

**STATE EMERGENCY RESPONSE COMMISSION  
2026 UNITED WE STAND (UWS) GRANT APPLICATION  
TITLE PAGE**

Applicant: **Carson City Sheriff's Office – Special Weapons and Tactics (SWAT)**  
**Sergeant James Boggan – SWAT Commander**  
**(775) 283-7869 – [tboggan@carson.org](mailto:tboggan@carson.org)**

Address: **911 East Musser Street, Carson City, NV 89701**

**Local Emergency Planning Committee (LEPC) Chair:**

Name: **Sean Slamon** Title: **Fire Chief**  
Address: **777 South Stewart Street** City/Zip: **Carson City, NV 89701**  
Phone: **(775) 283-7722** Fax: **(775) 887-2209**  
E-mail: **sslamon@carson.org**

**Fiscal Officer:**

Name: **Micah Chaulk** Title: **Chief Financial Officer**  
Address: **911 East Musser Street** City/Zip: **Carson City, NV 89701**  
Phone: **(775) 283-7811** Fax: **(775) 887-2016**  
E-mail: **mchaulk@carson.org**

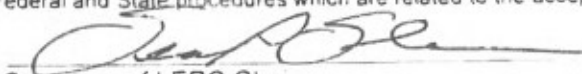
**Budget Summary:**

Planning	Training	Supplies	Equipment	Total
			<b>\$32,000</b>	<b>\$32,000</b>

Round up total to the nearest dollar

**LOCAL EMERGENCY PLANNING COMMITTEE APPROVAL**

On behalf of the LEPC I certify this body has reviewed this grant application and agrees to abide by the Federal and State procedures which are related to the acceptance of funds

  
Signature of LEPC Chair

**4/17/25**  
Date

**GOVERNING BODY APPROVAL (i.e. County Commissioner, County Manager)**

The LEPC has the approval to apply for funding through this grant

  
Signature of Governing Body

**4/14/25**  
Date

**Nancy Paulson City Manager**  
Print Name and Title

Joe Lombardo  
Governor



Nevada Department of  
**Public Safety**  
DEDICATION PRIDE SERVICE

George Togliatti  
Director

Sheri Brueggemann  
Deputy Director

Mike Dzyak  
State Fire Marshal

## State Emergency Response Commission

STEWART FACILITY  
107 Jacobsen Way  
Carson City, NV 89711  
TELEPHONE (775) 684-7511 • FAX (775) 684-7518

Nevada LEPCs,

The FY2025 United We Stand (UWS) Planning, Training, Supplies and Equipment grant application kit has been posted on the Nevada SERC website, <http://serc.nv.gov>. The grant period is expected to be July 13, 2025, to June 30, 2026. Funds may only be used for obligations incurred during the grant period.

Nevada LEPCs is eligible to apply for this grant if they are compliant with Emergency Planning and Community Right-to-Know Act (EPCRA), Nevada Administrative Code (NAC) and SERC policy requirements. Policies may be found on the SERC website, <http://serc.nv.gov>

Please read the entire application as changes have been made, complete all forms and provide information in the format as outlined. All the applicable sections of the template must be completed. Minor adaptations to the template may be made keeping the requirements and the purpose of the sections intact.

The application is due to the SERC office or postmarked by April 25, 2025.

Failure to submit the application by the due date will result in denial.

**The application may not exceed \$32,000.** Do not round the unit prices or the line-item totals. Round up the grand total of each category to the nearest dollar.

Pursuant to NRS 459.735 (4), this grant is to provide financial assistance to state or local governments in this state to **support preparedness to combat terrorism** including, without limitation, planning, training, and purchasing of supplies and equipment. The application **must** relate to activities that support preparedness to combat terrorism and requests must address one or more of the Nevada Commission on Homeland Security priorities (information attached and on the SERC website). Please include a prioritization of the items requested.

**Applications requesting communication equipment are required to complete the Communication Interoperability Questionnaire.**

Please do not hesitate to contact SERC staff if you need assistance or have any questions.

**State of Nevada**  
**Emergency Response Commission**

**UWS Grant Application**  
Planning, Training, Supplies and Equipment  
Fiscal Year 2026

For Local Emergency Planning Committees

The completed application must be delivered or  
postmarked by the noted due date.

**Due Date: April 25, 2025**

State Emergency Response Commission  
107 Jacobsen Way  
Carson City, NV 89711

[serc@dps.state.nv.us](mailto:serc@dps.state.nv.us)

(775) 684-7511

## STATE EMERGENCY RESPONSE COMMISSION (SERC)

### SERC UWS Grant Application Kit

FY2026

#### For Local Emergency Planning Committees

The SERC has developed this application kit as a template for Local Emergency Planning Committees (LEPCs) to apply for the UWS Planning, Training, Supplies and Equipment (UWS) Grant. Application and award of grants are managed pursuant to SERC policy 8.2a. The source of funding is derived from fees collected from the sale and annual renewal of United We Stand specialty license plates. As these are State funds, there is no Catalog of Federal Domestic Assistance (CFDA) number associated with this grant.

