial reports to the SERC. Said reports shall be provided in form, by due dates and containing data and information as the SERC reasonably requires to administer the program.
- I) The applicant assures financial reports shall be submitted within 30 calendar days of the end of each calendar quarter and within **30 days** of the end of the grant period and shall be current and actual.
- J) The applicant assures funds made available under this grant will not be used to supplant state or local funds.
- K) The applicant assures compliance with *2 CFR 200.212 and 180, Non-procurement Suspension and Debarment*. The applicant assures, through the submission of the grant application for funding, neither the lead agency, county government, any of its participating agencies, are potential vendors, contractors or providers debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in the transaction by any federal department or agency.
- L) The applicant assures that it will comply with Administrative Requirements *2 CFR part 200, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments* appropriate to the award as follows:
1. 49 CFR 110, *Hazardous Materials Public Sector Training and Planning Grants*
 2. 49 CFR 18, *Uniform Administrative Requirements for Grants and Cooperative Agreements to State, Local and Tribal Governments*
 3. 2 CFR 225, *Cost Principles for State, Local and Indian Tribal Governments*
 4. OMB Circular A-133, *Audits of States, Local Governments and Nonprofit Organizations* (now contained in 2 CFR 200)
 5. 49 CFR 20, *New Restrictions on Lobbying*
 6. 49 CFR 32, *Government wide Requirements for Drug-Free Workplace*
- M) The applicant assures compliance with *Title VI of the Civil Rights Act of 1964*, which prohibits discrimination on the basis of race, color and national origin in programs and activities receiving federal financial assistance. The applicant assures compliance with 49 CFR 21, *Nondiscrimination in Federally Assisted Programs of the Department of Transportation, Effectuation of Title VI of the Civil Rights Act of 1964*.
- N) Any publication (written, visual, or audio) issued by the sub-grantee describing programs funded whole or in part with federal funds, shall contain the following statement:
- "This program was supported by Grant # _____, awarded by the Nevada State Emergency Response Commission (and, if an HMEP grant, the U.S. Department of Transportation). Points of view or opinions contained within this document are those of the author and do not necessarily represent the official position of policies of the State Emergency Response Commission (and, if an HMEP grant, U.S. Department of Transportation)"


- O) The applicant fully understands the SERC has the right to suspend, terminate or de-obligate grant funds to any grantee/sub-grantee that fails to conform to the requirements or the terms and conditions of its grant award and/or non-compliance.
- P) **LOBBYING** - No grant funds appropriated will be paid, by or on behalf of the grantee/sub-grantee, to any person for influencing or attempting to influence an officer, employee, or a member of Congress, or an officer, employee, or any member of the Nevada State Legislature.
- Q) Project related income, (i.e., registration fees, royalties, sales of real and personal property) must be used for the purpose of furthering the goals and objectives of the project or program from which the income was generated. Interest earned must be returned to the SERC.
- R) All activities and purchases utilizing any SERC administered sources of funding must comply with all local, state, and federal laws and regulations as well as grant specific requirements. It is the responsibility of sub-grantees to be familiar with any such laws, regulations and requirements.
- S) Applicant understands that an updated addendum to the grant may be required based on the federal guidelines between now and the time of the award documents based on requirements for State of Nevada or the federal sponsoring agency.

The applicant acknowledges receipt of these Certified Assurances and hereby assures adherence to all the above conditions of a grant award from the SERC.

GOVERNMENTAL UNIT (I.E., COUNTY COMMISSION, COUNTY MANAGER)

Name (print): Kelly Echeverria Title: Emergency Manager-Washoe County
 Signature:  Date: 08.18.2022

LOCAL EMERGENCY PLANNING COMMITTEE CHAIRMAN

Name (print): Brian Taylor Title: Chair
 Signature:  Date: 8.18.2022

RETURN THIS SIGNED FORM WITH GRANT APPLICATION

LEPC COMPLIANCE CERTIFICATION

The following requirements must be met by the LEPCs for compliance with federal, State and SERC laws, regulations and policies and procedures. This checklist must be completed, signed and returned annually by March 31, even if the LEPC is not a recipient of grant funds.

