

**STATE EMERGENCY RESPONSE COMMISSION
2026 UNITED WE STAND (UWS) GRANT APPLICATION
TITLE PAGE**

Applicant: **Douglas County**

Address: **1594 Esmeralda Ave. Minden, NV 89423**

Local Emergency Planning Committee (LEPC) Chair:

Name: **Kara Easton**

Title: **Director of Emergency
Management**

Address: **1615 8th St.**

City/Zip: **Minden, NV 89423**

Phone: **775-783-6035**

Fax: **n/a**

E-mail: **keaston@douglasnv.us**

Fiscal Officer:

Name: **Debbie Swickard**

Title: **Grants Administrator**

Address: **1594 Esmeralda Ave.**

City/Zip: **Minden, NV 89423**

Phone: **775-782-9029**

Fax: **n/a**

E-mail: **dswickard@douglasnv.us**

Budget Summary:

Planning	Training	Supplies	Equipment	Total*
			\$32,000	\$32,000

Round up total* to the nearest dollar

LOCAL EMERGENCY PLANNING COMMITTEE APPROVAL:

On behalf of the LEPC, I certify this body has reviewed this grant application and agrees to abide by the Federal and State procedures which are related to the acceptance of funds.

Signature of LEPC Chair

Date

25 APR 2025

GOVERNING BODY APPROVAL: (i.e. County Commissioner, County Manager)

The LEPC has the approval to apply for funding through this grant.

Signature of Governing Body

Date

4/25/25

Janifer Davidson County manager
Print Name and Title

Joe Lombardo
Governor



Nevada Department of
Public Safety
DEDICATION PRIDE SERVICE

George Togliatti
Director

Sheri Brueggemann
Deputy Director

Mike Dzyak
State Fire Marshal

State Emergency Response Commission

STEWART FACILITY
107 Jacobsen Way
Carson City, NV 89711
TELEPHONE (775) 684-7511 • FAX (775) 684-7518

Nevada LEPCs,

The FY2025 United We Stand (UWS) Planning, Training, Supplies and Equipment grant application kit has been posted on the Nevada SERC website, <http://serc.nv.gov>. The grant period is expected to be July 13, 2025, to June 30, 2026. Funds may only be used for obligations incurred during the grant period.

Nevada LEPCs is eligible to apply for this grant if they are compliant with Emergency Planning and Community Right-to-Know Act (EPCRA), Nevada Administrative Code (NAC) and SERC policy requirements. Policies may be found on the SERC website, <http://serc.nv.gov>.

Please read the entire application as changes have been made, complete all forms and provide information in the format as outlined. All the applicable sections of the template must be completed. Minor adaptations to the template may be made keeping the requirements and the purpose of the sections intact.

The application is due to the SERC office or postmarked by April 25, 2025

Failure to submit the application by the due date will result in denial.

The application may not exceed \$32,000. Do not round the unit prices or the line-item totals. Round up the grand total of each category to the nearest dollar.

Pursuant to NRS 459.735 (4), this grant is to provide financial assistance to state or local governments in this state to **support preparedness to combat terrorism** including, without limitation, planning, training, and purchasing of supplies and equipment. The application **must** relate to activities that support preparedness to combat terrorism and requests must address one or more of the Nevada Commission on Homeland Security priorities (information attached and on the SERC website). Please include a prioritization of the items requested.

Applications requesting communication equipment are required to complete the Communication Interoperability Questionnaire.

Please do not hesitate to contact SERC staff if you need assistance or have any questions.

State of Nevada
Emergency Response Commission

UWS Grant Application

Planning, Training, Supplies and Equipment
Fiscal Year 2026

For Local Emergency Planning Committees

The completed application must be delivered or
postmarked by the noted due date.

Due Date: April 25, 2025

State Emergency Response Commission
107 Jacobsen Way
Carson City, NV 89711

serc@dps.state.nv.us

(775) 684-7511

STATE EMERGENCY RESPONSE COMMISSION (SERC)

SERC UWS Grant Application Kit

FY2026

For Local Emergency Planning Committees

The SERC has developed this application kit as a template for Local Emergency Planning Committees (LEPCs) to apply for the UWS Planning, Training, Supplies and Equipment (UWS) Grant. Application and award of grants are managed pursuant to SERC policy 8.2a. The source of funding is derived from fees collected from the sale and annual renewal of United We Stand specialty license plates. As these are State funds, there is no Catalog of Federal Domestic Assistance (CFDA) number associated with this grant.

The grant project period is expected to be July 13, 2025, to June 30, 2026. Grant funds are distributed on a reimbursement basis; however, the LEPC may request advance funding for expenses over \$2,000, policy 8.5.

LEPCs are eligible for funding through this grant if they are in compliance with the Emergency Planning and Community Right-to-Know Act (EPCRA), Nevada Administrative Code (NAC) and SERC policies. SERC policies may be reviewed at <http://serc.nv.gov>.

The application must include justifications of use of funds to support preparedness to combat terrorism - NRS 202.4415 defines acts of terrorism.

Pursuant to SERC policy 8.2a, the grant application must address one or more of the Nevada Commission on Homeland Security priorities available at <http://serc.nv.gov>.

