
WASHOE COUNTY LEPC FY27 OPTTE APPLICATION

MARCH 17, 2026
WASHOE COUNTY LEPC
5195 Spectrum Blvd, Reno NV 89512

State of Nevada
Emergency Response Commission

SERC Grant Application
Operations, Planning, Training, and Equipment
Fiscal Year 2027

For Local Emergency Planning Committees

The completed application must be delivered or postmarked by the noted due date.

Due Date: March 20, 2026



State Emergency Response Commission
107 Jacobsen Way
Carson City, NV 89711

serc@dps.state.nv.us

(775) 684-7511

STATE EMERGENCY RESPONSE COMMISSION (SERC)

SERC OPTE Grant Application Kit

FY2027

For Local Emergency Planning Committees

SERC has developed this application kit as a template for Local Emergency Planning Committees (LEPCs) to apply for the SERC Operations, Planning, Training, and Equipment (OPTE) Grant. Application and award of grants are managed pursuant to SERC policy 8.2. The source of funding is derived from fees collected from SARA Title III facilities within the State that store and/or produce hazardous materials in specified amounts. As these are State funds, there is no Catalog of Federal Domestic Assistance (CFDA) number associated with this grant.

The grant project period is July 2025 through June 2026. Grant funds will be distributed on a reimbursement basis; however, the LEPC may request advance funding for expenses over \$2,000, policy 8.5.

LEPCs are eligible for funding through this grant if they are in compliance with the Emergency Planning and Community Right-to-Know Act (EPCRA), Nevada Administrative Code (NAC), and SERC policies. SERC policies may be reviewed at <http://serc.nv.gov>.

The format is as follows:

- I. **Goals** - Identify what the LEPC would like to accomplish with the requested grant funds to prevent, mitigate and/or respond to hazardous materials incidents. Provide detailed proposed planning, training and equipment needs for the period July 2026 through May 2027.
- II. **Objectives** - Identify the specific approaches to achieve the goals through prevention of, mitigation of and/or response to hazardous materials incidents. Objectives need to be specific and measurable.
- III. **Line-Item Budgets** – List each item as a line item on the budget page. **The grant request shall be for NO MORE THAN \$36,000.(this includes the \$4,000.00 for Operations)**

An additional \$4,000 of Operation funds will be available if the LEPC is administratively compliant. The purpose of these funds is to provide for LEPC members to attend LEPC and SERC meetings, as well as operation costs. If requesting, up to 50% of operations funds for clerical assistance include that amount in the line item budget.

- IV. Budget Narrative** – Explain each item listed in the line-item budget. If requesting up to 50% of operations funds for clerical assistance, include a detailed justification for the use of funds. Clerical assistance funding is no longer automatically awarded and will be subject to SERC approval.

Remember to comply with SERC Policy 8.2 related to the required quotes or sole source for appropriate purchases. If you have questions, please contact the SERC office.

Provide an explanation for items that do not correspond with the declared level of response due to formal agreements with other entities.

After completing the application, a PDF version e-mailed to the SERC is preferred with any additional pages included e.g., quotes, letter of denial, etc. or you may submit the entire application package with all attachments by mail.

If you submit electronically and do not receive confirmation of receipt within 24 hours or two business days, please follow up with the SERC.

Please call SERC staff at (775) 684-7511 if you need assistance.

Application must be received in this office or postmarked by **March 20, 2026:**

serc@dps.state.nv.us

State Emergency Response Commission
107 Jacobsen Way
Carson City, NV 89711

Please be prepared to make a presentation of your grant application to the Planning & Training Sub-Committee and Funding Committee. The date and location of the meetings to be announced.

GRANT APPLICATION CHECK SHEET

A COMPLETE APPLICATION MUST INCLUDE THE FOLLOWING

- Title Page
- Goals of this grant
- Objectives of this grant
- Line-Item Budget
- Budget Narrative
- If Training – Brochure and GSA Rates
- Certified Assurances
- LEPC Compliance Certification (signed by Chair)
- Electronic version e-mailed to serc@dps.state.nv.us .
- Copy of the LEPC meeting minutes approving submittal of grant application (minutes are submitted separately through normal minutes' submission process)

**The grant application must be delivered to this office
or postmarked by **March 20, 2026.****

**STATE EMERGENCY RESPONSE COMMISSION
2027 SERC OPTE GRANT APPLICATION
TITLE PAGE**

Applicant: **Washoe County LEPC**

Address: **5195 Spectrum Blvd. Reno, NV 89512**

Local Emergency Planning Committee (LEPC) Chair:

Name: **Noah Boyer** Title: **Chair**
 Address: **5195 Spectrum Blvd** City/Zip: **Reno/89512**
 Phone: Fax:
 E-mail: **NBoyer@washoecounty.gov**

Fiscal Officer:

Name: **Francisco Ceballos** Title: **Treasurer**
 Address: **5195 Spectrum Blvd** City/Zip: **Reno/89512**
 Phone: **775-224-4109** Fax:
 E-mail: **Fceballos@washoecounty.gov**

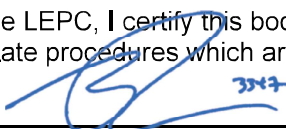
Budget Summary:

Planning	Training	Equipment	Operations	Total*
		\$32,000.00	\$4,000.00	\$36,000.00

Round up total* to the nearest dollar

LOCAL EMERGENCY PLANNING COMMITTEE APPROVAL:

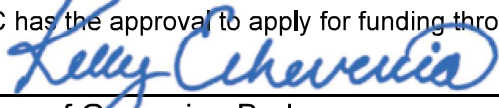
On behalf of the LEPC, I certify this body has reviewed this grant application and agrees to abide by the Federal and State procedures which are related to the acceptance of funds.



Signature of LEPC Chair 3.18.26
Date

GOVERNING BODY APPROVAL: (i.e. County Commissioner, County Manager)

The LEPC has the approval to apply for funding through this grant.



Signature of Governing Body 3.18.26
Date

Kelly Echeverria, Washoe County Emergency Management Administrator
 Print Name and Title

I. **GOALS:**

Tell the SERC what you want to accomplish with this grant. **Provide a separate discussion of each goal and justify its need towards the prevention, mitigation and/or response to hazardous materials incidents involving transportation.** The goals are general statements of desired results and identify intended outcomes the program has established to achieve. Justification to prevent, mitigate and/or respond to hazardous materials incidents must be addressed.