The grant project period is expected to be July 13, 2025, to June 30, 2026. Grant funds are distributed on a reimbursement basis; however, the LEPC may request advance funding for expenses over \$2,000, policy 8.5.

LEPCs are eligible for funding through this grant if they are in compliance with the Emergency Planning and Community Right-to-Know Act (EPCRA), Nevada Administrative Code (NAC) and SERC policies. SERC policies may be reviewed at <http://serc.nv.gov>.

The application must include justifications of use of funds to support preparedness to combat terrorism - NRS 202.4415 defines acts of terrorism.

Pursuant to SERC policy 8.2a, the grant application must address one or more of the Nevada Commission on Homeland Security priorities available at <http://serc.nv.gov>.

The format is as follows:

- I. **Goals** - Identify what the LEPC would like to accomplish with the requested grant funds to support preparedness to combat terrorism for the period July 2024 through June 2025.
- II. **Objectives** - Identify the specific approaches to achieve the goals through preparedness to combat terrorism. Objectives need to be specific and measurable.
- III. **Homeland Security Priorities** - Justify how each requested item or category of items address at least one of the Nevada Commission on Homeland Security priorities. If the grant application request categories of items (i.e., PPE, Communications, etc.), it is not necessary to list each item individually in this section.
- IV. **Line Item Budgets** - List each item as a line item on the budget page. **The grant request shall be for NO MORE THAN \$32,000.** Please include a prioritization of the items requested.
- V. **Budget Narrative** - Explain each item listed in the line item budget. Remember to comply with SERC Policy 8.2a related to the required quotes or sole source for appropriate purchases. If you have questions, please contact the SERC office.

After completing the application, a PDF version e-mailed to the SERC is preferred with any additional pages included e.g., quotes, letter of denial, etc. or you may submit the entire application package with all attachments by mail.

If you submit electronically and do not receive confirmation of receipt within 24 hours or two business days, please follow-up with the SERC

Please call SERC staff at (775) 684-7511 if you need assistance.

**Application must be received in this office or postmarked by April 25, 2025:**

[serc@dps.state.nv.us](mailto:serc@dps.state.nv.us)

State Emergency Response Commission  
107 Jacobsen Way  
Carson City, NV 89711

Please be prepared to make a presentation of your grant application to the Funding Committee. The date and location of the meetings to be announced.

**A complete application must include the following**

- ☐ Title Page
- ☐ Goals of this grant
- ☐ Objectives of this grant
- ☐ Line Item Budget
- ☐ Budget Narrative
- ☐ If Training – Brochure and GSA Rates
- ☐ Certified Assurances (original signatures)
- ☐ LEPC Compliance Certification (signed by Chair)
- ☐ E-mail the application with quotes to [SERC@dps.state.nv.us](mailto:SERC@dps.state.nv.us)
- ☐ Copy of the LEPC meeting minutes approving submittal of grant application (minutes are submitted separately through normal minutes' submission process)

**The grant application must be delivered to this office or  
postmarked by April 25, 2025**

## **I. GOALS:**

*Tell the SERC what you want to accomplish with this grant. Provide a separate discussion of each goal and justify its need to support preparedness to combat terrorism. The goals are general statements of desired results and identify intended outcomes the program has established to achieve. Justification to support preparedness to combat terrorism must be addressed.*

*Click inside gray box to begin typing*

**The goal of applying for this grant award is to obtain communications equipment that ensures critical information is transmitted between the command to the team element, and within the team element to enhance the operational effectiveness and safety of employees while they are deployed during high-risk incidents.**

## **II. OBJECTIVES:**

*How do you plan to achieve the goals listed above? Include specific uses of this grant funding to support preparedness to combat terrorism. Objectives focus on the methods/activities to be used to achieve the goals they support.*

*Answer these questions in each objective:*

- ✓ **WHAT** will be purchased with these grant funds?
- ✓ **WHO** will complete the purchases awarded?
- ✓ **WHEN** will the purchases be made and the activity implemented?

