

**STATE EMERGENCY RESPONSE COMMISSION
HAZARDOUS MATERIALS EMERGENCY PREPAREDNESS (HMEP)
GRANT APPLICATION
TITLE PAGE**

RECEIVED
MAR 01 2023
NEVADA
SERC

Applicant: Humboldt County LEPC
Address: 50 W. Fifth Street, Winnemucca, NV 89445

Local Emergency Planning Committee (LEPC) Chair:

Name: Carol Lynn **Title:** Emergency Manager
Address: 33 W. Fourth St. Ste 9 **City/Zip:** Winnemucca, 89445
Phone: (775) 375-3195 **Fax:** (775) 623-6302
(775) 304-8673
E-mail: Carol.lynn@humboldtcountynev.gov

Fiscal Officer: (Address must match for the appropriate vendor code for the County)

Name: Rachelle Piquet **Title:** Grants Coordinator
Address: 50 W. Fifth Street **City/Zip:** Winnemucca, 89445
Phone: (775) 623-6400 **Fax:** (775) 623-6302
E-mail: Rachelle.piquet@humboldtcountynev.gov

Budget Summary:

| Planning | Training | Total* |
|----------|----------|---------|
| \$ | \$19660 | \$19660 |

Round up total* only to the nearest dollar

LOCAL EMERGENCY PLANNING COMMITTEE APPROVAL:

On behalf of the LEPC, I certify this body has reviewed this grant application and agrees to abide by the Federal and State procedures which are related to the acceptance of funds.

Carol Lynn 3-1-23
Signature of LEPC Chair Date

GOVERNING BODY APPROVAL: (i.e. County Commissioner, County Manager)

The LEPC has the approval to apply for funding through this grant.

Dave Mendiola 2/28/23
Signature of Governing Body Date
Dave Mendiola County Manager

I. GOALS:

*Tell the SERC what you want to accomplish with this grant. **Provide a separate discussion of each goal and justify its need towards the prevention, mitigation and/or response to hazardous materials incidents involving transportation.** The goals are general statements of desired results and identify intended outcomes and results the program has established to achieve with these funds.*

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Humboldt County is a rural area that covers 10,000 square miles with major/rural highways and railroad access throughout the county. Humboldt County LEPC would like to expand our response readiness for Hazmat incidents in our rural area. Due to our county being in a rural area, our first responders and first receivers are required to make critical decisions that affect incidents such as Hazmat transportation accidents. The Hazmat training will not only provide additional safety but will support first responding agencies and hospital employees in the improvement and enhancement of workflow efficiency for Hazmat transportation incidents. This training will provide the initial and continued education for Hazmat Operations and First Receiver to ensure the safety of first responders, hospital employees, public, and visitors of Humboldt County. Integrate all Humboldt County trained personnel into an annual LEPC HazMat Training from education and training from the listed courses. The goal of this grant is to improve the interoperability, preparedness, response, mitigation, and recovery for Hazmat transportation incidents.

II. OBJECTIVES:

How do you plan to achieve the goals listed above? Include specific uses of this grant funding to prevent, mitigate and/or respond to hazardous materials incidents involving transportation. Objectives focus on the methods/activities to be used to achieve the goals they support.

Answer these questions in each objective:

- ✓ **WHAT** will be done with these funds?
- ✓ **WHO** is responsible for making arrangements and payments for the activities of this allocation?
- ✓ **WHEN** will the activity be implemented?

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Conduct and document a HazMat Operations Level training targeting towards emergency responders in Winnemucca and Humboldt County. Conduct and document an OSHA HazMat Receiver Class targeting towards hospital personnel. Humboldt County Sheriff's Office will be responsible for making payments for the grant activities of this allocation. Humboldt General Hospital EMS/Rescue will be responsible for making training arrangements. The Hazmat Operations training will be performed between 01/12/2023 – 04/12/2023. The OSHA HazMat Receiver Class will be performed between 04/13/2023 – 07/12/2023.

BUDGETS:

Training:

All training requests must first be made through the State Fire Marshal's office (SFM) and the Department of Emergency Management (DEM). If the SFM or DEM declines the training, the request may be included in the grant application along with the letter of declination.

All expenses must be itemized. State per Diem rates (which generally follow the federal GSA rates; (<http://www.gsa.gov>) will prevail unless local/negotiated rates are less. Hotel receipts are required for all lodging reimbursement requests, including in state lodging. Meals included in registration fees will not be reimbursed. Travel eligibility requirements and rates are further defined in SERC policy 8.5.

Requests for a consultant/contractor to provide training must be accompanied by at least two competitive bids. The bids must include an itemized quote and detailed scope of work from the consultant/contractor.