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Reno Police Department (RPD)- Clear Team:

The goal of this grant is to enhance the Reno Police Department CLEAR Team's ability to safely and effectively prevent, mitigate, and respond to hazardous materials incidents encountered during law enforcement operations by providing two Avon Protection ST54 self-contained breathing apparatus (SCBA) units and two additional 60-minute air cylinders. The CLEAR Team currently relies on older Scott SCBA packs and masks donated by the Reno Fire Department, many of which are nearing the end of their serviceable life and have scratched or degraded lenses that limit visibility and compromise responder safety.

The Reno Police CLEAR Team responds to hazardous materials incidents such as clandestine drug laboratories, intentional chemical exposures, barricaded subjects using hazardous substances, and other criminally driven hazardous environments. These incidents often require personnel to operate in confined or contaminated spaces where airborne toxins pose an immediate threat. Modern, reliable SCBA equipment is essential to ensure officers can safely conduct entry, scene assessment, evidence preservation, and suspect apprehension without risk of inhalation exposure or equipment failure.

Adding two 60-minute SCBA cylinders will extend operational time during prolonged responses, allowing personnel to stay in the hot zone without interruption. Increased air supply supports sustained scene control, additional time to collect evidence, and thorough hazard assessments while reducing delays.

Replacing aging, donated SCBA equipment with modern, purpose-built SCBAs will improve officer safety, enhance operational effectiveness, and reduce risk to fellow responders, the public, and surrounding communities, ensuring the CLEAR Team can respond quickly and safely to hazardous law enforcement incidents.

Truckee Meadows Fire Protection District (TMFPD):

The goal is to quickly administer the Cyanokits to citizens or first responders that have been identified as cyanide exposures, which may happen secondary to a terrorist attack or accidental cyanide release. Common synthetic and non-synthetic building materials such as wood, silk, and synthetic insulation can release cyanide exposing citizens and first responders during structure fire incidents as well.

II. **OBJECTIVES:**

How do you plan to achieve the goals listed above? Include specific uses of this grant funding to prevent, mitigate and/or respond to hazardous materials incidents.

Objectives focus on the methods/activities to be used to achieve the goals they support.

Answer these questions in each objective:

- ✓ *WHAT will be purchased with these grant funds?*
- ✓ *WHO will complete the purchases awarded?*
- ✓ *WHEN will the purchases be made and the activity implemented?*

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RPD:

To achieve the goals outlined above, this grant will provide the Reno Police Department CLEAR Team with critical equipment to enhance officer safety and preparedness for hazardous law enforcement incidents, including potential terrorist threats. Grant funds will be used to purchase two Avon ST54 advanced tactical SCBA units and two additional 60-minute SCBA air cylinders. These SCBAs will integrate with the CLEAR Team's existing Avon gas masks and radio communication kits, providing a complete system for safe operations in high-risk environments. The additional cylinders will extend operational time, allowing personnel to remain in the hot zone longer for scene control, evidence collection, and hazard assessment. The Reno Police Department will complete the purchases following the City of Reno's standard purchasing procedures. All equipment will be purchased and put into service immediately upon grant award, ensuring the CLEAR Team can rapidly and safely respond to hazardous materials incidents.

TMFPD:

The goals outlined above would be achieved through collaboration between the regional fire departments and assessing the areas of need for the Cyanokits. The Cyanokits will be purchased through the OPTE grant if approved and all the funds will be applied to the purchase. Truckee Meadows Fire Protection District will purchase the Cyanokits for the region and distribute based on the plan above.

III. BUDGETS:

Planning:

Requests to contract with a consultant must be accompanied by at least two competitive bids. The bids must include an itemized quote and detailed scope of work from the consultant.

Training:

All training requests must first be made through the State Fire Marshal's office (SFM) and the Department of Emergency Management (DEM). If the SFM or DEM declines the training, the request may be included in the grant application along with the letter of declination.

Requests to contract to provide training must be accompanied by at least two competitive bids. The bids must include an itemized quote and detailed scope of work from the consultant.

State per diem rates (which generally follow the federal GSA rates; (<http://www.gsa.gov>) will prevail unless local rates are less. Travel eligibility requirements and rates are further defined in SERC policy 8.5. The rates listed below are for calendar year 2024 only and are subject to change.

If a privately owned vehicle is used for agency convenience, mileage may be reimbursed at the State rate, currently .67 cents per mile. If a personal vehicle is used for personal convenience, the reimbursement allowed is .335 cents per mile. If an agency vehicle is used, reimbursement may be made for fuel charges based on receipt or agency fuel logs. Airport parking (**most economical lot only**) and ground transportation expenses are reimbursable upon presentation of receipts. Rental cars must be pre-approved by the SERC.

Double click on any box to open an embedded Excel Spreadsheet to enter your data, when finish click anywhere outside the box to re-embed the data into the Word document and then SAVE your work!!!

Registration	Cost per Attendee	# of Attendees		\$0.00
Hotel	Cost per Night	# of Nights	# of Rooms	\$0.00
Per Diem	Cost per Day	# of Days	# of Attendees	\$0.00
Transportation	# of Miles (Round Trip)	Personal Vehicle	# of Vehicles	\$0.00
		0.670		
	# of Miles (Round Trip)	Personal Convenience	# of Vehicles	\$0.00
		0.335		
	Public Transportation	Total \$ Amount		\$0.00
Cost of Airline Ticket	# of Tickets		\$0.00	
Parking	Cost per Day	# of Days	# of Vehicles	\$0.00
Total Course / Conference Costs:				\$0.00
Total Training Costs:				\$0.00

Training Costs: Registration fees, per diem and travel costs should be included in this section			
<i>Course Title</i>	<i>Itemized Travel Expenses</i>	<i>Registration Fees</i>	<i>Amount Requested</i>
	\$0	\$0	\$0
	\$0	\$0	\$0
	\$0	\$0	\$0
	\$0	\$0	\$0
	\$0	\$0	\$0
Totals:	\$0	\$0	\$0

Equipment:

Equipment will be considered based on the state contract prices, as applicable. Please consult the State Purchasing Division’s website at <http://purchasing.nv.gov/contracts/> to determine if your equipment may be eligible for the contract prices. If requesting an item from a state contract, please include a copy of the webpage with your application. Equipment requests other than those on the state’s contract or higher priced than those on this list must be accompanied by a quote from the vendor and justification. Quotes for items not on the state’s contract must be dated/active within 30 days of the open allocation cycle. Communications equipment is subject to the completion of the attached Communications Interoperability Questionnaire.