*Click inside gray box to begin typing*

**Objective 1 – Carson City SWAT leadership will purchase (23) Atlantic Signal Comtac 8 Dual Comm Headset assemblies upon grant award.**

**Objective 2 – Carson City SWAT leadership will receive the headset assemblies shipment and conduct inventory upon receipt.**

**Objective 3 – Carson City SWAT leadership will deploy (23) Atlantic Signal Headset assemblies to SWAT operating personnel.**

## **III. UNITED WE STAND PRIORITIES, (to combat Terrorism):**

*Identify how each item (or category of items) requested addresses at least one of the United We Stand, to combat Terrorism priorities*



UWS Priorities.pdf

*Click inside gray box to begin typing*

**The Atlantic Signal Comtac 8 Dual Comm Headset assemblies will be used to address the RESPONSE area of the homeland security priorities, more specifically to core capabilities of OPERATIONAL COORDINATION and OPERATIONAL COMMUNICATION.**

#### IV. BUDGETS:

Please prioritize your request as awards may need to be reduced based on available funding. Do not round the unit prices or the line item totals. Round up the grand total of each category to the nearest dollar.

*Click inside gray box to begin typing*

**Priority 1 – Comtac 8 Dual Headset Assemblies at \$29,233**

**Priority 2 – Avon Comms Cable Kit at \$2,652**

#### **Planning:**

*Requests to contract with a consultant must be accompanied by at least two competitive bids. The bids must include an itemized quote and detailed scope of work from the consultant.*

#### **Training:**

*All training requests must first be made through the Department of Emergency Management (DEM). If the DEM declines the training, the request may be included in the grant application along with the letter of declination.*

*Requests to contract to provide training must be accompanied by at least two competitive bids. The bids must include an itemized quote and detailed scope of work from the consultant.*

*State per diem rates (which generally follow the federal GSA rates, (<http://www.gsa.gov>) will prevail unless local rates are less. Travel eligibility requirements and rates are further defined in SERC policy 8.5. The rates listed below are for calendar year 2023 only and are subject to change.*

*If a privately owned vehicle is used for agency convenience, mileage may be reimbursed at the State rate, currently .655 cents per mile. If a personal vehicle is used for personal convenience, the reimbursement allowed is .3275 cents per mile. If an agency vehicle is used, reimbursement may be made for fuel charges based on receipt or agency fuel logs. Airport parking (**most economical lot only**) and ground transportation expenses are reimbursable upon presentation of receipts. Rental cars must be pre-approved by the SERC.*



### **Supplies -**

*Explain the type of supplies requested and how it relates to achieving the established goals and objectives to support preparedness to combat terrorism*

*Click inside gray box to begin typing*

**N/A**

### **Equipment -**

*Click inside gray box to begin typing*

The Carson City Sheriff's Office Special Weapons and Tactics Team (SWAT) is a collaboration of tactical personnel from the Sheriff's Office and full-time firefighter-paramedics from the Carson City Fire Department. The Carson City SWAT team is responsible for responding to critical incidents within our jurisdiction and mutual aid requests from surrounding jurisdictions. We are also responsible for the State Capitol as their tactical response team.

SWAT missions include responding to barricaded suspects, active assailants, hostage situations, and protection details, all of which are nexus to our office's counterterrorism and homeland security response. Our jurisdiction includes several Critical Infrastructure and Key Resource (CIKR) sites because we are the State capital, in addition to our traditional law enforcement duties. Effective communication is critical to the safety of officers, civilians, and suspects in all operational tasks.

The primary objective of this grant proposal is to procure Atlantic Signal Comtac 8 Dual Comm Headsets to replace our aging and inadequate communications systems. These headsets represent a significant advancement in tactical communications technology and will dramatically improve our operational capabilities.

The Comtac 8 system offers dual-comm capability, allowing team members to monitor two radio channels simultaneously – typically tactical and command. This reduces confusion and enhances real-time coordination between entry teams, snipers, and command staff. The active noise reduction and hearing protection features block harmful impulse noises such as gunfire and explosive breaching charges while enhancing low-level ambient sounds. This allows officers to hear critical communication without sacrificing situational awareness.

The headsets are also rugged, waterproof, and designed to integrate with ballistic helmets, ensuring durability and comfort during prolonged operations. Their modular configuration allows seamless integration with current radio systems and future upgrades, making them a cost-effective long-term solution.

By equipping our team with the Comtac 8 Dual Comm Headsets, we will reduce miscommunication during high-risk deployments, increase speed and clarity of

command and control, and enhance team safety and performance. This investment will directly improve our ability to respond effectively to the most dangerous threats facing our community.

Thank you for considering our grant proposal. We look forward to the opportunity to enhance our SWAT team's capabilities and ensure our community's safety and security.