The format is as follows:

- I. **Goals** - Identify what the LEPC would like to accomplish with the requested grant funds to support preparedness to combat terrorism for the period July 2024 through June 2025.
- II. **Objectives** - Identify the specific approaches to achieve the goals through preparedness to combat terrorism. Objectives need to be specific and measurable.
- III. **Homeland Security Priorities** – Justify how each requested item or category of items address at least one of the Nevada Commission on Homeland Security priorities. If the grant application request categories of items (i.e., PPE, Communications, etc.), it is not necessary to list each item individually in this section.
- IV. **Line Item Budgets** – List each item as a line item on the budget page. **The grant request shall be for NO MORE THAN \$32,000.** Please include a prioritization of the items requested.
- V. **Budget Narrative** – Explain each item listed in the line item budget. Remember to comply with SERC Policy 8.2a related to the required quotes or sole source for appropriate purchases. If you have questions, please contact the SERC office.

After completing the application, a PDF version e-mailed to the SERC is preferred with any additional pages included e.g., quotes, letter of denial, etc. or you may submit the entire application package with all attachments by mail.

If you submit electronically and do not receive confirmation of receipt within 24 hours or two business days, please follow-up with the SERC.

Please call SERC staff at (775) 684-7511 if you need assistance.

Application must be received in this office or postmarked by April 25, 2025:

serc@dps.state.nv.us

State Emergency Response Commission
107 Jacobsen Way
Carson City, NV 89711

Please be prepared to make a presentation of your grant application to the Funding Committee. The date and location of the meetings to be announced.

A complete application must include the following

- ☒ Title Page
- ☒ Goals of this grant
- ☒ Objectives of this grant
- ☒ Line Item Budget
- ☒ Budget Narrative
- ☐ If Training – Brochure and GSA Rates
- ☒ Certified Assurances (original signatures)
- ☒ LEPC Compliance Certification (signed by Chair)
- ☒ E-mail the application with quotes to SERC@dps.state.nv.us
- ☒ Copy of the LEPC meeting minutes approving submittal of grant application (minutes are submitted separately through normal minutes' submission process)

**The grant application must be delivered to this office or
postmarked by **April 25, 2025****

I. GOALS:

Tell the SERC what you want to accomplish with this grant. **Provide a separate discussion of each goal and justify its need to support preparedness to combat terrorism.** The goals are general statements of desired results and identify intended outcomes the program has established to achieve. Justification to support preparedness to combat terrorism must be addressed.

Click inside gray box to begin typing

1. The Douglas County Sheriff's Office will be using the drone to gather intelligence quickly during potential terrorism incidents. The drone is able to be deployed in a swift manner and keeps responders safe while still maintaining situational awareness.
2. The Douglas County Sheriff's Office will use the Brinc Ball for barricaded subjects to be able to communicate in crisis negotiation situations. The Brinc Ball is newer wireless technology, more durable, and easier to deploy than the currently used wired phone that is used to communicate with subjects.
3. The Tahoe Douglas Fire Protection District will be using radios to update the existing cache used in incidents relating to law enforcement/terrorism as well as any other emergencies impacting the region. These radios will provide interoperability for when the District needs to provide medical/fire services as it relates to a homeland security incident.

II. OBJECTIVES:

How do you plan to achieve the goals listed above? Include specific uses of this grant funding to support preparedness to combat terrorism. Objectives focus on the methods/activities to be used to achieve the goals they support.

Answer these questions in each objective:

- ✓ WHAT will be purchased with these grant funds?
- ✓ WHO will complete the purchases awarded?
- ✓ WHEN will the purchases be made and the activity implemented?

Click inside gray box to begin typing

1. The drone will be purchased upon award of grant funds and implemented into the Sheriff's Office capability immediately. The drone helps with collecting intelligence and maintaining the safety of responders.
2. The Brinc Ball will be purchased upon award of grant funds and implemented into the Sheriff's Office capability immediately. The Brinc Ball enhances communication capability during barricade incidents that relate to homeland security/terrorism.
3. The 4 radios will be purchased upon award of grant funds and implemented right away into Tahoe Douglas operations to ensure the availability of reliable communications and interoperability during a homelandsecurity/terrorism incident.

III. UNITED WE STAND PRIORITIES, (to combat Terrorism):

Identify how each item (or category of items) requested addresses at least one of the United We Stand, to combat Terrorism priorities.



Click inside gray box to begin typing

1. Operational Coordination and Operational Communication

2. Operational Coordination and Operational Communication
3. Operational Communication

IV. BUDGETS:

Please prioritize your request as awards may need to be reduced based on available funding. Do not round the unit prices or the line item totals. Round up the grand total of each category to the nearest dollar.

Click inside gray box to begin typing

We are requesting the full \$32,000 in equipment to benefit the Douglas County Sheriff's Office and the Tahoe Douglas Fire Protection District. The projects are in priority as outlined above in Sections I. and II. The current price breakdown below is from quotes that were provided ahead of the grant application. We are asking the full grant amount in order to account for product increases between the time of quotes and the time of actual purchase.

Planning:

Requests to contract with a consultant must be accompanied by at least two competitive bids. The bids must include an itemized quote and detailed scope of work from the consultant.

Training:

All training requests must first be made through the Department of Emergency Management (DEM). If the DEM declines the training, the request may be included in the grant application along with the letter of declination.