Communications Interoperability Que

Equipment Costs:			
<i>Item</i>	<i>Quantity</i>	<i>Unit Price</i>	<i>Amount Requested</i>
<i>Itemized Equipment List will be attached totaling</i>			<i>Exact \$ from list</i>
ST54 Enhanced Multi- Mission Tactical Operator SCBA	2	\$6,305	\$12,610
PSI Cylinder	2	\$1,950	\$3,900
Freight	1	\$850	\$850
			\$0
Cyanokits	13	\$1,195	\$15,535
TMFPD Covering	1	-\$895	-\$895
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
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			\$0
Total Equipment Costs:			\$32,000

Operations:

Note: Clerical assistance cannot be more than 50% of the category. Justify clerical assistance in the budget narrative section.

Operation Costs:	
<i>Item</i>	<i>Amount Requested</i>
Operations	
Clerical (up to 50% of the total operation award)	
Total Operation Costs:	\$0

IV. BUDGET NARRATIVE

This is an explanation of the line items identified in each category. The budget narratives must explain the use of the requested grant funds. Budget narratives must be included for each category for which there is a request for items/services. Justify the relationship between the items listed within each category and the goals and objectives of this grant request. The budget narratives must tie each item requested to the goals and objectives of this project.

Planning -

Explain the basis for selection of each consultant and describe how the service to be provided is essential to achieving established goals. Provide an explanation if the planning request does not correspond with the declared level of response due to formal agreements with other entities.

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Training -

Explain the purpose of the training and how it relates to achieving established goals. Provide location of training, duration, itemized transportation and per diem expenses. If applicable, attach a copy of the letter from the SFM and/or DEM. Provide an explanation if the training request does not correspond with the declared level of response due to formal agreements with other entities.

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Equipment -

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RPD:

Grant funds are requested to purchase two (2) Avon ST54 Enhanced Multi-Mission Tactical Operator SCBAs and two (2) 60-minute SCBA cylinders to enhance officer

safety and improve the Reno Police Department CLEAR Team's ability to respond to hazardous materials incidents, including criminal and potential terrorism-related events. The SCBAs will integrate with the CLEAR Team's existing Avon gas masks and radio communication kits, providing a complete respiratory protection and communications system for high-risk operations.

The project includes two (2) Avon ST54 SCBAs (Model ST54.N.45.10.30) at \$6,305.00 each, for a total of \$12,610.00. These advanced tactical SCBAs protect officers in hazardous environments, including clandestine laboratories, intentional chemical exposures, and other criminally driven incidents, allowing safe entry, scene assessment, evidence collection, and suspect apprehension.

Two (2) Avon ST54-NIOSH 4500 PSI 60-minute SCBA cylinders (Model 605366) are requested at

\$1,950.00 each, for a total of \$3,900.00. The cylinders extend operational time in the hot zone, enabling sustained scene control, thorough hazard assessment, and safe evidence collection during extended responses.

Freight of \$850.00 is included for delivery. The total equipment cost is \$17,360.00. These items directly support the goals and objectives of this project by improving officer safety, enhancing operational effectiveness, and ensuring the CLEAR Team can rapidly and safely respond to hazardous law enforcement -incidents, reducing risk to officers, the public, and surrounding communities.

TMFPD:

To achieve these goals, the regional fire departments will collaborate to assess current inventory levels and identify areas of highest need. If approved, OPTE grant funds will be used exclusively to purchase Cyanokits for distribution across the region. Truckee Meadows Fire Protection District will serve as the purchasing and coordinating agency, procuring the Cyanokits on behalf of all participating departments and distributing them according to the regional needs assessment and response plan.

No discrepancies are anticipated between the equipment request and the declared level of response; however, because some agencies have formal mutual aid agreements, regional coordination ensures that all first-due responding units have appropriate access to Cyanokits, regardless of jurisdictional boundaries.

Describe the equipment and how it will benefit the project, and why it is necessary to achieving established goals and objectives. Provide an explanation if the equipment request does not correspond with the declared level of response due to formal agreements with other entities

Operations -

A detailed Justification is necessary if requesting funds for clerical assistance. Describe how salaries will be determined. Funds for clerical assistance are not automatic and are subject to SERC approval.

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Washoe County LEPC is requesting funds of \$2,000 for clerical assistance for transcription services for the bimonthly general membership meetings, bimonthly executive committee meetings, and grants and finance committee meetings. The transcriptionist will work closely with the Washoe County LEPC Secretary to ensure the meetings and workshops are run in a smooth and efficient manner that allow the transcriptionist to capture necessary information. The transcriptionist will provide the LEPC an electronic copy of the recorded meetings, as well as a physical or electronic document of the draft meeting minutes. Should any edits to the minutes be required, the transcriptionist will complete them and provide the LEPC with the updated minutes. The transcriptionist will also work closely with the LEPC Secretary to ensure minutes are posted to websites and attendance is documented. The transcriptionist will be highly useful for the Washoe County LEPC as it will ensure efficient and accurate notes are provided for members and will minimize any discrepancies that may arise.

CERTIFIED ASSURANCES For LEPCs

Grant Title: 2027 SERC Grant

Upon acceptance of funding from the State of Nevada Emergency Response Commission (SERC), the applicant and the lead governmental unit hereby agree to the following Certified Assurances governing the awarding of funds:

- A) The applicant assures compliance with the Nevada Administrative Code (NAC) 459.9912 et seq. and SERC policies found at <http://serc.nv.gov>.
- B) **FINANCIAL REPORTS** – The recipient is required to submit, at a minimum, quarterly financial reports to the SERC. Reporting must be made in accordance with all applicable federal, state, and local laws and regulations, and SERC Policies 8.5 and 8.6.