*Describe the equipment and how it will benefit the project, and why it is necessary to achieving established goals and objectives.*

## CERTIFIED ASSURANCES For LEPCs

### Grant Title: 2026 UWS Grant

Upon acceptance of funding from the State of Nevada Emergency Response Commission (SERC), the applicant and the lead governmental unit hereby agree to the following Certified Assurances governing the awarding of funds

- A) The applicant assures compliance with the Nevada Administrative Code (NAC) 459 9912 et seq and SERC policies found at <http://serc.nv.gov>
- B) **FINANCIAL REPORTS** – The recipient is required to submit, at a minimum, quarterly financial reports to the SERC. Reporting must be made in accordance with all applicable federal, state and local laws and regulations, and SERC Policies 8.5 and 8.6

No expenditures or obligations will be eligible for reimbursement if occurring prior to or after the award period. All funds need to be obligated by the end of the grant period and expended by the final report date as stated in the grant award cover letter. Failure to submit proper reports pursuant to current policies may jeopardize future funding from the SERC and could result in a denial of reimbursement of funds expended. Failure to comply with this requirement can result in the delay or denial of future reimbursements.

- 1) **Request for advance:** May be requested only if expenses total over \$2 000 00 and is accompanied by a dated purchase order or quote. Complete and submit a financial report form with the appropriate "request for advance" box checked.
- 2) **Report on expenditure of advance:** Show the actual expenditure of the advanced funds. Complete and submit a financial report form with the appropriate "report on expenditure of advance" box checked. This report is due **within 30 days** of the date of the advanced check and must include copies of dated invoices and proof of payment. If the amount advanced is more than the amount spent or the advanced amount is not spent within the 30 days, the unexpended funds are to be returned to the SERC within 45 days\* of the date of the check.
- 3) **Request for reimbursement:** Complete and submit a financial report form, at a minimum quarterly, for all expenditures funded by the grant. Include a summary breakdown of expenses, copies of dated invoices, proof of payment and any other documents required by SERC policies. Any other form of documentation for expenditures must be approved by the SERC staff. If additional non-federal funds or resources are used toward the project, report those expenditures as a **match** in the appropriate line on the report form.
- 4) **Quarterly report required:** If there are no expenditures within the quarter, a report with an explanation of why and the plan for future expenditures is due by the end of the month following the end of the quarter. Due dates for quarterly reports are as follows:

**October 31** - for reporting period July 1 to September 30;  
**January 31** - for reporting period October 1 to December 31;  
**April 30** - for reporting period January 1 to March 31; and  
**July 31** - for reporting period April 1 to June 30.

- 5) **Final report:** There will be no further expenditures, the grant is closed, and no further reports are necessary. This report is due within 30 days after the end of the award period, or any time prior to the end of the award period if no further funds will be spent. Once the final report is processed there will be no additional draws allowed for the sub-grant. If reporting is not in by the final date, the remaining funds will be de-obligated.
- C) **EXERCISE REPORTS** – To be eligible for grant funding, the LEPC must report to the SERC by January 31<sup>st</sup> of each year on at least one real event and/or tabletop, functional, or full-scale exercise or drill which utilizes and implements the hazardous materials emergency response plan. An exercise is required at least once every year with every key element of the plan being implemented in the exercises within three years.
- D) **GRANT CHANGE REQUEST** – Grant expenditures are authorized for the purposes set forth in this application, as approved in the grant award, and in accordance with all applicable laws, regulations, and policies and procedures of the State of Nevada and the applicable federal granting agency. Requests for change in the project must be submitted to the SERC and approved in writing prior to its implementation. Approval may be required by the Funding Committee if the change is significant. SERC Policy 8.7.
- E) The applicant must comply with the provisions for sub-awards stipulated at 2 CFR 200.311. The applicant assures the fiscal accountability of the funds received from the State Emergency Response Commission will be managed and accounted for by the lead agency's chief comptroller. Internal control and authority to ensure compliance with SERC's documentation, record keeping, accounting, and reporting guidelines will reside with that individual.
- F) SERC will **reimburse** the **recipient** reasonable, allowable, allocable cost of performance, in accordance with current federal requirements, Nevada Revised Statute, Nevada Administrative Code, State Administrative Manual, SERC policies and any other applicable fiscal rules, not to exceed the amount specified in the total award amount.
- G) The applicant assures it shall maintain data and information to provide accurate financial reports to SERC. Said reports shall be provided in form, by due dates and containing data and information as SERC reasonably requires to administer the program.
- H) The applicant will give the SERC, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the grant or grant requirements. The Uniform Guidance/OMB Guidance provides greater clarity to the role and expectations for pass-through entities conducting oversight of sub-recipients. The Uniform Guidance/OMB Guidance expands on the responsibilities of pass-through entities by providing a more robust system of oversight and monitoring (see section 200.330 and section 200.331)  
<http://www.gpo.gov/fdsys/pkg/CFR-2014-title2-vol1/pdf/CFR-2014-title2-vol1-sec200-331.pdf>