Requests to contract to provide training must be accompanied by at least two competitive bids. The bids must include an itemized quote and detailed scope of work from the consultant.

State per diem rates (which generally follow the federal GSA rates; (<http://www.gsa.gov>) will prevail unless local rates are less. Travel eligibility requirements and rates are further defined in SERC policy 8.5. The rates listed below are for calendar year 2023 only and are subject to change.

*If a privately owned vehicle is used for agency convenience, mileage may be reimbursed at the State rate, currently .655 cents per mile. If a personal vehicle is used for personal convenience, the reimbursement allowed is .3275 cents per mile. If an agency vehicle is used, reimbursement may be made for fuel charges based on receipt or agency fuel logs. Airport parking (**most economical lot only**) and ground transportation expenses are reimbursable upon presentation of receipts. Rental cars must be pre-approved by the SERC.*

Supplies -

Explain the type of supplies requested and how it relates to achieving the established goals and objectives to support preparedness to combat terrorism.

Click inside gray box to begin typing

n/a

Equipment -

Describe the equipment and how it will benefit the project, and why it is necessary to achieving established goals and objectives.

Click inside gray box to begin typing

1. Drones have added not only extended capability to law enforcement in order to gather intelligence, they also increase the safety to responders by gathering information prior to placing people into a dangerous situation.
2. The Brinc Ball will help the Sheriff's Office to be able to communicate better with barricaded subjects by not having the communication method attached to a hard wire. The Brinc Ball is also more resilient.
3. The radios will allow for reliable and interoperable communications when working potential terrorism incidents with multiple agencies on scene.

CERTIFIED ASSURANCES For LEPCs

Grant Title: 2026 UWS Grant

Upon acceptance of funding from the State of Nevada Emergency Response Commission (SERC), the applicant and the lead governmental unit hereby agree to the following Certified Assurances governing the awarding of funds:

- A) The applicant assures compliance with the Nevada Administrative Code (NAC) 459.9912 et seq. and SERC policies found at <http://serc.nv.gov>.
- B) **FINANCIAL REPORTS** – The recipient is required to submit, at a minimum, quarterly financial reports to the SERC. Reporting must be made in accordance with all applicable federal, state, and local laws and regulations, and SERC Policies 8.5 and 8.6.

No expenditures or obligations will be eligible for reimbursement if occurring prior to or after the award period. All funds need to be obligated by the end of the grant period and expended by the final report date as stated in the grant award cover letter. Failure to submit proper reports pursuant to current policies may jeopardize future funding from the SERC and could result in a denial of reimbursement of funds expended. Failure to comply with this requirement can result in the delay or denial of future reimbursements.

- 1) **Request for advance:** May be requested only if expenses total over \$2,000.00 and is accompanied by a dated purchase order or quote. Complete and submit a financial report form with the appropriate "request for advance" box checked.
- 2) **Report on expenditure of advance:** Show the actual expenditure of the advanced funds. Complete and submit a financial report form with the appropriate "report on expenditure of advance" box checked. This report is due **within 30 days** of the date of the advanced check and must include copies of dated invoices and proof of payment. If the amount advanced is more than the amount spent or the advanced amount is not spent within the 30 days, the unexpended funds are to be returned to the SERC within 45 days* of the date of the check.
- 3) **Request for reimbursement:** Complete and submit a financial report form, at a minimum quarterly, for all expenditures funded by the grant. Include a summary breakdown of expenses, copies of dated invoices, proof of payment and any other documents required by SERC policies. Any other form of documentation for expenditures must be approved by the SERC staff. If additional non-federal funds or resources are used toward the project, report those expenditures as a **match** in the appropriate line on the report form.
- 4) **Quarterly report required:** If there are no expenditures within the quarter, a report with an explanation of why and the plan for future expenditures is due by the end of the month following the end of the quarter. Due dates for quarterly reports are as follows:

October 31 - for reporting period July 1 to September 30;
January 31 - for reporting period October 1 to December 31;
April 30 - for reporting period January 1 to March 31; and
July 31 - for reporting period April 1 to June 30.