No expenditures or obligations will be eligible for reimbursement if occurring prior to or after the award period. All funds need to be obligated by the end of the grant period and expended by the final report date as stated in the grant award cover letter. Failure to submit proper reports pursuant to current policies may jeopardize future funding from the SERC and could result in a denial of reimbursement of funds expended. Failure to comply with this requirement can result in the delay or denial of future reimbursements.

- 1) **Request for advance:** May be requested only if expenses total over \$2,000.00 and is accompanied by a dated purchase order or quote. Complete and submit a financial report form with the appropriate “request for advance” box checked.
- 2) **Report on expenditure of advance:** Show the actual expenditure of the advanced funds. Complete and submit a financial report form with the appropriate “report on expenditure of advance” box checked. This report is due **within 30 days** of the date of the advanced check and must include copies of dated invoices and proof of payment. If the amount advanced is more than the amount spent or the advanced amount is not spent within the 30 days, the unexpended funds are to be returned to the SERC within 45 days* of the date of the check.
- 3) **Request for reimbursement:** Complete and submit a financial report form, at a minimum quarterly, for all expenditures funded by the grant. Include a summary breakdown of expenses, copies of dated invoices, proof of payment and any other documents required by SERC policies. Any other form of documentation for expenditure must be approved by the SERC staff. If additional non-federal funds or resources are used toward the project, report those expenditures as a **match** in the appropriate line on the report form.
- 4) **Quarterly report required:** If there are no expenditure within the quarter, a report with an explanation of why and the plan for future expenditures is due by the end of the month following the end of the quarter. Due dates for quarterly reports are as follows:

- October 30** - for reporting period July 1 to September 30.
- January 29** - for reporting period October 1 to December 31.
- April 30** - for reporting period January 1 to March 31; and
- June 30** - for reporting period April 1 to May 31.

- 5) **Final report:** There will be no further expenditures, the grant is closed, and no further reports are necessary. This report is due within 30 days after the end of the award period, or any time prior to the end of the award period if no further funds will be spent. Once the final report is processed there will no additional draws allowed for the sub-grant. If reporting is not in by the final date, the remaining funds will be de-obligated.
- C) **EXERCISE REPORTS** – To be eligible for grant funding, the LEPC must report to the SERC by January 31st of each year on at least one real event and/or tabletop, functional, or full-scale exercise or drill which utilizes and implements the hazardous materials emergency response plan. An exercise is required at least once every year with every key element of the plan being implemented in the exercises within three years.
- D) **GRANT CHANGE REQUEST** – Grant expenditures are authorized for the purposes set forth in this application, as approved in the grant award, and in accordance with all applicable laws, regulations, and policies and procedures of the State of Nevada and the applicable federal granting agency. Requests for change in the project must be submitted to the SERC and approved in writing prior to its implementation. Approval may be required by the Funding Committee if the change is significant, SERC Policy 8.7.
- E) The applicant must comply with the provisions for sub-awards stipulated at 2 *CFR* 200.311. The applicant assures the fiscal accountability of the funds received from the State Emergency Response Commission will be managed and accounted for by the lead agency’s chief comptroller. Internal control and authority to ensure compliance with SERC’s documentation, record keeping, accounting, and reporting guidelines will reside with that individual.
- F) SERC will **reimburse** the **recipient** reasonable, allowable, allocable cost of performance, in accordance with current federal requirements, Nevada Revised Statute, Nevada Administrative Code, State Administrative Manual, SERC policies and any other applicable fiscal rules, not to exceed the amount specified in the total award amount.
- G) The applicant assures it shall maintain data and information to provide accurate financial reports to SERC. Said reports shall be provided in form, by due dates and containing data and information as SERC reasonably requires to administer the program.
- H) The applicant will give the SERC, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the grant or grant requirements. The Uniform Guidance/OMB Guidance provides greater clarity to the role and expectations for pass-through entities conducting oversight of sub-recipients. The Uniform Guidance/OMB Guidance expands on the responsibilities of pass-through entities by providing a more robust system of oversight and monitoring. (see section 200.330 and section 200.331)
<http://www.gpo.gov/fdsys/pkg/CFR-2014-title2-vol1/pdf/CFR-2014-title2-vol1-sec200-331.pdf>


- I) The applicant assures financial reports shall be submitted within 30 calendar days of the end of each calendar quarter and within 45* days of the end of the grant period and shall be current and actual.
- J) The applicant assures funds made available under this grant will not be used to supplant state or local funds.
- K) The applicant assures compliance with *2 CFR 200.212 and 180, Non-procurement Suspension and Debarment*. The applicant assures, through the submission of the grant application for funding, neither the lead agency, county government, any of its participating agencies, are potential vendors, contractors or providers debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in the transaction by any federal department or agency.
- L) The applicant assures that it will comply with Administrative Requirements *2 CFR part 200*, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments appropriate to the award as follows:
1. 49 CFR 110, *Hazardous Materials Public Sector Training and Planning Grants*
 2. 49 CFR 18, *Uniform Administrative Requirements for Grants and Cooperative Agreements to State, Local and Tribal Governments*
 3. 2 CFR 225, *Cost Principles for State, Local and Indian Tribal Governments*
 4. OMB Circular A-133, *Audits of States, Local Governments and Nonprofit Organizations* (now contained in 2 CFR 200)
 5. 49 CFR 20, *New Restrictions on Lobbying*
 6. 49 CFR 32, *Government wide Requirements for Drug-Free Workplace*
- M) The applicant assures compliance with the below in any programs and activities receiving federal financial assistance:
- Title VI of the Civil Rights Act of 1964*, which prohibits discrimination on the basis of race, color and national.
- 49 CFR 21*, Nondiscrimination in Federally Assisted Programs of the Department of Transportation, Effectuation of Title VI of the Civil Rights Act of 1964.
- Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990*, which prohibits discrimination based on disability.
- The Age Discrimination Act of 1975*, which prohibits unreasonable discrimination based on age.
- Title IX of the Education Amendments of 1972*, which prohibits discrimination based on gender in educational activities.
- N) Any publication (written, visual, or audio) issued by the recipient describing programs funded whole or in part with federal funds, shall contain the following statement:
- “This program was supported by Grant # **27-SERC-__-__**, awarded by the Nevada State Emergency Response Commission (and, if an HMEP grant, the U.S. Department of Transportation). Points of view or opinions contained within this document are those of the author and do not necessarily represent the official position of policies of the State Emergency Response Commission (and, if an HMEP grant, U.S. Department of Transportation)”

The applicant must provide a copy of any such publication to the SERC for the sub-grant file.