If a privately owned vehicle is used for agency convenience, mileage may be reimbursed at the State rate, currently .575 cents per mile. If a personal vehicle is used for personal convenience, the reimbursement allowed is .2875 cents per mile. If an agency vehicle is used, reimbursement may be made for fuel charges based on receipt or agency fuel logs. Airport parking and ground transportation expenses are reimbursable upon presentation of receipts. Rental cars must be pre-approved by the SERC. All travel expenses are based on GSA rates and guidelines as well as the Nevada State Administrative Manual and mileage is based on the maximum allowed with the State of Nevada during the grant period of potential awards.

| Consultant / Contract Services / Other | | Amount Requested |
|---|--|-------------------------|
| Name | HazMat Sigma, LLC / HazMat Ops Training | \$9,800.00 |
| | HazMat Sigma, LLC / HazMat First Receiver Training | \$9,860.00 |
| Total Contract Training: | | \$19,660.00 |

| Course / Conference Costs | | | | |
|---|--------------------------------|-------------------------|-----------------------|--------------------|
| Course / Conference Title: | | | | |
| Registration | Cost per Attendee | # of Attendees | | \$0.00 |
| | | | | |
| Hotel | Cost per Night | # of Nights | # of Rooms | \$0.00 |
| | | | | |
| Per Diem | Cost per Day | # of Days | # of Attendees | \$0.00 |
| | | | | |
| Transportation | # of Miles (Round Trip) | Agency Vehicle | # of Vehicles | \$0.00 |
| | | 0.625 | | |
| | # of Miles (Round Trip) | Personal Vehicle | # of Vehicles | \$0.00 |
| | | 0.3125 | | |
| | Public Transportation | Total \$ Amount | | \$0.00 |
| | | | | |
| | Cost of Airline Ticket | # of Tickets | | \$0.00 |
| | | | | |
| Parking | Cost per Day | # of Days | # of Vehicles | \$0.00 |
| | | | | |
| Total Course / Conference Costs: | | | | \$0.00 |
| Total Training Costs: | | | | \$19,660.00 |

Double click on any box to open an embedded Excel Spreadsheet to enter your data, when finish click anywhere outside the box to re-embed the data into the Word document and then SAVE your work!!!

III. BUDGET NARRATIVE

This is an explanation of the line items identified in each category. The budget narratives must explain the use of the requested grant funds. Budget narratives must be included for each category for which there is a request for items/services. Justify the relationship between the items listed within each category and the goals and objectives of this grant request. The budget narratives must tie each item requested to the goals and objectives of this project.

Planning Services -

Explain the basis for selection of each consultant or conference attendance and describe how the activity to be provided is essential to achieving established goals.

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Training -

Explain the purpose of the training and/or the consultant/contractor and how it relates to achieving established goals. Provide location of training, duration, itemized transportation and per diem expenses. Attach a copy of the letter of declination from SFM and DEM.

Click inside gray box to begin typing

As part of Humboldt County's Hazmat Response Team, first responders from agencies included in the Humboldt County LEPC are expected to maintain high levels of education and training on hazardous materials spills prevention, response, mitigation, and recovery. These operations include public education and awareness, direct operations in hazardous environments, rescue, containment, decontamination, and treatment of the sick or injured. As most spills occur in the transportation environment specific knowledge of this area is key to achieving these established goals. Integrate all Humboldt County trained personnel into an annual LEPC HazMat Training from the listed courses. Target continued training from documented after action reports from HazMat trainings. Have an increased level of trained personnel in Humboldt County for HazMat response and mitigation.

How does this further your organization's program mission?

Include specific uses of this grant funding to prevent, mitigate and/or respond to hazardous materials incidents involving transportation. Objectives focus on the methods/activities to be used to achieve the goals they support.

Humboldt County is blessed with HazMat-specific resources. The difficulty is that economic realities make it beyond difficult for a single response agency to shoulder the load of trained personnel, equipment and maintenance, and recurrent training. Humboldt County is rural with Winnemucca being the only City in the County. A large majority of the HazMat response is carried between full-time EMS/Rescue, Hospital, and the Volunteer Fire Departments personnel. The Humboldt County Sheriff's Department and Humboldt County Emergency Manager provides command presence and overall responsibility for reporting and resource requests. The program mission to is have well trained personnel from all jurisdictions within the county for Hazmat response and mitigation.

Does this activity replace an item included in the approved application? If yes, what activity is being replaced and why?

N/A

CERTIFIED ASSURANCES For LEPCs

Grant Title: HMEP Grant 2023

Upon acceptance of funding from the State of Nevada Emergency Response Commission (SERC), the applicant and the lead governmental unit hereby agree to the following Certified Assurances governing the awarding of funds:

- A) The applicant assures compliance with the Nevada Administrative Code (NAC) 459.9912 et seq. and SERC policies found at <http://serc.nv.gov>.
- B) **FINANCIAL REPORTS** – The recipient is required to submit, at a minimum, quarterly financial reports to the SERC. Reporting must be made in accordance with all applicable federal, state, and local laws and regulations, and SERC Policies 8.5 and 8.6.

No expenditures or obligations will be eligible for reimbursement if occurring prior to or after the award period. All funds need to be obligated by the end of the grant period and expended by the final report date as stated in the grant award cover letter. Failure to submit proper reports pursuant to current policies may jeopardize future funding from the SERC.