- 5) **Final report:** There will be no further expenditures, the grant is closed, and no further reports are necessary. This report is due within 30 days after the end of the award period, or any time prior to the end of the award period if no further funds will be spent. Once the final report is processed there will no additional draws allowed for the sub-grant. If reporting is not in by the final date, the remaining funds will be de-obligated.
- C) **EXERCISE REPORTS** – To be eligible for grant funding, the LEPC must report to the SERC by January 31st of each year on at least one real event and/or tabletop, functional, or full-scale exercise or drill which utilizes and implements the hazardous materials emergency response plan. An exercise is required at least once every year with every key element of the plan being implemented in the exercises within three years.
- D) **GRANT CHANGE REQUEST** – Grant expenditures are authorized for the purposes set forth in this application, as approved in the grant award, and in accordance with all applicable laws, regulations, and policies and procedures of the State of Nevada and the applicable federal granting agency. Requests for change in the project must be submitted to the SERC and approved in writing prior to its implementation. Approval may be required by the Funding Committee if the change is significant, SERC Policy 8.7.
- E) The applicant must comply with the provisions for sub-awards stipulated at 2 *CFR* 200.311. The applicant assures the fiscal accountability of the funds received from the State Emergency Response Commission will be managed and accounted for by the lead agency's chief comptroller. Internal control and authority to ensure compliance with SERC's documentation, record keeping, accounting, and reporting guidelines will reside with that individual.
- F) SERC will **reimburse** the **recipient** reasonable, allowable, allocable cost of performance, in accordance with current federal requirements, Nevada Revised Statute, Nevada Administrative Code, State Administrative Manual, SERC policies and any other applicable fiscal rules, not to exceed the amount specified in the total award amount.
- G) The applicant assures it shall maintain data and information to provide accurate financial reports to SERC. Said reports shall be provided in form, by due dates and containing data and information as SERC reasonably requires to administer the program.
- H) The applicant will give the SERC, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the grant or grant requirements. The Uniform Guidance/OMB Guidance provides greater clarity to the role and expectations for pass-through entities conducting oversight of sub-recipients. The Uniform Guidance/OMB Guidance expands on the responsibilities of pass-through entities by providing a more robust system of oversight and monitoring. (see section 200.330 and section 200.331)
<http://www.gpo.gov/fdsys/pkg/CFR-2014-title2-vol1/pdf/CFR-2014-title2-vol1-sec200-331.pdf>

- I) The applicant assures financial reports shall be submitted within 30 calendar days of the end of each calendar quarter and within 45* days of the end of the grant period and shall be current and actual.
- J) The applicant assures funds made available under this grant will not be used to supplant state or local funds.
- K) The applicant assures compliance with 2 *CFR* 200.212 and 180, *Non-procurement Suspension and Debarment*. The applicant assures, through the submission of the grant application for funding, neither the lead agency, county government, any of its participating agencies, are potential vendors, contractors or providers debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in the transaction by any federal department or agency.
- L) The applicant assures that it will comply with Administrative Requirements 2 *CFR* part 200, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments appropriate to the award as follows:
1. 49 *CFR* 110, *Hazardous Materials Public Sector Training and Planning Grants*
 2. 49 *CFR* 18, *Uniform Administrative Requirements for Grants and Cooperative Agreements to State, Local and Tribal Governments*
 3. 2 *CFR* 225, *Cost Principles for State, Local and Indian Tribal Governments*
 4. OMB Circular A-133, *Audits of States, Local Governments and Nonprofit Organizations* (now contained in 2 *CFR* 200)
 5. 49 *CFR* 20, *New Restrictions on Lobbying*
 6. 49 *CFR* 32, *Government wide Requirements for Drug-Free Workplace*
- M) The applicant assures compliance with the below in any programs and activities receiving federal financial assistance:
- Title VI of the Civil Rights Act of 1964*, which prohibits discrimination on the basis of race, color and national.
- 49 *CFR* 21, Nondiscrimination in Federally Assisted Programs of the Department of Transportation, Effectuation of Title VI of the Civil Rights Act of 1964.
- Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990*, which prohibits discrimination based on disability.
- The Age Discrimination Act of 1975*, which prohibits unreasonable discrimination based on age.
- Title IX of the Education Amendments of 1972*, which prohibits discrimination based on gender in educational activities.
- N) Any publication (written, visual, or audio) issued by the recipient describing programs funded whole or in part with federal funds, shall contain the following statement:
- "This program was supported by Grant # **25-SERC-__-__**, awarded by the Nevada State Emergency Response Commission (and, if an HMEP grant, the U.S. Department of Transportation). Points of view or opinions contained within this document are those of the author and do not necessarily represent the official position of policies of the State Emergency Response Commission (and, if an HMEP grant, U.S. Department of Transportation)"

The applicant must provide a copy of any such publication to the SERC for the sub-grant file.

- O) The applicant fully understands the State Emergency Response Commission has the right to suspend, terminate or de-obligate grant funds to any recipient that fails to conform to the requirements or the terms and conditions of its grant award.
- P) **LOBBYING** - No grant funds appropriated will be paid, by or on behalf of the recipient, to any person for influencing or attempting to influence an officer, employee, or a member of Congress, or an officer, employee, or any member of the Nevada State Legislature or local government. The applicant will comply with provisions of Federal law, which limit certain political activities of employees of a state or local unit of government whose principal employment is in connection with an activity financed in whole or in part by Federal grants. (5 USC 1501, et seq.)
- Q) Project related income, (i.e., registration fees, royalties, sales of real and personal property) must be used for the purpose of furthering the goals and objectives of the project or program from which the income was generated. Interest earned must be returned to the State Emergency Response Commission.
- R) All activities and purchases utilizing any SERC administered sources of funding must comply with all local, state and federal laws and regulations as well as grant specific requirements. It is the responsibility of sub-grantees to be familiar with any such laws, regulations and requirements.
- S) Applicant understands that an updated addendum to the grant may be required based on the federal guidelines or state requirements between now and the time of the award documents based on requirements for State of Nevada or the federal sponsoring agency.

The applicant acknowledges receipt of these Certified Assurances and hereby assures adherence to all the above conditions of a grant award from the SERC.