A check mark in the squares on the left will indicate a YES response.

- Have changes in the LEPC Bylaws and Membership list been submitted to SERC?
- | | | |
|------------------------------------|----------------|---------------------|
| Bylaws reviewed/updated - | Date: 12/16/21 | Submitted: 12/21/21 |
| Membership list reviewed/updated - | Date: 12/16/21 | Submitted: 12/21/21 |
- Have LEPC meetings been held, at a minimum quarterly, and have agendas and minutes of all meetings, including special meetings, been forwarded to the SERC?
- Has the LEPC submitted all required reports which summarize the financial management of the active grants (*i.e., copies of invoices and verification of expenditures*)?
- Has the LEPC reviewed and updated its hazardous materials emergency plan (or hazmat portion of the jurisdiction's "all hazards" plan), NRT-1, Level of Response Questionnaire and Letter of Promulgation within the last year? Have the review results and updates been submitted to the SERC in writing along with a copy of the LEPC meeting minutes documenting review of the Plan by January 31st?
- | | | |
|--|----------------|---------------------|
| Plan update - | Date: 12/16/21 | Submitted: 12/21/21 |
| NRT - 1 update - | Date: 12/16/21 | Submitted: 12/21/21 |
| Level of Response Questionnaire update - | Date: 12/16/21 | Submitted: 12/21/21 |
| Letter of Promulgation update - | Date: 12/16/21 | Submitted: 12/21/21 |
- Has the LEPC reported on at least one incident or exercise (exercise required at least every third year) of its hazardous materials emergency response plan by January 31st?
- | | | |
|--|----------|---------------------|
| Indicate the date of the most recent exercise: | 08/20/21 | Submitted: 12/21/21 |
| Indicate the date of an incident report used in lieu of an exercise: | | Submitted: |
- Has the LEPC met the annual requirement of publishing the Emergency Planning and Community Right-to-Know Act "information availability" in the local newspaper? Has the standard Affidavit of Publication been sent to the SERC?

Date of publication: 11/28/21 Affidavit Submitted: 12/21/21

As chairman Washoe Local Emergency Planning Committee, I attest
of
County Name

all information provided on this Compliance Certification is accurate



LEPC Chair Signature

08.18.2022

Date

RETURN THIS SIGNED FORM WITH GRANT APPLICATION

**STATE EMERGENCY RESPONSE COMMISSION
HAZARDOUS MATERIALS EMERGENCY PREPAREDNESS (HMEP)
ACTIVITY REQUEST FORM**

**REQUIRED: Complete a separate form for each separate
activities on grant**

Section A – Requesting Organization

Organization: Washoe LEPC
Street Address: 5195 Spectrum BLVD
City / Zip Code: Reno/89512

Section B – Point of Contact

First Name: Francisco
Last Name: Ceballos
Phone: 775.224.4109
E-Mail: FCeballos@washoecounty.gov
Position: Secretary/Treasurer

Section C – Grant Activity Request Information

Amount: \$6,045.00
Activity: Training
(Planning or Training)

Section D – Activity Description

Number of Participates:

(Enter "0" if funding is requested for planning activities without an associated number of participants such as plan updates and commodity flow studies).

Activity Description and Justification:

What do you want to accomplish with this grant. Provide a separate discussion of each goal and justify its need towards the prevention, mitigation and/or response to hazardous materials incidents involving transportation. The goals are general statements of desired results and identify intended outcomes and results the program has established to achieve with these funds.

<p>This request is to send 31 members of the Washoe County LEPC to training on new technology, technical and management skills and focus on situational awareness that is emphasized from Hazardous Materials related incidents.</p>

How does this further your organization's program mission?

Include specific uses of this grant funding to prevent, mitigate and/or respond to hazardous materials incidents involving transportation. Objectives focus on the methods/activities to be used to achieve the goals they support.