- 1) **Request for advance:** May be requested only if expenses total over \$2,000.00 and is accompanied by a dated purchase order or quote. Complete and submit a financial report form with the appropriate "request for advance" box checked.
- 2) **Report on expenditure of advance:** Show the actual expenditure of the advanced funds. Complete and submit a financial report form with the appropriate "report on expenditure of advance" box checked. This report is due **within 30 days** of the date of the advanced check and must include copies of dated invoices and proof of payment. If the amount advanced is more than the amount spent or the advanced amount is not spent within the 30 days, the unexpended funds are to be returned to the SERC within 45 days of the date of the check.
- 3) **Request for reimbursement:** Complete and submit a financial report form, at a minimum quarterly, for all expenditures funded by the grant. Include a summary breakdown of expenses, copies of dated invoices, proof of payment and any other documents required by SERC policies. Any other form of documentation for expenditures must be approved by the SERC staff. If additional funds are used toward the project, report those expenditures as a match in the appropriate line on the report form.
- 4) **Quarterly report required:** If there are no expenditures within the quarter, a report with an explanation of why and the plan for future expenditures is due by the end of the month following the end of the quarter. Due dates for quarterly reports are as follows:

| | |
|-------------------|---|
| October 31 | - for reporting period July 1 to September 30; |
| January 31 | - for reporting period October 1 to December 31; |
| April 30 | - for reporting period January 1 to March 31; and |
| July 31 | - for reporting period April 1 to June 30. |

- 5) **Final report:** There will be no further expenditures, the grant is closed, and no further reports are necessary. This report is due within **45 days** after the end of the award period, or any time prior to the end of the award period if no further funds will be spent.
- C) **EXERCISE REPORTS** – To be eligible for grant funding, the LEPC must report to the SERC by January 31st of each year on at least one real event and/or tabletop, functional, or full-scale exercise or drill which utilizes and implements the hazardous materials emergency response plan. An exercise is required at least once every third year.
- D) **GRANT CHANGE REQUEST** – Grant expenditures are authorized for the purposes set forth in this application, as approved in the grant award, and in accordance with all applicable laws, regulations, and policies and procedures of the State of Nevada and the applicable federal granting agency. Request for a change in the project must be submitted to the SERC and approved in writing prior to its implementation. Approval may be required by the Funding Committee if the change is significant (SERC Policy 8.7).
- E) The applicant assures compliance with *2 CFR 1200, Non-procurement Suspension and Debarment*. The applicant assures, through the submission of the grant application for funding, neither the lead agency, county government nor any of its participating agencies are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in the transaction by any federal department or agency.
- F) The applicant assures the fiscal accountability of the funds received from the SERC will be managed and accounted for by the lead agency's chief comptroller. Internal control and authority to ensure compliance with the SERC's documentation, record keeping, accounting, and reporting guidelines will reside with that individual.
- G) The SERC will reimburse the recipient reasonable, allowable, allocable cost of performance, in accordance with current federal requirements, Nevada Revised Statute, Nevada Administrative Code, State Administrative Manual, SERC policies and any other applicable fiscal rules, not to exceed the amount specified at the total award amount.
- H) The applicant assures it shall maintain data and information to provide accurate financial reports to the SERC. Said reports shall be provided in form, by due dates and containing data and information as the SERC reasonably requires to administer the program.
- I) The applicant assures financial reports shall be submitted within 30 calendar days of the end of each calendar quarter and within **45 days** of the end of the grant period and shall be current and actual.
- J) The applicant assures funds made available under this grant will not be used to supplant state or local funds.
- K) The applicant assures compliance with *2 CFR 200.212 and 180, Non-procurement Suspension and Debarment*. The applicant assures, through the submission of the grant application for funding, neither the lead agency, county government, any of its participating agencies, are potential vendors, contractors or providers debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in the transaction by any federal department or agency.

L) The applicant assures that it will comply with Administrative Requirements 2 CFR part 200, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments appropriate to the award as follows:

1. 49 CFR 110, *Hazardous Materials Public Sector Training and Planning Grants*
2. 49 CFR 18, *Uniform Administrative Requirements for Grants and Cooperative Agreements to State, Local and Tribal Governments*
3. 2 CFR 225, *Cost Principles for State, Local and Indian Tribal Governments*
4. OMB Circular A-133, *Audits of States, Local Governments and Nonprofit Organizations* (now contained in 2 CFR 200)
5. 49 CFR 20, *New Restrictions on Lobbying*
6. 49 CFR 32, *Government wide Requirements for Drug-Free Workplace*

M) The applicant assures compliance with the below in any programs and activities receiving federal financial assistance:

Title VI of the Civil Rights Act of 1964, which prohibits discrimination on the basis of race, color and national.

49 CFR 21, Nondiscrimination in Federally Assisted Programs of the Department of Transportation, Effectuation of Title VI of the Civil Rights Act of 1964.

Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, which prohibits discrimination based on disability.

The Age Discrimination Act of 1975, which prohibits unreasonable discrimination based on age.

Title IX of the Education Amendments of 1972, which prohibits discrimination based on gender in educational activities.

N) Any publication (written, visual, or audio) issued by the sub-grantee describing programs funded whole or in part with federal funds, shall contain the following statement:

"This program was supported by Grant # _____, awarded by the Nevada State Emergency Response Commission (and, if an HMEP grant, the U.S. Department of Transportation). Points of view or opinions contained within this document are those of the author and do not necessarily represent the official position of policies of the State Emergency Response Commission (and, if an HMEP grant, U.S. Department of Transportation)"

O) The applicant fully understands the SERC has the right to suspend, terminate or de-obligate grant funds to any grantee/sub-grantee that fails to conform to the requirements or the terms and conditions of its grant award and/or non-compliance.