GOVERNMENTAL UNIT (i.e., COUNTY COMMISSION, COUNTY MANAGER)

Name (print): Jenifer Davidson Title: County manager

Signature: [Signature] Date: 04/25/2025

LOCAL EMERGENCY PLANNING COMMITTEE CHAIRMAN

Name (print): Kara Easton Title: Emergency Manager

Signature: [Signature] Date: 04/25/2025

RETURN THIS SIGNED FORM WITH GRANT APPLICATION

LEPC COMPLIANCE CERTIFICATION

The following requirements must be met by the LEPCs for compliance with federal, State and SERC laws, regulations and policies and procedures. This checklist must be completed, signed and returned annually by March 31, even if the LEPC is not a recipient of grant funds.

A check mark in the squares on the left will indicate a YES response.

- ☒ Have changes in the LEPC Bylaws and Membership list been submitted to SERC?

Bylaws reviewed/updated -	Date: 12/18/24	Submitted: 01/31/25
Membership list reviewed/updated -	Date: 12/18/24	Submitted: 01/31/25

- ☒ Have LEPC meetings been held, at a minimum quarterly, and have agendas and minutes of all meetings, including special meetings, been forwarded to the SERC?

- ☒ Has the LEPC submitted all required reports which summarize the financial management of the active grants (*i.e., copies of invoices and verification of expenditures*)?

- ☒ Has the LEPC reviewed and updated its hazardous materials emergency plan (or hazmat portion of the jurisdiction's "all hazards" plan), NRT-1, Level of Response Questionnaire and Letter of Promulgation within the last year? Have the review results and updates been submitted to the SERC in writing along with a copy of the LEPC meeting minutes documenting review of the Plan by January 31st?

Plan update -	Date: 12/27/23	Submitted: 01/31/24
NRT - 1 update -	Date: 12/18/24	Submitted: 01/31/25
Level of Response Questionnaire update -	Date: 12/18/24	Submitted: 01/31/25
Letter of Promulgation update -	Date: 01/30/25	Submitted: 01/31/25

- ☒ Has the LEPC reported on at least one incident or exercise (exercise required at least every third year) of its hazardous materials emergency response plan by January 31st?

Indicate the date of the most recent exercise:	10/29/24	Submitted: 01/31/25
Indicate the date of an incident report used in lieu of an exercise:	n/a	Submitted: n/a

- ☒ Has the LEPC met the **annual** requirement of publishing the Emergency Planning and Community Right-to-Know Act "information availability" in the local newspaper? Has the standard Affidavit of Publication been sent to the SERC?

Date of publication: 01/01/25 & 01/08/25	Affidavit Submitted: 01/31/25
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- ☒ Has LEPC read SERC policies?

As chairman of **Douglas** Local Emergency Planning Committee, I attest
County Name

all information provided on this Compliance Certification is accurate

Kara Easton

LEPC Chair Signature

01/31/2025
Date

RETURN THIS SIGNED FORM WITH GRANT APPLICATION

Revised: 07/14/2022



Douglas County Emergency Management

1615 8th Street

Minden, NV 89423

775-783-6037

Draft Minutes

Local Emergency Planning Committee

Date and Time:

Friday, March 13th, 2025 2:00pm

Location:

Douglas County Dispatch Center – Conference Room, 1615 8th St., Minden, Nevada 89423, and Virtual option

Microsoft Teams [Need help?](#)

[Join the meeting now](#)

Meeting ID: 257 142 935 713

Passcode: TX3bH3oi

Dial in by phone

[+1 469-998-7332.397016206#](#) United States, Dallas

[Find a local number](#)

Phone conference ID: 397 016 206#

For organizers: [Meeting options](#) [Reset dial-in PIN](#)

The Microsoft Teams meeting will be connected to the in-person meeting. The public is invited to attend in-person or through Microsoft Teams using the link above.

Attendees:

Kara Easton, Emergency Management Director - Chair

Erin Mathes, Emergency Management - Attendee

Nonie McCandless, Emergency Communications -Alternate

Elaine Pace, EFFPD - Member

Shawnyne Garren, Douglas County Recorder- Member

Lisa Christensen, Washoe Tribe - Member

Kurt Hildebrand, Record Courier - Member

Greg Reed, Gardnerville Ranchos GID - Member

Chris Lucas, Tahoe Douglas Fire – Member

Will Lynch, Douglas County Sheriff - Alternate

Cynthea Gregory, Douglas County Deputy District Attorney – Attendee

Hal O'Brien, NDEM - Attendee

Aaron Thacker, NDEM – Attendee

Dave Fogerson, Carson Valley Health - Attendee

Rand Perry, Aervoe - Member

Initial Meeting Business

Call meeting to order

The meeting was called to order at 2:02 pm

Introduction of Members and Guests

Confirmation of Quorum

A quorum of members was present.

Administrative Agenda

The Administrative Calendar will be handled as follows:

1. The Committee Chair will read the agenda title into the public record.
2. Staff will introduce the item and provide a report, if any.
3. The applicant, if any, will have an opportunity to address the Committee.
4. The Committee will then discuss the item.
5. The Committee will then ask any follow-up questions and take action.

PUBLIC COMMENT (No Action) *No Public Comment*

At this time, public comment will be taken on those matters that are within the jurisdiction and control of the Local Emergency Planning Committee. Public comment may be limited to three minutes per speaker, which will be decided by the Committee Chair or other presiding officer in their absence. If you are going to comment on a specific agenda item that the Committee will take action on, please make your comments when the item is considered and is opened for public comment.