- I) The applicant assures financial reports shall be submitted within 30 calendar days of the end of each calendar quarter and within 45\* days of the end of the grant period and shall be current and actual
- J) The applicant assures funds made available under this grant will not be used to supplant state or local funds
- K) The applicant assures compliance with 2 CFR 200.212 and 180, *Non-procurement Suspension and Debarment*. The applicant assures through the submission of the grant application for funding neither the lead agency, county government, any of its participating agencies are potential vendors, contractors or providers debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in the transaction by any federal department or agency
- L) The applicant assures that it will comply with Administrative Requirements 2 CFR part 200, *Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments* appropriate to the award as follows
- 1 49 CFR 110, *Hazardous Materials Public Sector Training and Planning Grants*
  - 2 49 CFR 18, *Uniform Administrative Requirements for Grants and Cooperative Agreements to State, Local and Tribal Governments*
  - 3 2 CFR 225, *Cost Principles for State, Local and Indian Tribal Governments*
  - 4 OMB Circular A-133, *Audits of States, Local Governments and Nonprofit Organizations* (now contained in 2 CFR 200)
  - 5 49 CFR 20, *New Restrictions on Lobbying*
  - 6 45 CFR 32, *Government-wide Requirements for Drug-Free Workplace*
- M) The applicant assures compliance with the below in any programs and activities receiving federal financial assistance
- Title VI of the Civil Rights Act of 1964* which prohibits discrimination on the basis of race, color and national
- 49 CFR 21, *Nondiscrimination in Federally Assisted Programs of the Department of Transportation*, Effectuation of Title VI of the Civil Rights Act of 1964
- Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990* which prohibits discrimination based on disability
- The Age Discrimination Act of 1975* which prohibits unreasonable discrimination based on age
- Title IX of the Education Amendments of 1972* which prohibits discrimination based on gender in educational activities
- N) Any publication (written, visual, or audio) issued by the recipient describing programs funded whole or in part with federal funds, shall contain the following statement
- "This program was supported by Grant # 25-SERC-\_\_-\_\_, awarded by the Nevada State Emergency Response Commission (and, if an HMEP grant, the U.S. Department of Transportation). Points of view or opinions contained within this document are those of the author and do not necessarily represent the official position or policies of the State Emergency Response Commission (and, if an HMEP grant, U.S. Department of Transportation)"

The applicant must provide a copy of any such publication to the SERC for the sub-grant file.

- O) The applicant fully understands the State Emergency Response Commission has the right to suspend, terminate or de-obligate grant funds to any recipient that fails to conform to the requirements or the terms and conditions of its grant award
- P) **LOBBYING** - No grant funds appropriated will be paid, by or on behalf of the recipient, to any person for influencing or attempting to influence an officer, employee, or a member of Congress, or an officer, employee, or any member of the Nevada State Legislature or local government. The applicant will comply with provisions of Federal law, which limit certain political activities of employees of a state or local unit of government whose principal employment is in connection with an activity financed in whole or in part by Federal grants. (5 USC 1501, et seq.)
- Q) Project related income, (i.e., registration fees, royalties, sales of real and personal property) must be used for the purpose of furthering the goals and objectives of the project or program from which the income was generated. Interest earned must be returned to the State Emergency Response Commission
- R) All activities and purchases utilizing any SERC administered sources of funding must comply with all local, state and federal laws and regulations as well as grant specific requirements. It is the responsibility of sub-grantees to be familiar with any such laws, regulations and requirements
- S) Applicant understands that an updated addendum to the grant may be required based on the federal guidelines or state requirements between now and the time of the award documents based on requirements for State of Nevada or the federal sponsoring agency

The applicant acknowledges receipt of these Certified Assurances and hereby assures adherence to all the above conditions of a grant award from the SERC.

**GOVERNMENTAL UNIT (I.E., COUNTY COMMISSION, COUNTY MANAGER)**

Name (print) Nancy Paulson Title City Manager  
Signature Nancy Paulson Date 4/16/25

**LOCAL EMERGENCY PLANNING COMMITTEE CHAIRMAN**

Name (print) SEAN SLAMON Title FIRE CHIEF  
Signature Sean Slamon Date 4/17/25

**RETURN THIS SIGNED FORM WITH GRANT APPLICATION**

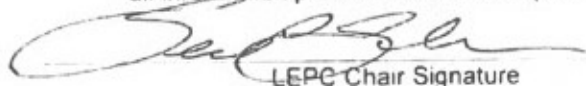
## LEPC COMPLIANCE CERTIFICATION

The following requirements must be met by the LEPCs for compliance with federal, State and SERC laws, regulations and policies and procedures. This checklist must be completed, signed and returned annually by March 31, even if the LEPC is not a recipient of grant funds.

A check mark in the squares on the left will indicate a YES response.