P) **LOBBYING** - No grant funds appropriated will be paid, by or on behalf of the grantee/sub-grantee, to any person for influencing or attempting to influence an officer, employee, or a member of Congress, or an officer, employee, or any member of the Nevada State Legislature.

Q) Project related income, (i.e., registration fees, royalties, sales of real and personal property) must be used for the purpose of furthering the goals and objectives of the project or program from which the income was generated. Interest earned must be returned to the SERC.

- R) All activities and purchases utilizing any SERC administered sources of funding must comply with all local, state, and federal laws and regulations as well as grant specific requirements. It is the responsibility of sub-grantees to be familiar with any such laws, regulations and requirements.
- S) Applicant understands that an updated addendum to the grant may be required based on the federal guidelines between now and the time of the award documents based on requirements for State of Nevada or the federal sponsoring agency.

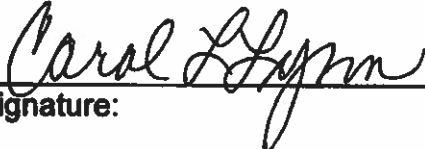
The applicant acknowledges receipt of these Certified Assurances and hereby assures adherence to all the above conditions of a grant award from the SERC.

GOVERNMENTAL UNIT (I.E., COUNTY COMMISSION, COUNTY MANAGER)

Name (print): Dave Mendiola Title: County Manager

Signature: _____ Date: 2/28/23

LOCAL EMERGENCY PLANNING COMMITTEE CHAIRMAN

Name (print): Carol Lynn Title: Emergency Manager

Signature: _____ Date: 3-1-23

RETURN THIS SIGNED FORM WITH GRANT APPLICATION

LEPC COMPLIANCE CERTIFICATION


The following requirements must be met by the LEPCs for compliance with federal, State and SERC laws, regulations and policies and procedures. This checklist must be completed, signed and returned annually by March 31, even if the LEPC is not a recipient of grant funds.

A check mark in the squares on the left will indicate a YES response.

- Have changes in the LEPC Bylaws and Membership list been submitted to SERC?
- Bylaws reviewed/updated - Date: 01.30.2023 Submitted: 01.31.2023
Membership list reviewed/updated - Date: 01.31.2023 Submitted: 01.31.2023
- Have LEPC meetings been held, at a minimum quarterly, and have agendas and minutes of all meetings, including special meetings, been forwarded to the SERC?
- Has the LEPC submitted all required reports which summarize the financial management of the active grants (*i.e., copies of invoices and verification of expenditures*)?
- Has the LEPC reviewed and updated its hazardous materials emergency plan (or hazmat portion of the jurisdiction's "all hazards" plan), NRT-1, Level of Response Questionnaire and Letter of Promulgation within the last year? Have the review results and updates been submitted to the SERC in writing along with a copy of the LEPC meeting minutes documenting review of the Plan by January 31st?
- Plan update - Date: 01.30.2023 Submitted: 01.31.2023
NRT - 1 update - Date: 01.30.2023 Submitted: 01.31.2023
Level of Response Questionnaire update - Date: 01.16.2023 Submitted: 01.31.2023
Letter of Promulgation update - Date: 01.30.2023 Submitted: 01.31.2023
- Has the LEPC reported on at least one incident or exercise (exercise required at least every third year) of its hazardous materials emergency response plan by January 31st?
- Indicate the date of the most recent exercise: 06.14.2022 Submitted: 01.31.2023
Indicate the date of an incident report used
in lieu of an exercise: Submitted:
- Has the LEPC met the annual requirement of publishing the Emergency Planning and Community Right-to-Know Act "information availability" in the local newspaper? Has the standard Affidavit of Publication been sent to the SERC?
- Date of publication: 03.16.2022 Affidavit Submitted: 01.31.2023
- Has LEPC read SERC policies?

As chairman of **Humboldt's** Local Emergency Planning Committee, I attest
County Name

all information provided on this Compliance Certification is accurate


LEPC Chair Signature

3-1-23
Date

RETURN THIS SIGNED FORM WITH GRANT APPLICATION



Nevada Division of Emergency Management / Homeland Security

Prevent • Protect • Mitigate • Respond • Recover

April 3, 2023

Jordan Kohler
Deputy Chief Operations
Humboldt General Hospital EMS Rescue
118 E. Haskell Street
Winnemucca, NV 89445

RECEIVED
APR 03 2023
NEVADA
SERC

Dear Mr. Kohler,

The Division of Emergency Management (DEM) has received and reviewed your request to provide *Hospital First Receiver/CBRN Operations Training*, and *Hazmat & Hospital Hazmat Operations Training*. Unfortunately, we do not provide this type of training, nor do we have a budget or access to obtain this training.

We believe this training would greatly benefit the Humboldt General Hospital EMS Rescue Program. We highly support your pursuit for funding of this training through the State Emergency Response Commission grant process to enhance responder development.

Please let me know if you have any questions.