Our mission is to train and prepare as a region to respond to hazardous materials incidents. Attendance at this event would train 31 additional Washoe County LEPC members and increase their response knowledge and capabilities.

Does this activity replace an item included in the approved application? If yes, what activity is being replaced and why?

Special Note: Application was granted at the August 18th 2022 Washoe County General Meeting Membership. We are currently waiting on the transcription but can share the recorded video meeting minutes upon request.

GRANT APPLICATION CHECK SHEET

A COMPLETE APPLICATION MUST INCLUDE THE FOLLOWING

- Title Page
- Goals of this grant
- Objectives of this grant
- Line Item Budget
- Budget Narrative
- Certified Assurances
- LEPC Compliance Certification (signed by Chair)
- Electronic version e-mailed to serc@dps.state.nv.us

To be submitted prior to preparation of the grant award:

- Copy of the LEPC meeting minutes approving submittal of grant application (minutes are submitted separately through normal minutes' submission process)

RETURN THIS FORM WITH GRANT APPLICATION



Washoe County Local Emergency Planning Committee (LEPC)

Minutes

August 18, 2022 10:00 A.M.
Regional Emergency Operations Center
5195 Spectrum Boulevard, Reno, Nevada

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SERC

1. CALL TO ORDER/DETERMINATION OF QUORUM [Non-action item]

Chair Brian Taylor called the meeting to order at 10:01 a.m. A quorum was established.

PRESENT: John Galicia – UNRPD; Seana Baker – WCSD; Roy Anderson – WCSD; Michael Perry – WCSD; Andy Ancho - RFD; Shawn McEvers – SFD; Chris Jones – SFD; Jim Nelligan – NLTFPD; Joe Kammann – TMFPD; Charles Moore – TMFPD; Francisco Vega - HD; Nick Klaich - TRIAD; Michelle Bays – DA; Kelly Echeverria – WCEM; Shyanne Schull – WC Animal Services; Tammy Wines-Jennings – WC Animal Services; Brian Taylor – REMSA; Andrea Esp - WCDH; Rob Reeder – RTC; Matt Williams - UNR; Scott Alquist – TMCC; Ben Davis – TMCC; Sara Skroch - RPSD; Don Pelt – Pyramid Lake Paiute Tribe; Ian Dasmann – TMWA; Elizabeth Breeden – NV Energy; and Tim Hill - NV Energy.

ABSENT: Daniel Bond - RPD; Elizabeth Kunz – RPD; Jason Woodard - SPD; Clinte Bellamy - SPD; Marc Bello – WCSD; Bill Harvey - WCSD; Sierra Hooft - UNRPD; Aaron Wike – RFD; Jim Kindness - SFD; Ryan Sommers – NLTFPD; Russell Bamum - NLTFPD; Ryan Rizzuto – TMFPD; Charles Moore – TMFPD; Dale Carnes - RTAA; Chris Hicks – DA; John Gurriere – DA; Jessica Adams – WCEM; Gary Zaepfel – WC Tech Services; Chris Long – WC Tech Services; Paul Burton – REMSA; Todd Kerfoot – REMSA; Zeb Nomura - NNM; Jessie Latchaw – IHCC; Kent Choma - NNM; Brittany Nevin – VA; Mechelle Arenque – VA Hospital; Angela Reich – RTC; Wade Barnett – KOLO-TV; Ed Pearce - KOLO-TV; Rebecca Knapp – RPSD; Cody Shadle - RPSD; Ciera Sampson – RS Indian Colony; Daniel Thayer – RS Indian Colony; Nida Harjo – RS Indian Colony; Lance Chantler – RS Indian Colony; Jonathan Prichard - Pyramid Lake Paiute Tribe; David Paulon – Pyramid Lake Paiute Tribe; and Stephanie Daus - NV Energy.

Also present: Legal, Nate Edwards; Francisco Ceballos- LEPC Secretary/Treasurer; Joe Oleciiregui – WCSO; Tami Beauregard- SERC

2. PUBLIC COMMENT –

There was no public comment.