- ☒ Have changes in the LEPC Bylaws and Membership list been submitted to SERC?
- |                                    |              |                    |
|------------------------------------|--------------|--------------------|
| Bylaws reviewed/updated -          | Date 12/3/24 | Submitted 12/17/24 |
| Membership list reviewed/updated - | Date 12/3/24 | Submitted 12/17/24 |
- ☒ Have LEPC meetings been held, at a minimum quarterly, and have agendas and minutes of all meetings, including special meetings, been forwarded to the SERC?
- ☒ Has the LEPC submitted all required reports which summarize the financial management of the active grants (i.e., copies of invoices and verification of expenditures)?
- ☒ Has the LEPC reviewed and updated its hazardous materials emergency plan (or hazmat portion of the jurisdiction's "all hazards" plan), NRT-1A Level of Response Questionnaire and Letter of Promulgation within the last year? Have the review results and updates been submitted to the SERC in writing along with a copy of the LEPC meeting minutes documenting review of the Plan by January 31<sup>st</sup>?
- |  |              |                    |
|--|--------------|--------------------|
| Plan update -                            | Date 12/3/24 | Submitted 12/17/24 |
| NRT-1A update -                          | Date 12/3/24 | Submitted 12/17/24 |
| Level of Response Questionnaire update - | Date 12/3/24 | Submitted 12/17/24 |
| Letter of Promulgation update -          | Date 12/3/24 | Submitted 12/17/24 |
- ☒ Has the LEPC reported on at least one incident or exercise (exercise required at least every third year) of its hazardous materials emergency response plan by January 31<sup>st</sup>?
- |   |         |                    |
|---|---------|--------------------|
| Indicate the date of the most recent exercise                       | 3/21/24 | Submitted 12/17/24 |
| Indicate the date of an incident report used in lieu of an exercise |         | Submitted          |
- ☒ Has the LEPC met the annual requirement of publishing the Emergency Planning and Community Right-to-Know Act "information availability" in the local newspaper? Has the standard Affidavit of Publication been sent to the SERC?
- |                             |                              |
|-----------------------------|------------------------------|
| Date of publication 11/9/24 | Affidavit Submitted 12/17/24 |
|-----------------------------|------------------------------|
- ☒ Has LEPC read SERC policies?
- As chairman Carson City Local Emergency Planning Committee, I attest  
of \_\_\_\_\_  
County Name

all information provided on this Compliance Certification is accurate

  
LEPC Chair Signature

4/17/25  
Date

**RETURN THIS SIGNED FORM WITH GRANT APPLICATION**



**MINUTES**  
**of the Meeting of the**  
**Carson City**  
**LOCAL EMERGENCY PLANNING COMMITTEE**  
**March 4, 2025**

The Carson City Local Emergency Planning Committee held a public meeting on March 4, 2025, beginning at 1:30 p.m. in the meeting room of Fire Station 51, 777 S. Stewart Street, Carson City.

**1. Call to Order**

The meeting was called to order by Jon Bakkedahl.

**2. Roll Call and Determination of a Quorum**

Voting members present were Jon Bakkedahl, Rick Cooley, Robert Simpson, Ernie Evans, Matt Williams, Jeanne Freeman, Andy Hummel, Kevin Nyberg, Sandy Wartgow, and Steve Funk.

Voting members absent were Jason Aceves, Keith Forbes, Ken Furlong, Dawn Johnson, PK O'Neill, Sean Slamon, Jerome Tushbant, and Dave Yohey.

Also present were Adam Tully (Carson City District Attorney's Office), Jason Giovacchini, Lisa Christensen, Jim Rich, Mark Berch, Jim Rich, and James Freed.

**3. Public Comment\*\***

No public comments were made at this time.

**4. For Possible Action: Approval of Minutes – December 3, 2024**

It was moved by Andy Hummel, second by Kevin Nyberg with all ayes in favor that the minutes of the December 3<sup>rd</sup> meeting be approved as submitted.



**5. For Discussion Only:** Discussion and presentation on activities associated with the Citizen Corps Council Initiatives. (Jon Bakkedahl, Jerome Tushbant, and Jeanne Freeman)

Jason Giovacchini on behalf of Serge Duarte reported on the following Community Emergency Response Team (CERT) activity for the quarter:

- Since last LEPC meeting in December 2024, Carson City CERT has:
- Participated in and supported the Carson City Airport tabletop exercise
- Conducted winter storm preparedness and awareness training
- Participated in and supported the 2025 Nevada Emergency Preparedness Association (NEPA) Summit by providing registration and room monitor support
- Distributed nearly 700 flyers to residents of the Goni community informing them of a Community Fire Assistance Program workshop which took place on February 25
- Conducted flood awareness and preparedness training
- Provided CERT Train-the-Trainer (G0428) training to nearly 20 regional CERT members, which will enable them to conduct their own CERT Basic Training and widen the CERT support to our western region
- Participated in the Nevada Legislature Emergency Management Day event
- Prepared to conduct a CERT Basic Training Academy in March, with 19 enrollees and an additional 5 enrollees from Douglas County CERT.
- During the next quarter, Carson City CERT will:
- Conduct a CERT Basic Training academy for community members in March
- Conduct Search and Rescue and radio operations training
- Participate in an evacuation center exercise with CCHHS, CCPROS, VIPS and ARC in April
- Support the Lakeview evacuation tabletop exercise in March
- Support the Lakeview evacuation full scale exercise in May
- Support the Carson City Airport/Carson Tahoe Health tabletop exercise in May
- Support the Carson High School full scale exercise in June
- Conduct a Flag Day retirement ceremony in June

**6. For Discussion Only:** Next Meeting Date: June 3, 2025

**7. Public Comment\*\***

Jim Rich from the American Red Cross stated that all LEPC Meetings across Northern Nevada are attended to inform the public of who Red Cross are and what can be provided for the community. Red Cross offers preparedness training, shelter training, and have worked with CERT training to help prepare opening shelters in emergencies. Red Cross also has a smoke alarm program with free installation, and a Disaster Action Team that responds to fires and provides immediate assistance and short-term shelter.

**8. For Possible Action: To adjourn**

It was moved by Andy Hummel to adjourn the meeting at 1:42 p.m.

Recorder: Christy Runyon

## Kelly Hutter

To: James T. Boggan  
Cc: Matthew Smith; Micah Chalk; Ashley Vestal  
Subject: RE: SERC UWS 2026 Grant Application

Hi,  
After reviewing the application the only item missing from the package:

LEPC meeting minutes approving submittal of grant application

Thank you!



### Kelly Hutter

Administrative Assistant III | HAZMAT Bureau  
Department of Public Safety  
Nevada State Police | State Fire Marshal Division  
107 Jacobsen Way, Carson City, NV 89711  
T: 775-684-7524 | E: [hazmat@dps.state.nv.us](mailto:hazmat@dps.state.nv.us)  
Website: [fire.nv.gov](http://fire.nv.gov)  
**ARSON HOTLINE: 1-844-NV ARSON (682-7766)**

From: James T. Boggan <[TBoggan@carson.org](mailto:TBoggan@carson.org)>  
Sent: Tuesday, April 22, 2025 10:29 PM  
To: SERC Email <[serc@dps.state.nv.us](mailto:serc@dps.state.nv.us)>  
Cc: Matthew Smith <[MSmith@carson.org](mailto:MSmith@carson.org)>; Micah Chalk <[MChalk@carson.org](mailto:MChalk@carson.org)>  
Subject: SERC UWS 2026 Grant Application

**WARNING** - This email originated from outside the State of Nevada. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Hello,

I have attached our UWS Grant Application with the quote. If there are any issues, please let me know.



James "JT" Boggan #3486  
Sergeant  
Patrol Watch Commander  
SWAT Commander  
911 East Musser Street  
Carson City, NV 89701  
(O) (775) 283 - 7869  
(F) (775) 887 - 2359

## Kelly Hutter

**From:** Micah Chalk <MChalk@carson.org>  
**Sent:** Tuesday, April 29, 2025 1:06 PM  
**To:** Kelly Hutter; James T. Boggan  
**Cc:** Matthew Smith; Ashley Vestal  
**Subject:** RE: SERC UWS 2026 Grant Application  
**Attachments:** LEPC Minutes 03.04.25.docx

**WARNING** - This email originated from outside the State of Nevada. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Hello,

Attached are the minutes from the 3.4.25 meeting. They are just draft minutes as the final minutes won't be approved until the June meeting. Please let me know if you need anything further.

Thank you,

**Micah Chalk**

Department Business Manager  
911 E. Musser St.  
Carson City, NV 89701  
Phone: (775) 283-7811



**From:** Kelly Hutter <khutter@dps.state.nv.us>  
**Sent:** Tuesday, April 29, 2025 12:00 PM  
**To:** James T. Boggan <TBoggan@carson.org>  
**Cc:** Matthew Smith <MSmith@carson.org>; Micah Chalk <MChalk@carson.org>; Ashley Vestal <avest@dp.state.nv.us>  
**Subject:** RE: SERC UWS 2026 Grant Application

Hi,

After reviewing the application the only item missing from the package:

LEPC meeting minutes approving submittal of grant application

Thank you!