Sincerely,

Lori L. DeGristina

State Training Officer
Division of Emergency Management
2478 Fairview Drive, Carson City, NV 89701
Office (775) 687-0320 - Cell (775) 443-7958
24/7 Emergency Duty Officer (775) 687-0498
Lori.degristina@dem.nv.gov

Joe Lombardo
Governor



Nevada Department of
Public Safety
Dedication Pride Service

George Togliatti
Director

Sheri Brueggemann
Deputy Director

Nevada State Fire Marshal Division

Mike Dzyak
State Fire Marshal

Stewart Facility
107 Jacobsen Way
Carson City, Nevada 89711
Telephone (775) 684-7501 - Fax (775) 684-7518

April 3, 2023

Humboldt General Hospital EMS Rescue
Jordan Kohler, Deputy Chief Operations
118 E. Haskell Street
Winnemucca, Nevada 89445

RECEIVED
APR 03 2023
NEVADA
SERC

Dear Jordan Kohler,

The Nevada State Fire Marshal Division has received and reviewed your request dated April 3, 2023, wherein you requested the hospital specific, First Receiver/CBRN training and Hazmat Operations Refresher training. After reviewing the information provided, the Fire Marshal Division has found this training to be of great value to the Humboldt General Hospital's EMS Rescue program as well as the Humboldt County jurisdiction.

Unfortunately, we are unable to provide assistance at this time due to budget constraints. Training & Certification Bureau is prepared to answer requests for Hazardous Material training given sufficient time to navigate the State of Nevada purchasing or contract process. The Division encourages and supports your pursuit of funding through the State Emergency Response Commission (SERC) grant application.

We certainly hope you are successful in acquiring the funding for this valuable training. Should you have any questions, please feel free to contact me.

Sincerely,

A handwritten signature in blue ink, appearing to read "Dennis Pinkerton".

Dennis Pinkerton, Bureau Chief
Training & Certification Bureau
Nevada State Fire Marshal Division



HazMat Sigma, LLC
James Flenner
9817 Matterhorn Ct.
Reno NV 89506 USA
+1.775.338.5894
james@flenner.net
Skype: flennerj

Jordan Kohler, Assistant Chief

HGH EMS/Rescue

118 E. Haskell, Winnemucca, NV 89445

Work Phone: 775-623-5222 ext. 1361

28 March 2022

Jordan, as we discussed, here is the proposal for a three-day HazMat Operations Refresher for your jurisdiction.

Proposal

Conduct and document a HazMat Operations Level Refresher targeted towards emergency responders in Winnemucca & Humboldt County, focusing on personnel working in:

- Fire
- EMS
- Law Enforcement
- Hospital

The refresher training will span three days.

- Day One: Classroom
- Day Two: Field (hands-on) training for Fire, LEO, EMS. Includes debrief.
- Day Three: Field (hands-on) training for EMS and Hospital. Includes debrief.

Scope

Classroom (First Responder and Hospital)

One day will be scheduled for classroom presentations targeted at (field) HazMat Operations level skills and knowledge. Hospital-specific skills and procedures will be refreshed in the classroom as well. This will allow better understanding for both sets of personnel; hospital staff will have a good grasp of field decon and limitations, and, field responders will better understand HazMat procedures employed by the hospital.

Topics in the classroom:

- Field Decon
- Hospital Decon
- PPE
 - Types
 - Respiratory Protection
 - Limitations
- Command and Control
- Chemical materials and hazards
- Toxicology
- Site safety
- Defensive HazMat operations
- Risk Assessment



Field (HazMat Ops)

One day will be scheduled to provide field hands-on experience for Fire, EMS, and LEO. Not scenario-based, training will be targeted at specific topics. This will allow multiple topics to be covered with greater walk-away learned lessons.

Scenario-based training has its strengths: Command and control, multiple jurisdiction integration, and overall response timing. Although laudable, experience has shown that students rarely walk away with more than a single, simple learned skill.

Non-scenario based field training sessions maximize hands-on time, and have been shown to increase lessons learned, as well as improved retention.

Topics in the field

- PPE – Donning, doffing
- Decon
 - Technical
 - Medical
 - Emergency Field Decon
- Risk assessment
- Defensive HazMat Ops
- Command and Control
- Gas Detector use and interpretation

At the conclusion of the day, a PowerPoint debrief of the days' activities will be held in conjunction with a question and answer session.

Field (Hospital)

The final day will be scheduled to provide hands-on experience for Hospital staff and EMS. Similar to the Field (HazMat Ops) hands-on session, this will be non-scenario based.

Emphasis will be placed on core skills for the Hospital First Receiver. Hospital decon and care for HazMat victim(s) is rare, and skills are very perishable. By focusing on fundamentals, future emergencies are better managed.

EMS personnel should participate in this day as well, since they may be called on to assist the hospital staff.

Topics in the hospital

- PPE – Donning, doffing
- Decon
 - Technical
 - Medical
- Documentation
- Sampling
- Command and Control
- EMS integration
- Recovery

At the conclusion of the day, a PowerPoint debrief of the days' activities will be held in conjunction with a question and answer session.