3. Approval of June 16, 2022, General Membership Minutes – FOR POSSIBLE ACTION – Brian Taylor, LEPC Chair

It was moved by Kelly Echeverria, seconded by Rob Reeder to approve the minutes as written.

There was no public comment.

The motion passed unanimously.

4. Secretary/Treasurers Report – Information on existing FY 22 Operations, Planning, Training, and Equipment (OPTE), FY 22 United We Stand (UWS), and FY 22 Hazardous Materials Emergency Preparedness (HMEP) MidCycle Grants. Information and upcoming FY 23 LEPC grants, member information, and trainings. – Francisco Ceballos, LEPC Secretary/Treasurer

Francisco Ceballos explained that the FY 22 OPTE grant came to an end on June 30th and reimbursement has been submitted. One of the toxic vapor analyzers was not yet in possession, so reimbursement cannot yet be processed. Documentation has been requested from the vendor to present as evidence of the purchase to SERC for a potential extension.

FY 23 OPTE was approved by BCC and will go to Reno Council on the 9th for formal approval so Reno Fire Department can start processing their order for the USAR Task Force Kit.

FY 23 UWS was approved by BCC last Tuesday. LEPC is still waiting for formal signatures. Once those are received, REMSA can move forward with the purchase of ballistic vests for \$14,900 and TMFPD can move forward with their purchase of Cyanokits for \$16,987.

He said that for the Homeland Security Grants, the FY 20 HSGP COOP has \$503.69 left, and Program Assistant has \$12,124.77 left. Once those funds are utilized, Washoe County EM will move on to the FY 21 grant.

Francisco explained that the FY 22 HMEP Mid-Cycle grant for COVID relief was rejected. There were additional parameters discovered later that kept the grant from being approved. He said this would be discussed later in the agenda. He added that he would also be talking later about the FY 22 HMEP Mid-Cycle grant for FireShows West.

5. Presentation and approval of the Hazardous Material Emergency Preparedness (HMEP) Mid-cycle applications – FOR POSSIBLE ACTION – Francisco Ceballos, LEPC Secretary/Treasurer

Francisco explained that FireShows West will have a HazMat Conference as well put on by the Nevada State Fire Marshal. LEPC is putting in an application to send 31 people to the conference this year. This application was approved by the Grants and Finance Committee for \$6,041. He explained that the conference will provide helpful training for first responders.

Brian Taylor said that this is up for approval from the General Membership. He asked for public comment. Nick Klaich asked how the slots would be filled. Francisco said that he sent an email already to everyone, asking how many people they would like to send this year from their entity. He said that he heard back from North Lake, Reno, Sparks, Truckee Meadows, and the Health District and that was included in the application.

It was moved by Andy Ancho, seconded by Roy Anderson to approve the Hazardous Material Emergency Preparedness (HMEP) Mid-cycle application for FireShows West as presented.

There was no public comment.

The motion passed unanimously.

6. Presentation on Ballistic Plates- Truckee Meadows Fire Protection District

Zeb Nomura explained that TMFPD received the ballistic plates a few months ago. They are in the process of replacing steel plates with newer ballistic plates which are lighter and last longer. They have a 3+ rating which means they can stop multiple rounds of 308s and a single shot from a 338. There is better energy disbursement, which means less injuries. They don't fragment rounds which also decreases injury. He explained that they are half way through the distribution. They are utilizing the old plate carriers for the plates which seem to fit.

Brian Taylor thanked Zeb for his presentation and the work that TMFPD does.

7. Presentation and approval to LEPC of SERC letter for clarification - FOR POSSIBLE ACTION – Brian Taylor, LEPC Chair

Brian Taylor explained that LEPC helped Reno Fire apply for an HMEP grant for COVID relief recently. A lot of work went into preparing the grant. Ultimately the grant was rejected however, because of parameters that were not communicated at the beginning of the process. Brian explained that a letter has been written to SERC, for the General Membership's approval, to ask that any parameters for future grants be presented beforehand to avoid another rejection. He asked if there was public comment on this item.