- 1.. **For Possible Action.** Approval of proposed agenda. *No Public Comment*

RESULT:	APPROVED (Unanimous)
MOTION BY:	Shawnyne Garren
SECOND BY:	Elaine Pace
AYES:	All
NAYS:	None
ABSENT:	Motion carried

2. **For Possible Action.** Discussion and possible action to approve the December 18, 2024 meeting minutes. *No Public Comment*

RESULT:	APPROVED (Unanimous)
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MOTION BY: Greg Reed
SECOND BY: Shawnyne Garren
AYES: All
NAYS: None
ABSENT: **Motion carried**

3. **For Possible Action** Discussion and update on the membership roster, including but not limited to approving appointments for vacant positions and recommendations for the unfilled positions. (Kara Easton, Committee Chair)
No Public Comment

EMS – Chris Lucas, TDF, stated he does not have a replacement for Carrie Nolting yet
Health – Jamie , Carson Valley Health, replacing Matt Brady with Dave Fogerson as alternate
Community Relations – Melissa Elges will be removed and Kara will reach out to Eric Cachinero to fill that vacancy.

RESULT: **APPROVED (Unanimous)**
MOTION BY: Shawnyne Garren
SECOND BY: Greg Reed
AYES: All
NAYS: None
ABSENT: **Motion carried**

4. **For Possible Action.** Discussion on the recommendations by the LEPC grants subcommittee. (Kara Easton, Committee Chair) *No Public Comment*

UWS Grant: DCSO - \$21,540.00, Drone, Brinc ball, cell service
TDF – \$10,460.00, 4 BK Radios
Total: \$32,000.00

OPTE: EM - \$3,575.00, Administrative Fees
EFF – \$10,675.00, 7 SCBA Bottles
TDF – \$21,750.00, 4 RIT Packs and 3 SEMS Gateways
Total : \$36,000.00

RESULT: **APPROVED (Unanimous)**

MOTION BY: Kurt Hildebrand
SECOND BY: Shawnyne Garren
AYES: All
NAYS: None
ABSENT: **Motion carried**

5. **For Possible Action.** Discussion on the Emergency Manager applying for the State Emergency Response Commission (SERC) grant and the United We Stand (UWS) grant. (Kara Easton, Committee Chair) *No Public Comment*

Kara will complete the grant applications and submit.

RESULT: **APPROVED (Unanimous)**
MOTION BY: David Stanley
SECOND BY: Shawnyne Garren
AYES: All
NAYS: None
ABSENT: **Motion carried**

6. **For Discussion Only.** Discussion on the Hazardous Materials Response Plan Annex. (Kara Easton, Committee Chair)

Tanner is working on this because he has Haz-Mat experience but it is a slow-going process. As we get more into this we will include this committee and any organizations it would impact.

7. **For Presentation Only.** Announcements/reports/updates from LEPC members and any request by a member for discussion of a future agenda item. No action may be taken on this item. (Kara Easton, Committee Chair)

DCSO, Will Lynch: No updates other than Captain Stanley is working on getting quotes.

NDEM, Hal O'Brien: Introduced Aaron Thacker as the new Tribal EM

Coordinator for the State of Nevada. The NEOC is currently under construction. The Statewide 911 Coordinator, Tawanna Gerchman, stated the 17 ECC Annual Report will be coming out soon. Heather Lafferty is the new Resilience Chief. Hal moved positions from Litigations to the Resilience Portfolio and new responsibilities include State Volunteer Agency Liaison and Statewide LEPC and SERC Coordinator. New Tribal Health Liaison is Kimberly Ortega and the new Rural Frontier Coordinator is Cami Kincaide. Mitigation Grant funding has been pulled for re-write. Training available through NVTQS.net to find those courses. New State Training Officer is Justin Harris.

NDEM, Aaron Thacker: New Tribal EM call on the 3rd Tuesday every month at 10:00am

EFFPD, Elaine Pace: Still transitioning from Chief Carlini

Gardnerville Ranchos GID, Greg Reed: No updates

Washoe Tribe, Lisa Christensen: Due to government slow down all tribal departments are working on their COOP (continuity of operations plans). We have started to work on the Emergency Operations Plan, last EOP for Washoe Tribe was updated and approved was in 2006. Currently working with Wise Oak consultants to submit the new plan for approval. Working with Wise Oak on their Mitigation Plan as well.

DCEM, Erin Mathes: No updates

Deputy District Attorney, Cynthea Gregory: No updates

Douglas County Recorder, Shawnyne Garren: No Updates

Emergency Communications, Nonie McCandless: No Updates

TDF, Chris Lucas: Preparing for upcoming storm, have an academy going with 1 new crew member, their Wildland Crew is gearing up and in process of hiring seasonal position. They also have an opening for a Firefighter/Medic position.

Record Courier, Kurt Hildebrand: No Updates

Rand Perry, Aervoe Industries: Aervoe Industries Inc. is no longer, they are now Aervoe LLC. They have merged with Seymour Paints in Illinois.

Dave Fogerson, Carson Valley Health: Working on an evacuation exercise with all the Regional Hospitals and long-term care facilities. Also working on Hospital Incident Command Training for the executives in case they have to manage an incident. Kudos to Douglas County EM during the power outage.