Schedule

All dates TBD by the client. A notional schedule is as follows

| <i>Week</i> | <i>Circula</i> |
|-------------|--|
| 0 | Initial meeting |
| 1-2 | Two concurrent days of survey & meetings |
| 4 | Final presentation |

Requirements

During the initial meeting, and following survey, a designated point of contact is requested, to facilitate meetings, site surveys and access to facilities.

Final Presentation:

Meeting room with tables and seating to accommodate expected audience +20%. An X VGA projector and white board.

Cost

HazMat Sigma stands ready to provide these services for a lump sum of \$9800.00 U.S. for the 2022 calendar year. To accommodate inflation rates for the 2023 year, + 5% (\$10,290.00); for 2024, \$10,805.00. Prior to commencement of work, a valid PO will be generated by the client. Payment may be by check, bank draft, wire transfer or SWIFT transfer.

Jordan, thank you very much for your consideration. If you have any questions, please do not hesitate to call.

Sincerely,



James Flenner



**HOSPITAL FIRST
RECEIVER/CBRN
OPERATIONS
TRAINING**

Humboldt General Hospital

**24 HOUR CLASS
PROPOSAL
2022**

James Flenner
HazMat Sigma, LLC



HazMat Sigma, LLC
James Flenner
9817 Matterhorn Ct.
Reno NV 89506 USA
+1.775.338.5894
james@flenner.net
Skype: flennerj

Jordan Kohler, Assistant Chief

HGH EMS/Rescue

118 E. Haskell, Winnemucca, NV 89445

Work Phone: 775-623-5222 ext. 1361

28 March 2022

Jordan, as we discussed, here is the proposal for a three-day, 24 hour OSHA First Receiver/CBRN class for HGH.

Proposal

Conduct and document an OSHA HazMat First Receiver ab initio class, with emphasis on CBRN. Targeted towards the hospital(s), the class is applicable for personnel working as:

- Clinicians & Technicians
- Managerial
- Engineering
- Security

The training will span three days:

- Day One morning & afternoon: Classroom
- Day Two morning & afternoon: Classroom & hands-on training of:
 - PPE
 - PAPR donning & use
 - Decon & detection techniques.
- Day Three morning: Classroom
- Day Three morning & afternoon: hands-on implementation of scenario-based decon with CBRN simulants and contaminated live victims

Scope

Classroom (Hospital)

Intended to fulfil introductory training for personnel tasked with emergency decontamination duties as victims arrive at the hospital, as well as annual refresher requirements, this class specifically targets CBRN considerations and how they differ from ordinary HazMat exposures.

One day, and portions of days two and three, will be scheduled for classroom presentations targeted at HazMat First Receiver level skills and knowledge. Field-specific skills and procedures will be refreshed in the classroom as well. This will allow better understanding; hospital staff will have a good grasp of field decon and limitations.

Class material will be focused on CBRN and how it differs from ordinary HazMat decon.

Topics in the classroom:

- Risk assessment
- Field Decon review
- Hospital Decon
- Sampling
- PPE
 - Types
 - Respiratory Protection
 - Limitations
- Command and Control
- CBRN materials and hazards
- Toxicology of CBRN
- Chemical vs Radiation
- OSHA requirements
- Post-incident disposal



Field (Hospital)

Class size is limited to 21 students to fulfill hands-on student/instructor ratios.

Day Two (morning) will be scheduled to provide field hands-on experience for Hospital personnel tasked with decon. This portion will begin with a non-PPE walkthrough to review techniques from the classroom, setup, and returning the decon area to service. Following will be PPE donning and doffing, and PAPR use.

Day Three hands-on exercises will be presented a close to real-world scenarios, including actual dispatch and launch of the decon team; live victims contaminated with chemical CBRN simulants; and documentation for debrief(s). These extensive debriefs include feedback from HazMat Technicians who are the simulated victims. The intent of this class is to prepare staff with skills for real-world decon.

Topics in the field

- PPE – Donning, doffing
- Decon
 - Technical
 - Medical
- Risk assessment
- Sampling
- Command and Control
- Meter use and interpretation

At the conclusion of each scenario, a PowerPoint debrief of the days' activities will be held in conjunction with a question-and-answer session.



Schedule

All dates TBD by the client. A notional schedule is as follows

| <i>Week</i> | <i>Cirricula</i> |
|-------------|--|
| 0 | Initial meeting, includes scheduling and class announcements |
| 2 | Final scheduling and class attendance expectations |
| 3 | Class |

Requirements

During the initial meeting, a designated point of contact is requested, to facilitate meetings, site surveys and access to facilities.

Class: Meeting room with tables and seating to accommodate expected audience +20%. *Classroom should be sized to satisfy facility COVID requirements.* An X VGA projector and white board. Decon facilities and equipment, participant PPE including PAPRs.

Cost

HazMat Sigma stands ready to provide these services for a lump sum of \$9860.00 U.S. for the 2022 calendar year. To accommodate inflation rates for the 2023 year, + 5% (\$10,353.00); for 2024, \$10,871. Prior to commencement of work, a valid PO will be generated by the client. Payment may be by check, bank draft, wire transfer or SWIFT transfer.

Chief Kohler, thank you very much for your consideration. If you have any questions, please do not hesitate to call.