It was moved by Scott Alquist, seconded by Sara Skroch to approve the LEPC letter to SERC as written.

There was no public comment.

The motion passed unanimously.

8. Update on Regional Emergency Management Events - A briefing of regional meetings, events, trainings, and exercises. – Kelly Echeverria, Washoe County Emergency Manager

Kelly Echeverria explained they are working on creating a wildland fire annex to the Regional Emergency Operations Plan. This is to grant people who come to fight fires in the region access to information needed to best fight fires here. She thanked those who attended the workshop held yesterday. She explained that they are working on a debris management plan update which should be completed by the end of September. They are also working on an alternate EOC exercise. It will be a HazMat scenario and more information should be available in September. They are also preparing for Preparedness Month in September as well. Next Tuesday they will be going to the board of county commissioners to make a proclamation for Preparedness Month. She explained that the meeting begins at 9am and all are welcome.

There will also be some tabling at the final Food Truck Friday in September. The focus is on why people should be prepared. They are looking for other opportunities to support preparedness and asked the membership for suggestions for collaboration or events.

Brian Taylor thanked Kelly for the presentation and said the training held yesterday was a good one.

9. Update on the Radiological Task Force - A briefing on current radiological issues within the region –Scott Alquist, Truckee Meadows Community College (TMCC)

Scott Alquist explained that there is not much going on in terms of radiological issues. He said that he recently met with the new Nevada State Commercial Trooper who just finished his training on how to inspect the whip shipments when they come to the state.

10. Update of Washoe County Citizen Corps - A briefing on events and activities supported by the Washoe County Citizen Corps including, but not limited to, Community Emergency Response Teams (CERT) – Joe Oleciregui, Washoe County Sheriff's Office (WCSO) or Designee

Joe said they had 78 volunteers for 1,208 hours. They held 18 meetings, 8 trainings, 10 cast missions and 6 events. They are working for the UNR move-in. They also have the K9-11 with 17 volunteers from 8/29-9/2, the Balloon Races 9/9-11, the Air Races 9/11-18, Dirts and Dozers and FireShows West. In October, they will have a Construction Career Day and an academy.

Kelly Echeverria asked if a list of those events could be shared with the General Membership. He said he would send them in an email.

Brain thanked Joe and the Citizen Corp for their support of all the events in the area.

11. Update on State Emergency Response Commission – A briefing on grants status and State Emergency Response Commission (SERC) happenings – Tami Beauregard or designee

Tami Beauregard explained that the HMEP Mid-Cycle applications are still open and on the website. This has been extended until September of 2023 because there is still \$300,000 to spend. The grant will remain open until the funds are used. Tami explained that at SERC there will be a new AA, named Desiree, starting in September. Next week, Tami said she will be attending an HMEP Grant Conference. When she returns, she plans to send a synopsis of her learning to all the LEPCs. She said that it was

requested that she speak about policy changes within SERC. She said that policy 8.1 Plan Review, 8.3 Assurances and Compliance, 8.5 Funding of Grants, 8.7 Grant Changes, and 8.9 LEPC Bylaws and Memberships received a general language clean-up and were updated to include current information on practices. For policy 8.1, they added all of the items that are due to SERC by January 1st. Policy 8.5 added more examples of proof of payment needed for reimbursements. 8.9 spelled out the articles that need to be in the LEPC bylaws at a minimum.

Brian Taylor asked for an email with all those alterations if possible. Tami said she can send them again.

12. Training Review – Briefing on trainings that have occurred in the past 2 months and requests for future trainings. Upcoming Trainings. – Brian Taylor, LEPC Chair

Brian Taylor said that other than what was already mentioned by Kelly, he has nothing to add.

13. LEPC chairman/board member announcements/items and selection of topics for future meetings
- No discussion among committee members will take place on this item. The next regular meeting is scheduled on October 20, 2022, at 10:00 a.m.

There was no comment.

14. Public Comment –

There was no public comment.

15. Brian Taylor adjourned meeting at 10:32am.