DCEM, Kara Easton: Our Hazard Mitigation Plan was adopted at the last Board meeting, still need to send the resolution to FEMA and have them accept it. Big push this year is COOP which the power outage started discussions regarding the Continuity of Operations Plan. Also looking to do some Public Outreach for the upcoming fire season since we have had a mild winter.

Closing Public Comment (No Action) *No Closing Comments*

At this time, public comment will be taken on those items that are within the jurisdiction and control of the Local Emergency Planning Committee. (Kara Easton, Committee Chair)

Adjournment -

There being no further business to come before the Committee, the meeting adjourned at 2:25 pm.

Equipment Costs:			
Item	Quantity	Unit Price	Amount Requested
Itemized Equipment List will be attached totaling			Exact \$ from list
Skydio Drone	1	\$16,960	\$16,960
Brinc Ball	1	\$2,499	\$2,499
Brinc Ball - 1 year cell service	1	\$540	\$540
BK Radio	4	\$2,486	\$9,944
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
Total Equipment Costs:			\$29,943

V. BUDGET NARRATIVE

This is an explanation of the line items identified in each category. The budget narratives must explain the use of the requested grant funds. Budget narratives must be included for each category for which there is a request for items/services. Justify the relationship between the items listed within each category and the goals and objectives of this grant request. The budget narratives must tie each item requested to the goals and objectives of this project.

Planning -

Explain the basis for selection of each consultant and describe how the service to be provided is essential to achieving established goals.

Click inside gray box to begin typing

n/a

Training -

Explain the purpose of the training and how it relates to achieving established goals. Provide location of training, duration, itemized transportation and per diem expenses. If applicable, attach a copy of the letter from the DEM.

Click inside gray box to begin typing

n/a

Double click on any box to open an embedded Excel Spreadsheet to enter your data, when finish click anywhere outside the box to re-embed the data into the Word document and then SAVE your work!!!

Consultant / Contract Services / Other			Amount Requested
Name			
Total Contract Training:			\$0.00

Course / Conference Costs				
Course / Conference Title:				
Registration	Cost per Attendee	# of Attendees		\$0.00
Hotel	Cost per Night	# of Nights	# of Rooms	\$0.00
Per Diem	Cost per Day	# of Days	# of Attendees	\$0.00
Transportation	# of Miles (Round Trip)	Personal Vehicle	# of Vehicles	\$0.00
		\$0.655		
	# of Miles (Round Trip)	Personal Convenience	# of Vehicles	\$0.00
		0.3275		
	Public Transportation	Total \$ Amount		\$0.00
Cost of Airline Ticket	# of Tickets		\$0.00	
Parking	Cost per Day	# of Days	# of Vehicles	\$0.00
Total Course / Conference Costs:				\$0.00
Total Training Costs:				\$0.00

Supplies:

List supplies and, if applicable, identify what equipment it is used with.

Supplies Costs:			
Item	Quantity	Unit Price	Amount Requested
Itemized Equipment List will be attached totaling			Exact \$ from list
			\$0
			\$0
			\$0
			\$0
Total Supplies:			\$0

Equipment:

Equipment will be considered based on the state contract prices, as applicable. Please consult the State Purchasing Division's website at <http://purchasing.nv.gov/contracts/> to determine if your equipment may be eligible for the contract prices. As appropriate, the cost of shipping may be included in the grant request. If requesting an item from a state contract, please include a copy of the webpage with your application. Equipment requests other than those on the state's contract or higher priced than those on this list must be accompanied by a quote from the vendor and justification. Quotes for items not on the state's contract must be dated/active within 30 days of the open allocation cycle.

Communications equipment is subject to the completion of the attached Communications Interoperability Questionnaire.





Skydio, Inc.
3000 Clearview Way
San Mateo, CA 94402
United States
(855) 463-5902
orderadmin@skydio.com

Quote Form #:
Created Date:
Expiration Date:
Prepared By:
Prepared By Email:

Quote

Q-34767
3/13/2025
4/12/2025
Chris Morton
chris.morton@skydio.com

FOR PRICING / BUDGETARY PURPOSES ONLY

CUSTOMER:Minden Douglas County Sheriffs Office

A La Carte

Hardware + Perpetual Software

Product Code	Product Name	QTY	Term (Months)	List Unit Price	Net Unit Price	Total (USD)
DR4E1BS2IZG0000NA	Skydio X10 Starter Kit [1 Battery] (2.4/5 GHz, 5G/LTE Ready; T-Mobile, IR) NA + VT300-Z	1.00		\$15,726.40	\$15,726.40	\$15,726.40
DR4ACCBATR	Skydio Battery for X10 [Advanced Reservation]	2.00		\$369.00	\$369.00	\$738.00
Hardware + Perpetual Software Subtotal:						\$16,464.40

Services

Product Code	Product Name	QTY	Term (Months)	List Unit Price	Net Unit Price	Total (USD)
DR4ACAD000NA	Skydio Academy Online - All Access	1.00	12	\$300.00	\$300.00	\$300.00
Services Subtotal:						\$300.00

Cloud Based Software

Product Code	Product Name	QTY	Term (Months)	List Unit Price	Net Unit Price	Total (USD)
SWFMDR4	Skydio Fleet Manager for X10	1.00	12	\$120.00	\$120.00	\$120.00
Cloud Based Software Subtotal:						\$120.00

Totals

Total Fees	\$16,884.40
Estimated Shipping	\$75.49
Grand Total	\$16,959.89

Special Terms

By signing this Order Form, Customer acknowledges and agrees that the battery-only SKU(s) listed above are not currently available for shipment and will be delivered as soon as feasible. Customer will be invoiced for the SKU(s) upon shipment.