Sincerely,

A handwritten signature in black ink, appearing to read 'James Flenner', with a large, sweeping flourish at the end.

James Flenner, HazMat Sigma LLC

**STATE EMERGENCY RESPONSE COMMISSION
HAZARDOUS MATERIALS EMERGENCY PREPAREDNESS (HMEP)
ACTIVITY REQUEST FORM**

REQUIRED: Complete a separate form for each separate activities on grant

Section A – Requesting Organization

Organization: **Humboldt County LEPC**
Street Address: **50 W. Fifth Street**
City / Zip Code: **Winnemucca**

RECEIVED
MAR 30 2023
NEVADA
SERC

Section B – Point of Contact

First Name: **Jordan**
Last Name: **Kohler**
Phone: **810-824-6698**
E-Mail: **kohlerj@hghospital.org**
Position: **Deputy Chief Operations / HGH EMS/Rescue**

Section C – Grant Activity Request Information

Amount: **9860**
Activity: **Training**
(Planning or Training)

Section D – Activity Description

Number of Participates: **21**

(Enter "0" if funding is requested for planning activities without an associated number of participants such as plan updates and commodity flow studies).

Activity Description and Justification:

What do you want to accomplish with this grant. Provide a separate discussion of each goal and justify its need towards the prevention, mitigation and/or response to hazardous materials incidents involving transportation. The goals are general statements of desired results and identify intended outcomes and results the program has established to achieve with these funds.

Have initial training for Humboldt County Hospital personnel in Hospital First Receiver/CBRN Operations. Target continued training from documented after action reports from Receiver/CBREN trainings. Have an increased level of trained personnel in Humboldt County for HazMat response and mitigation.

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Section B – Point of Contact

First Name: **Jordan**
Last Name: **Kohler**
Phone: **810-824-6698**
E-Mail: **kohlerj@hghospital.org**
Position: **Deputy Chief Operations / HGH EMS/Rescue**

Section C – Grant Activity Request Information

Amount: **9800**
Activity: **Training**
(Planning or Training)

Section D – Activity Description

Number of Participates: **21**
(Enter "0" if funding is requested for planning activities without an associated number of participants such as plan updates and commodity flow studies).

Activity Description and Justification:
What do you want to accomplish with this grant. Provide a separate discussion of each goal and justify its need towards the prevention, mitigation and/or response to hazardous materials incidents involving transportation. The goals are general statements of desired results and identify intended outcomes and results the program has established to achieve with these funds.

Integrate all Humboldt County trained personnel into an annual LEPC HazMat Training from the listed courses. Target continued training from documented after action reports from HazMat trainings. Have an increased level of trained personnel in Humboldt County for HazMat response and mitigation.

How does this further your organization's program mission?

Include specific uses of this grant funding to prevent, mitigate and/or respond to hazardous materials incidents involving transportation. Objectives focus on the methods/activities to be used to achieve the goals they support.

Humboldt County is blessed with HazMat-specific resources. The difficulty is that economic realities make it beyond difficult for a single response agency to shoulder the load of trained personnel, equipment and maintenance, and recurrent training. Humboldt County is rural with Winnemucca being the only City in the County. A large majority of the HazMat response is carried between full-time EMS/Rescue, Hospital, and the Volunteer Fire Departments personnel. The Humboldt County Sheriff's Department and Humboldt County Emergency Manager provides command presence and overall responsibility for reporting and resource requests. The program mission to is have well trained personnel from all jurisdictions within the county.

Does this activity replace an item included in the approved application? If yes, what activity is being replaced and why?

N/A

Humboldt LEPC

Quarterly Meeting Minutes October 24, 2022

Materials: Copies of the meeting agenda, July 18, 2022 minutes, LEPC Membership Contact Information, Humboldt HMEP submitted projects, HMEP grant application, HazMat Refresher and OSHA First Receiver Training quotes.

Opening - The Humboldt LEPC meeting was called to order at 3:02 pm on October 24, 2022, by LEPC Chair Sheriff Allen. A quorum was confirmed after reviewing the sign-in.

Public Comment - None

Approval of Minutes - The minutes were reviewed, Joyce Sheen motioned for approval, Joe Dendary seconded, and the minutes were approved.

Items

- UNITE Ready Humboldt County App – Emergency Manager Carol Lynn advised that the UNITE Ready Humboldt County smartphone application was ready and will be active in about one week. Information will start to generate with the link for the free download to the application. The Unite Ready application would be available for PCs in the future.

- CYANCO/LEPC 2022 HAZMAT TRAINING EXERCISE– Tabled

- LEPC 2023 HAZMAT TRAINING EXERCISE – Emergency Manager Carol Lynn discussed planning the 2023 LEPC Hazmat exercise. The focus will be on earthquakes and determined with SERC that a tabletop exercise would be the best format at this time. It will be a full-scale tabletop with an earthquake centered in Winnemucca. She is working with an outside vendor and will have a date determined in the future.

- LEPC Compliance - Discussion and possible action.
 - a. Contact Information Update – Members to review and confirm information and update on master list in meeting.