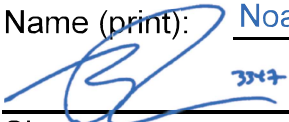
- O) The applicant fully understands the State Emergency Response Commission has the right to suspend, terminate or de-obligate grant funds to any recipient that fails to conform to the requirements or the terms and conditions of its grant award.
- P) **LOBBYING** - No grant funds appropriated will be paid, by or on behalf of the recipient, to any person for influencing or attempting to influence an officer, employee, or a member of Congress, or an officer, employee, or any member of the Nevada State Legislature or local government. The applicant will comply with provisions of Federal law, which limit certain political activities of employees of a state or local unit of government whose principal employment is in connection with an activity financed in whole or in part by Federal grants. (5 USC 1501, et seq.)
- Q) Project-related income, (i.e., registration fees, royalties, sales of real and personal property) must be used for the purpose of furthering the goals and objectives of the project or program from which the income was generated. Interest earned must be returned to the State Emergency Response Commission.
- R) All activities and purchases utilizing any SERC administered sources of funding must comply with all local, state and federal laws and regulations as well as grant specific requirements. It is the responsibility of sub-grantees to be familiar with any such laws, regulations and requirements.
- S) Applicant understands that an updated addendum to the grant may be required based on the federal guidelines or state requirements between now and the time of the award documents based on requirements for State of Nevada or the federal sponsoring agency.

The applicant acknowledges receipt of these Certified Assurances and hereby assures adherence to all the above conditions of a grant award from the SERC.

GOVERNMENTAL UNIT (I.E., COUNTY COMMISSION, COUNTY MANAGER)

Name (print): Kelly Echeverria Title: Washoe County Emergency Management Administrator

Signature: _____ Date: 3.18.26

LOCAL EMERGENCY PLANNING COMMITTEE CHAIRMAN

Name (print): Noah Boyer Title: Washoe LEPC Chair

Signature: _____ Date: 3.18.26

RETURN THIS SIGNED FORM WITH GRANT APPLICATION

LEPC COMPLIANCE CERTIFICATION

The following requirements must be met by the LEPCs for compliance with federal, State and SERC laws, regulations and policies and procedures. This checklist must be completed, signed and returned annually by March 31, even if the LEPC is not a recipient of grant funds.

A check mark in the squares on the left will indicate a YES response.

- Have changes in the LEPC Bylaws and Membership list been submitted to SERC?
- Bylaws reviewed/updated - Date: **12.18.25** Submitted: **01.22.26**
Membership list reviewed/updated - Date: **12.18.25** Submitted: **01.22.26**
- Have LEPC meetings been held, at a minimum quarterly, and have agendas and minutes of all meetings, including special meetings, been forwarded to the SERC?
- Has the LEPC submitted all required reports which summarize the financial management of the active grants (*i.e., copies of invoices and verification of expenditures*)?
- Has the LEPC reviewed and updated its hazardous materials emergency plan (or hazmat portion of the jurisdiction's "all hazards" plan), NRT-1, Level of Response Questionnaire and Letter of Promulgation within the last year? Have the review results and updates been submitted to the SERC in writing along with a copy of the LEPC meeting minutes documenting review of the Plan by January 31st?
- Plan update – Date: **12.18.25** Submitted: **01.22.26**
NRT – 1 update – Date: **12.18.25** Submitted: **01.22.26**
Level of Response Questionnaire update – Date: **12.18.25** Submitted: **01.22.26**
Letter of Promulgation update – Date: **12.18.25** Submitted: **01.22.26**
- Has the LEPC reported on at least one incident or exercise (exercise required at least every third year) of its hazardous materials emergency response plan by January 31st?
- Indicate the date of the most recent exercise: **07.22.25** Submitted: **01.22.26**
Indicate the date of an incident report used in lieu of an exercise: Submitted:
- Has the LEPC met the **annual** requirement of publishing the Emergency Planning and Community Right-to-Know Act "information availability" in the local newspaper? Has the standard Affidavit of Publication been sent to the SERC?
- Date of publication: **11.18.25** Affidavit Submitted: **11.18.25**
- Has LEPC read SERC policies?

As chair of **Washoe** Local Emergency Planning Committee, I attest
County Name

all information provided on this Compliance Certification is accurate



LEPC Chair Signature

01.22.26

Date

RETURN THIS SIGNED FORM WITH GRANT APPLICATION



Washoe County

Local Emergency Planning Committee (LEPC)

Grants and Finance Committee

Minutes

February 19, 2026, 9:00 A.M.

Regional Emergency Operations Center

5195 Spectrum Boulevard, Reno, Nevada

1. CALL TO ORDER/ DETERMINATION OF QUORUM (Non-action item)

Chair Noah Boyer called the meeting to order at 9:00a.m. A quorum was established:

PRESENT: Noah Boyer – WCSO; Becky Brown – SPD; Brett Zolkos - SPD; Jace Thelin - SPD; Ben Russell - SPD; Elizabeth Kunz – RPD; Rand Hutson - RPD; Roy Anderson – WCSO; Andy Ancho – RFD; Aaron Wike - RFD; Kevin Jakubos – SFD; Zebulon Nomura – TMFPD; Nathan Goins - WCEM; Kelly Echeverria – WCEM; Andrea Esp – NNPH; Jordyn Marchi - NNPH; Sean Slamon - REMSA; Michael Peck - TMFPD; Aaron Reyes – TMWA; and Tim Hill - NV Energy;

ABSENT: Jim Nelligan – NLTFPD; and Shyanne Schull – WCRAS;

Also present: Katherine Hoffman - Legal; Francisco Ceballos - Treasurer; and Kelsey Zaski - Secretary.

2. PUBLIC COMMENT

Noah Boyer explained that public comment can be called in using the TEAMS number, 775-325-0620. The phone conference ID is 934 145 542#.

There was no public comment.

3. APPROVAL of May 15, 2025, GRANTS & FINANCE COMMITTEE MEETING MINUTES (for Possible Action) – Noah Boyer, Chair

It was moved by Andrea Esp, seconded by Roy Anderson to approve the minutes as written.

There was no public comment.

The motion passed unanimously.