**Kelly Huffer**

Administrative Assistant III | HAZMAT Bureau  
Department of Public Safety  
Nevada State Police | State Fire Marshal Division  
107 Jacobsen Way, Carson City, NV 89711  
T: 775-684-7524 | E: [hazmat@dps.state.nv.us](mailto:hazmat@dps.state.nv.us)  
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Sent: Tuesday, April 22, 2025 10:29 PM  
To: SERC Email <[serc@dps.state.nv.us](mailto:serc@dps.state.nv.us)>  
Cc: Matthew Smith <[MSmith@carson.org](mailto:MSmith@carson.org)>; Micah Chalk <[MChalk@carson.org](mailto:MChalk@carson.org)>  
Subject: SERC UWS 2026 Grant Application

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*Sergeant*  
*Patrol Watch Commander*  
*SWAT Commander*  
911 East Musser Street  
Carson City, NV 89701  
(O) (775) 283 - 7869  
(F) (775) 887 - 2359



Double click on any box to open an embedded Excel spreadsheet to enter your data. When finished, click anywhere outside the box to embed the data into the Word document and then SAVE your work.

Consultant / Contract Services / Other			Amount Requested
Name			
Total Contract Training:			\$0.00

Course / Conference Costs				
Course / Conference Title:				
Registration	Cost per Attendee	# of Attendees		\$0.00
Hotel	Cost per Night	# of Nights	# of Rooms	\$0.00
Per Diem	Cost per Day	# of Days	# of Attendees	\$0.00
Transportation	# of Miles (Round Trip)	Personal Vehicle	# of Vehicles	\$0.00
		\$0.685		
	# of Miles (Round Trip)	Personal Convenience	# of Vehicles	\$0.00
		0.3275		
	Public Transportation	Total \$ Amount		\$0.00
Cost of Airline Ticket	# of Tickets		\$0.00	
Parking	Cost per Day	# of Days	# of Vehicles	\$0.00
Total Course / Conference Costs:				\$0.00
Total Training Costs:				\$0.00

**Supplies:**

List supplies and, if applicable, identify what equipment it is used with

Supplies Costs:			
Item	Quantity	Unit Price	Amount Requested
Itemized Equipment List will be attached totaling			Exact \$ from list
			\$0
			\$0
			\$0
			\$0
Total Supplies:			\$0

**Equipment:**

Equipment will be considered based on the state contract prices, as applicable. Please consult the State Purchasing Division's website at <http://purchasing.nv.gov/contracts/> to determine if your equipment may be eligible for the contract prices. As appropriate, the cost of shipping may be included in the grant request. If requesting an item from a state contract, please include a copy of the webpage with your application. Equipment requests other than those on the state's contract or higher priced than those on this list must be accompanied by a quote from the vendor and justification. Quotes for items not on the state's contract must be dated/active within 30 days of the open allocation cycle.

Communications equipment is subject to the completion of the attached Communications Interoperability Questionnaire



Communications  
Interoperability Que





Contact Name Jonathan Tripp  
Email jtripp@carson.org  
Phone  
Terms Net 30 / NCNR  
Ship To

Attn: Business Office PO# 252006002  
Carson City Sheriff's Office  
911 East Musser Street  
Carson City NV 89701  
United States

Opportunity Name Carson City Sheriff's Office - NV / Tripp / CT8.VCY.5C / QTY 23  
Created Date 4/11/2025  
Quote Number QUO478228  
Expiration Date 5/11/2025  
Prepared By Damon Whisman

Product	Product Description	Berry	COO	Sales Price	Your Price	Qty	Options	Total Price
CT8.VCY.5C	Comtac 8 Dual Comm Headset - Coyote (Headband) - Wired 5C	YES	USA	\$840.00	\$714.00	23		\$16,422.00
PTT.VP1.5C	Viper 1 Push to Talk Assembly	NA	USA	\$775.00	\$658.75	7		\$4,611.25
DSR.T32.LC	D-Series USB C Cable (Motorola Wave Compatible)	NA	USA	\$295.00	\$250.75	7		\$1,755.25
DSR.B32.18	D-Series: Harris XG100/XL185P/XL200P Series Radio Connector - 18" Lead	NA	USA	\$245.00	\$208.25	14		\$2,915.50
IVS.H04.5C-18	Invictus PTT wired for Harris XG100/XL200P Series Radio - 18" Lead	NA	USA	\$345.00	\$293.25	12		\$3,519.00
AVN.GS1.5C	Avon Comms Cable Kit for C50, FM53/ FM54 Masks	NA	USA	\$208.00	\$176.80	15		\$2,652.00

Total Price \$31,875.00  
Sales Tax \$0.00  
Shipping \$125.00  
Grand Total \$32,000.00  
Lead Times 14-16 Weeks ARO

All items are built to order and will be (NCNR) non-cancelable and non-returnable. Please contact us with any questions (E) Support@atlanticsignal.com or (P) 785-582-5823