 - b. Establish review committee for Emergency Operations Plan update. Carol discussed establishing review committee as the EOP is updated and reviewed. Members with section specific knowledge can participate in only those areas. The committee was asked to notify if they were interested in participating in all or specific areas of the review and updated. Intends to start forming committee before Thanksgiving.

 - c. Alert Systems –Carol discussed taking full Inventory of Format and Sources of systems in operation: city, county, area mines and local organizations. An email request will be circulated to help gather this information to identify redundancies and possibly areas that aren't covered. She asked the members to go back to their agencies and identify their systems for the following: What is it, how does it work, who does it alert, and how it is coordinated with any other systems.

- GRANT OPPORTUNITIES (Discussion and Possible Action) - Jordan Kohler presented the following trainings for the first projects scheduled in the three-year plan submitted to SERC. Applications will be submitted to SERC based on activity dates and may possibly be consolidated into a single application.
 - HazMat Operations Refresher Projected Activity Date April 2023 – Application due by 12/01/2022. Estimated cost \$9,800 for single course for 22 trainees. Mike Owen motioned for approval, Dave Jensen seconded, and the motioned passed.

-OSHA First Receiver Training Projected Activity Date April 2023 – Application due by 12/01/2022. Estimated cost \$9,860 for single course for 22 trainees. Approve application submission, but submission deadline will be determined by vendor training schedule. – Daniel Hayes motioned for approval, Brad Schultz seconded and the motion passed.

FUTURE AGENDA ITEMS

Emergency Operations Center - Developing facility has started to get equipment and will have to start training in the EOC.

PUBLIC COMMENT

Travis Petersen discussed the possibility to construct fire tower for training They are considering a shooting range, and other possible training potential to add to the project. Several members offered plans, and other possible avenues to expand training purposes and increase possible funding sources.

Torrey Sheen and Mike Owen expressed their gratitude to Sheriff Allen for his leadership in the LEPC over the past eight years. Both have participated for years and believe it has improved under his direction.

Sheriff Allen confirmed that this would be his last meeting as Chair of the committee. He appreciated that he was acknowledged for his efforts and thanked Rachelle for her support, and was confident that Carol would take our LEPC to a new level.

Adjournment

Chad Farstveet motioned to adjourn, Joyce Sheen seconded, and the meeting adjourned.

Attendees: Brad Schultz, Carol Lynn, Chad Farstveet, Dave Jensen, Don Kalkoske, Joe Dendary, Jordan Kohler, Joyce Sheen, Barbara Sealy, Marian Tyree, Mike Allen, Mike Owens, Torrey Sheen, Travis Petersen, Dan Hayes, Ken Howard, Rachelle Piquet, Steve Nichols.

Minutes submitted by: Rachelle Piquet

Approved by:

Tami Beauregard

From: Tami Beauregard
Sent: Monday, March 20, 2023 11:55 AM
To: Rachelle Piquet
Cc: kohlerj@hghospital.org; carol.lynn@humboldtcountynv.gov; Tami Beauregard
Subject: RE: FY2023 HMEP Training App - Humboldt County

Good Morning,

After review of the HMEP Grant Application – the following documents are needed, please:

Training denial letters from DEM and SFM

HMEP Activity Request Form

If you have any questions, let me know.

Thanks,



Tami Beauregard | Management Analyst II
Bureau Chief – State Emergency Response Commission
State of Nevada | Dept of Public Safety | State Fire Marshal Division
107 Jacobsen Way, Carson City, NV 89711 – Entrance A
Tel: (775) 684.7516 | Cell: (775) 301.7306 | Fax: (775) 684.7519
Email: tbeauregard@dps.state.nv.us | Website: serc.nv.gov

ARSON HOTLINE: 1-844-NV ARSON (682-7766)

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From: Rachelle Piquet <Rachelle.Piquet@humboldtcountynv.gov>
Sent: Wednesday, March 1, 2023 11:06 AM
To: Tami Beauregard <tbeauregard@dps.state.nv.us>; SERC Email <serc@dps.state.nv.us>
Cc: kohlerj@hghospital.org; carol.lynn@humboldtcountynv.gov
Subject: FY2023 HMEP Training App - Humboldt County

WARNING - This email originated from outside the State of Nevada. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Hi Tami,

The FY2023 HMEP application for Humboldt County is attached with the following documents: LEPC compliance certification, quotes/proposals, and minutes approving the application.

If you have any questions or need further assistance, please do not hesitate to contact us.

GRANT APPLICATION CHECK SHEET

LEPC: Humboldt County

LEPC is in compliance

Grant: FY23 HMEP

Received by Due Date

Title Page – math is accurate / signed

Goals completed

Objectives completed

Budgets

If Training – brochure included

If Training – DEM/SFM denial letters included

If Travel – GSA rates included

If Equipment – quotes included

If Radios – communications questionnaire included

Operations – is Clerical requested (check Budget Narrative)

Budget Narrative(s) completed

Certified Assurances completed / signed

LEPC Compliance Certification completed / signed

If HMEP – Activity Request Form completed

If HMEP – Activity Request will need to be approved by HMEP

LEPC meeting minutes approving submittal of grant application

Grant \$ amount: \$19,660 Total \$ amount available: \$252,800

Reviewed by: T. Beauregard