4. REVIEW OF CURRENT LEPC GRANTS AND FINANCES – Status of active grants and applications – Francisco Ceballos, LEPC Treasurer

Francisco Ceballos provided a grants update, beginning with the FY26 OPTE (Operations, Planning, Training, and Equipment) grant. He reported that \$940.22 remained in operations funding and stated the grant was in good standing. He noted that REMSA had expended its allocation on CBAs and TRIAD equipment for the one-ton chlorine cylinder.

For the FY26 United We Stand (UWS) grant, Ceballos stated that the Washoe County Sheriff's Office had expended its allocation, leaving a balance of \$80.59. He explained that, after discussion with Noah, those remaining funds could be reallocated to cover overages for other agencies since the original purchases had already been completed. He added that REMSA had also expended its allocation. He reported that Reno Police and Sparks Police had remaining purchases related to pepper ball launchers and protection equipment, though Reno Police had since modified their request to purchase additional microphones instead. He stated that \$19,398.59 remained under the United We Stand funding.

Regarding the Hazardous Materials Emergency Preparedness (HMEP) grant, Ceballos stated that the State had reactivated the program and that the committee was awaiting further guidance on how funds would be distributed. He indicated that once information was received, it would be shared, noting that several million dollars were available statewide for potential use.

For the Homeland Security Grant Program (HSGP), he reported that \$1,937.88 remained from FY23 and \$5,583.16 remained from FY24, primarily designated for travel.

Noah Boyer asked about the timeline for spending the FY26 United We Stand funds.

Ceballos responded that the expenditure deadline was May 30 and stated that agencies were actively working to complete purchases.

5. Review and Recommendations for Approval of FY 2027 LEPC Grant Applications (for Possible Action) – Review, prioritize, and consider possible recommendations for approval of FY 2027 LEPC grant applications submitted under the United We Stand (UWS) and Operations, Planning, Training, and Equipment (OPTE) programs. The subcommittee may

also consider re-categorizing applications between the two programs. Applications submitted:

UWS:

Reno Fire Department – \$27,939

Sparks Police Department – \$12,900.91

Reno Police Department, Patrol Division – \$14,046

Washoe County Sheriff's Office, SWAT – \$9,996

Truckee Meadows Fire Protection District – \$28,680

The total recommended funding shall not exceed \$32,000.

OPTE:

Reno Police Department, CLEAR Team – \$17,360

The total recommended funding shall not exceed \$36,000 (including \$4,000 for Operations).

Recommendations will be forwarded to the LEPC General Membership for consideration and final approval.– Francisco Ceballos, LEPC Treasurer

Noah Boyer stated that each project would be given the opportunity to present its request and that the committee would proceed accordingly.

Aaron Wike, Reno Fire Department, presented a funding request for \$27,939 through the United We Stand (UWS) grant to replace 134 ballistic helmets that have exceeded their five-year manufacturer service life. He stated the helmets are critical life safety equipment used during active assailant incidents and domestic terrorism events and that the request aligns with UWS priorities of protection and response by improving responder survivability, enabling rapid deployment, and maintaining interoperability with regional partners.

Noah Boyer asked how the helmets had been funded previously.

Wike responded that they were originally purchased through an Attorney General grant around 2000. He stated Reno Fire had contacted that funding source again but was informed that funding would not be available.

Boyer then asked whether the request could be scaled if full funding was not available.

Wike stated they were willing to work with regional partners and could reduce the quantity if necessary, whether half or a quarter of the total request.

Noah Boyer asked whether Reno Fire had alternative funding options if the request was not approved.

Wike stated they did not currently have another funding source identified but would continue seeking grants if needed.

Kelly Echeverria asked for the per-helmet cost.

Wike reviewed the quote and confirmed the cost was \$208.50 per helmet.

Boyer asked if there were any follow-up questions for Reno Fire. Hearing none, the discussion moved forward.

Brett Zolkos of the Sparks Police Department presented a funding request of \$12,900 for four pistol-rated ballistic shields. He stated that patrol currently does not have pistol-rated shields that meet current doctrine standards. After recently attending a shield instructor course, the department determined their existing shields no longer meet current protection level requirements or service life standards. He explained the requested shields would be assigned to three supervisor vehicles and one armored vehicle, increasing officer survivability during first contact with active assailants, public threats, rescues during critical incidents, and large downtown special events. He noted that lighting components would be pursued separately and that this request represented only the minimum needed to begin updating equipment.

Noah Boyer asked whether the project was scalable.

Zolkos confirmed that it was.

Boyer then asked whether there were alternative funding sources available.

Zolkos stated there were no other funding sources identified at this time, though they would explore any available opportunities.

Boyer asked about the impact if the request were not funded.

Zolkos stated the department would need to continue modifying patrol and SWAT tactics based on available resources and would use expired equipment as best as possible.

Boyer then returned to Reno Fire to ask Aaron Wike what effect a lack of funding would have on their ability to respond.

Wike stated that without funding, the department would not be able to use the helmets unless they chose to operate outside manufacturer guidelines. He indicated this would likely require changes in response tactics and could affect interoperability during active assailant incidents.

Chief Andy Ancho added that the department would either have to use equipment beyond manufacturer specifications or adjust operational tactics accordingly.

Boyer asked if there were any follow-up questions for Reno Fire or Sparks Police. Hearing none, the discussion moved forward.

Sergeant Rand Hutson of the Reno Police Department presented a funding request of \$14,046 for the purchase of two ballistic shields for the patrol division. He stated that two supervisor vehicles currently do not have any ballistic shield capability and that existing shields are outside their service life. He explained the shields under consideration are ten-year rated with a ten-year warranty and are Level III++, providing rifle protection, which increases the overall cost.

Hutson stated the shields would be used during active shooter incidents, coordinated attacks in public spaces, and high-risk warrant services. He added that the request included lighting options due to low-light patrol operations and carry bags to protect the shields while stored in supervisor vehicles. Each shield costs approximately \$5,900, with lighting at \$830 per unit.

Noah Boyer asked how the department's current shields had been funded.

Hutson stated he did not know whether they had been purchased through city budget funds or grant funding, noting they were very old.

Boyer asked whether the request was scalable.

Hutson stated that reducing the request to one shield would still provide benefit by equipping at least one additional supervisor vehicle and that the department was willing to scale the request as needed.