Customer acknowledges and agrees that any SaaS Services provided under this Order Form will be hosted in the United States.

Skydio V200 and VT300 gimbals are export controlled items, with export control classification number (ECCN) 6A003.b.4.b. Where an export license is required, delivery of any export controlled item is contingent upon Skydio being granted an export control license for the sale from the U.S. Department of Commerce. If Skydio delivers an export-controlled item to a customer in the U.S. and that customer seeks to export or otherwise divert the item

outside the U.S., it is the customer's responsibility to apply for any required license(s) from the U.S. government. Diversion contrary to U.S. law is prohibited.

Certain items in this order may be subject to certification requirement(s) under United States federal and/or state law. Skydio's delivery of any such item within the United States is contingent upon completion of applicable US-based certification processes. Skydio shall bear sole responsibility for, and will provide a full refund to Customer for any items for which Skydio is unable to obtain applicable US-based certification. The foregoing is inapplicable to items purchased for export from the United States.

With respect to any geographic location into which Customer will import the Products or Services, Customer represents and warrants that it has all necessary licenses, waivers, or other regulatory approvals necessary in order to import and operate the Products and Services. Customer is solely responsible for any costs, fees, penalties, judgments or other liabilities arising from Customer's import, export, transfer or operation of the Products or Services outside the Authorized Territory.

Terms and Conditions

Skydio's sale of the products and services in this quote will be subject to Skydio's standard terms and conditions, which can be found at <https://www.skydio.com/legal>, and transacted on an Order Form to be provided by Skydio. This quote is for Customer's budgetary purposes only. Unless an alternate contracting method has been pre-approved by Skydio, Skydio will not accept a purchase order that purports to accept this quote or offer to purchase products and services below without a signed Skydio Order Form.

DRAFT

Exhibit A: Product Descriptions and Definitions

Product Name	Description
Skydio X10 Starter Kit [1 Battery] (2.4/5 GHz, 5G/LTE Ready: T-Mobile, IR) NA + VT300-Z	Kit includes one (1) Skydio X10 2.4/5 GHz, 5G/LTE Ready vehicle, one (1) 2.4/5 GHz, 5G/LTE Ready Enterprise Controller, one (1) VT300-Z Sensor Package, one (1), pro case, two (2) wall adapters, one (1) set additional propellers, two (2) 256 GB micro SD cards, one (1) battery, and one (1) dual charger. Includes one (1) license to Skydio Autonomy Drone Software that allows the drone to see, understand, and act upon the world. License is perpetual and non-transferable. Data sold separately.
Skydio Battery for X10 [Advanced Reservation]	One (1) battery for Skydio X10 when available.
Skydio Academy Online - All Access	Access to all Skydio Academy online training for term duration. Includes web-based access for one (1) user to Drone Training, Software Training, Skydio Certifications, Content Updates, Recorded Webinars, and Reporting.
Skydio Fleet Manager for X10	One (1) subscription to Skydio Fleet Manager for X10 includes access to Skydio Fleet Manager for tracking fleet usage. Includes live streaming of video to a single user. Includes one (1) subscription to Skydio Model Viewer, which allows the user of Fleet Manager to view 3D models from the browser.

DRAFT



Douglas County Sheriffs Office, NV - BRINC Ball

Douglas County Sheriffs Office, NV

1038 Buckeye Rd
Minden, NV 89423
United States

Doug Midkiff

Sergeant
dmidkiff@douglasnv.us
(775)782-6253

Reference: 20250313-150157748

Quote created: March 13, 2025

Quote expires: April 27, 2025

Quote created by: Jason Silva

Territory Account Executive

jason.silva@brincdrones.com

+14353018862

Any applicable taxes the agency owes will be added when invoicing if they are not included in this quote. If the agency is tax-exempt, please provide documentation to your BRINC Drones point of contact.

Comments from Jason Silva

Products & Services

Item & Description	SKU	Quantity	Unit Price	Total
BRINC Ball Kit	BB-	1	\$2,499.00	\$2,499.00
- 1x BRINC Ball Kit Including: 1x BRINC Ball, 1x Opening Tool, 1x Charging Kit (1x Power Supply, 1x USB-C Cable), 1x Quick Start Guide, 1x Hard Case	1			
Total				\$2,499.00
Total contract value				\$2,499.00

Purchase terms

Payment Terms: Net 30.

Forms of payment accepted include ACH and wire transfer. VISA, Mastercard, and American Express are accepted on orders less than \$3,000.

Signature

Signature

Date

Printed name

Countersignature

Countersignature

Date

Printed name

Questions? Contact me



Jason Silva
Territory Account Executive
jason.silva@brincdrones.com
+14353018862

BRINC
3668 Albion Pl N
Seattle, WA 98103
United States