Boyer asked about the impact if funding was not received.

Hutson stated the department currently had no other identified funding sources and that the lack of shields in two primary supervisor vehicles would continue to limit their response capabilities. He added they would pursue additional grant opportunities if necessary.

Boyer asked if there were any additional questions for Sergeant Hutson. Hearing none, he indicated the committee would move on to the Washoe County Sheriff's Office SWAT presentation.

Tim Braginton, Washoe County Sheriff's Office SWAT, presented a funding request of \$9,996 for tactical harnesses to support helicopter insertion of SWAT operators. He

explained that the unit currently has a capability gap and is unable to safely insert operators into rough terrain or limited ingress environments using their helicopter platform. While operators can be hoisted out, their equipment must be hoisted separately, and the process requires the helicopter to hover for an extended period.

Tim Braginton stated the requested purpose-built harness system would allow operators to wear the harness over existing safety equipment and would include safety lanyards to secure gear. This would enable both personnel and equipment to be hoisted into and out of environments safely and efficiently. He emphasized that the current reliance on repurposed search and rescue equipment is not designed for SWAT insertion operations and creates safety concerns. The proposed equipment would improve situational awareness, reduce aircraft hover time, and enhance overall operator and aviation safety, particularly during terrorism-related incidents or other high-risk operations.

Kelly Echeverria asked about the operational time difference.

Braginton explained that under the current method, each insertion requires two separate hoist cycles—one for the operator and one for equipment—effectively doubling hover time in potentially hazardous conditions.

Noah Boyer asked whether the project had been funded previously.

Braginton stated it had not.

Boyer then asked if the project was scalable.

He confirmed that the number of harnesses could be adjusted based on available funding. When asked about the impact if funding was not approved, Braginton stated SWAT currently does not have a safe means to insert operators into those environments. While they can extract personnel using search and rescue equipment, they cannot safely insert them, which significantly delays response or limits operational capability in certain environments.

No additional questions were raised regarding the request.

Zeb Nomura of Truckee Meadows Fire presented a funding request of \$28,680 for Cyanokit antidote kits to outfit fire stations throughout the region, including Reno, Sparks, and Truckee Meadows. He explained that the kits are used to treat cyanide poisoning, which can occur as a secondary off-gassing hazard from burning materials during arson incidents, bombings, or other large-scale fire events. He stated the intent is to administer the antidote as quickly as possible to civilians, line staff, or first

responders exposed to cyanide prior to hospital transport, noting that early administration significantly increases survivability.

Nomura stated that hospital facilities, including Renown, do not always have the medication readily available for immediate administration to civilians or first responders. He explained that the first dose should ideally be administered within the first 15 minutes of exposure, followed by a second dose over the next eight hours. He added that most of the region's current Cyanokits have expired or are nearing expiration and require replacement.

Noah Boyer asked how the kits had been funded previously.

Nomura stated they had previously been purchased using United We Stand funds.

Boyer then asked whether the project was scalable.

Nomura confirmed that the number of kits could be adjusted and strategically placed throughout the region if partial funding were approved. When asked about the impact if the project were not funded, Nomura stated the department currently has a limited number of kits acquired through REMSA penalty funds, but not enough to treat a full crew or multiple victims, noting that each patient typically requires at least two kits.

Boyer asked about frequency of use.

Nomura stated the last documented use occurred once during the previous year.

Kelly Echeverria noted that she did not see a quote attached to the application.

Nomura stated he would provide it and later indicated the quote had been placed in the chat.

Andrea Esp commented that Northern Nevada Public Health and REMSA have worked to purchase limited numbers of kits for fire agencies throughout the county, though funding has been insufficient to fully equip all agencies. Esp stated this effort has been ongoing since August and that the request is supported, though only limited quantities have been able to be purchased at a time.

Boyer asked whether this type of equipment should ultimately be incorporated into agency line-item budgets rather than relying on grant funding, noting that grants are typically used for one-time purchases.

Nomura responded that the department attempts to purchase one or two kits annually but that the cost—approximately \$1,200 per kit, and previously as high as \$1,600—

makes consistent budgeting difficult. Nomura added that the kits have approximately a two-year shelf life.

Nathan Goins asked whether there was a replacement program if the kits were used on first responders.

Nomura stated the manufacturer does not automatically replace them.

Goins noted that SERB Pharmaceuticals, which produces Cyanokits, has a program allowing replacement if used on first responders, though not for civilian use. The speaker clarified that agencies can apply for replacement through that program when eligible.

No further questions were raised regarding the presentation.

Noah Boyer began the discussion of how to allocate the available \$32,000 in FY26 United We Stand funding among the submitted projects. He explained that the Washoe County Sheriff's Office project had already indicated it could reduce its request to \$9,748 by sourcing equipment through a different distributor.

Francisco Ceballos noted that with five agencies requesting funding, an even distribution would be approximately \$6,400 per agency.

Boyer explained that in past years the committee had sometimes shifted projects from United We Stand to the OPTE grant when eligible.

Ceballos clarified that most of the ballistic equipment requests would not qualify for OPTE funding, as that grant is intended for prevention, mitigation, or response to hazardous materials incidents. He reviewed the grant criteria for both funding sources, explaining that the OPTE grant is focused specifically on hazardous materials response while the United We Stand grant supports preparedness related to terrorism, including planning, training, and equipment purchases.

Elizabeth Kunz asked whether the Cyanokit request from Truckee Meadows Fire could qualify under OPTE, noting that cyanide exposure could be considered a hazardous materials incident.

Kelly Echeverria agreed that the Cyanokit project could reasonably fit under the OPTE grant criteria.

After brief discussion among members with hazardous materials expertise, the group agreed there were no objections to moving the Truckee Meadows Fire Cyanokit request from United We Stand to OPTE funding.

Kelly Echeverria then shared her screen and presented a proposed allocation scenario. Under the proposal, two ballistic shields would be funded for Sparks Police and two ballistic shields for Reno Police. The Washoe County Sheriff's Office SWAT request would be funded at the reduced amount previously discussed. The remaining funds would be directed toward Reno Fire's helmet replacement request, allowing approximately 47.5 helmets to be purchased.

Andy Ancho indicated Reno Fire accepted the offer and was thankful for the assistance.

Brett Zolkos of Sparks Police confirmed that receiving two shields would be acceptable and expressed appreciation for the collaborative approach.

Sergeant Rand Hutson of Reno Police stated that his department would also be willing to reduce its request to one shield with lighting equipment if doing so allowed additional projects to receive funding.

Boyer summarized the adjustments, confirming that Sparks Police would receive funding for two shields, Reno Police would receive funding for one shield, Reno Fire would receive funding for approximately forty-seven helmets with the department covering the remainder for the final helmet, and the Washoe County Sheriff's Office SWAT project would proceed at the reduced funding amount. The Truckee Meadows Fire Cyanokit request would be considered under the OPTE grant instead of United We Stand.

Boyer asked if there were any questions regarding the proposed United We Stand allocation. Hearing none, he stated that the committee would move on to review the FY27 OPTE funding allocation.

Rand Hutson of the Reno Police Department CLEAR Team presented a funding request of \$17,360 for the purchase of two Avon Protection ST54 SCBAs and two additional 60-minute air cylinders. He explained that the CLEAR Team responds to hazardous materials incidents encountered during law enforcement operations.

He stated that the CLEAR Team currently relies on older Scott SCBA units that were previously provided by the Reno Fire Department, but these units are reaching the end of their service life and many of the masks are scratched or damaged. The requested Avon SCBAs would provide more modern and tactical equipment that integrates with the Avon gas masks already used by the team. He explained that the equipment would allow officers to safely conduct entry, manage scenes, preserve evidence, and mitigate risk while operating in hazardous environments. He also noted that scratched mask lenses on existing equipment make visibility difficult and could impact officer safety

during operations involving armed suspects. He summarized saying they are looking for \$6,305 per SCBA as well as \$1,950 per cylinder.

Noah Boyer asked whether the project was scalable.

Hutson stated that it was and that even receiving one unit would help begin the process of upgrading equipment, noting that the team ultimately needs approximately twelve units to fully equip operators.

Boyer asked whether other funding sources were available.

Hutson stated that the department would continue seeking additional grants for the remaining equipment but that there was currently no funding available through the department's internal budget.

When asked about the impact if funding were not received, Hutson stated that officers would continue operating with aging and damaged equipment, which reduces visibility and creates potential safety risks when operating in hazardous environments.

Boyer asked whether there were any additional questions for the CLEAR Team representative. Hearing none, the committee moved into discussion of funding allocation under the FY27 OPTE grant.

Kelly Echeverria presented a proposed funding scenario. Under the proposal, the Reno Police Department CLEAR Team request would be fully funded, leaving approximately \$14,640 available for the Truckee Meadows Fire Cyanokit request, which would cover roughly half of the requested amount.

Zeb Nomura stated that partial funding would still be helpful and estimated it would allow the purchase of approximately ten to eleven kits.

Kelly Echeverria noted that staggering purchases over time could help distribute replacement cycles rather than having all kits expire simultaneously.

Nomura agreed that this approach would be beneficial and noted that previous purchases had occurred largely as a single bulk order.

Nathan Goins shared a link in the chat to the SERB Pharmaceuticals replacement program that allows Cyanokit replacement when used on first responders.

As the discussion concluded, Boyer thanked all participating agencies for their willingness to reduce requests and work collaboratively to allocate the limited funding available. He noted that grant funding levels have not increased while operational costs

and regional needs continue to grow, and he expressed appreciation for the cooperative approach taken by agencies during the allocation discussion.

Following the discussion, the committee prepared to finalize the funding numbers and review the proposed allocations.

Francisco Ceballos summarized the proposed final allocations for both grant programs. For the FY27 OPTE grant, he stated that \$17,360 would be allocated to the Reno Police Department CLEAR Team for the purchase of SCBAs, and \$14,640 would be allocated to Truckee Meadows Fire Protection District for Cyanokit antidote kits, totaling the full \$32,000 available under that program.

For the FY27 United We Stand grant, he stated that \$9,943.54 would be allocated to Reno Fire for ballistic helmets, \$6,408.46 would be allocated to Reno Police for ballistic shields, \$5,900 would be allocated to Sparks Police for a ballistic shield, and \$9,748 would be allocated to the Washoe County Sheriff’s Office SWAT for harnesses. These allocations also totaled \$32,000.

Boyer asked whether there were any questions regarding the final funding breakdowns.

After reviewing the figures, Jace Thelin clarified that Sparks Police would receive funding for two shields totaling \$6,408.46, while Reno Police would receive funding for one shield totaling \$5,900.

The final allocations were as follows:

2027 OPTE and UWS grants by Washoe LEPC Grants and Finance Subcommittee			
Operations, Planning, Training & Equipment (OPTE) \$32K			
Applicant	Amount	Item	
Reno PD- Clear	\$ 17,360.00	Tactical SCBA - 2 / Cylinder with Valve-2	
TMFPD	\$ 14,640.00	Cyano	
Total	\$ 32,000.00		
	\$ -		
United We Stand (UWS) 32 K			
Applicant	Amount	Item	
Reno Fire	\$ 9,943.54	- Non-Technical Ballistic Helmet/	
Sparks PD	\$ 6,408.46	-NIJ ballistic shields	
Reno-PD-Patrol	\$ 5,900.00	Blueridge armor shield	
WCSSO - Swat	\$ 9,748.00	Harness System	
Total	\$ 32,000.00		
	\$ -		

Boyer then asked if there were any further questions or comments before requesting a motion to approve the grant projects as presented with the corrected allocations.

It was moved by Zebulon Nomura, seconded by Kevin Jacobus to approve the FY27 OPTE and UWS grant allocations as presented.

There was no public comment.

The motion passed unanimously.

6. **COMMITTEE MEMBER AND STAFF ANNOUNCEMENTS, REQUESTS FOR INFORMATION AND SELECTION OF TOPICS FOR FUTURE AGENDAS.** No discussion among Committee members will take place on this item.

There was no comment on this item.

7. **PUBLIC COMMENT -**

There was no public comment.

8. Meeting adjourned at 9:49 A.M.



Washoe County

Local Emergency Planning Committee (LEPC)

General Membership Committee Meeting

Draft Minutes

February 19, 2026, 10:00 A.M.

Regional Emergency Operations Center

5195 Spectrum Boulevard, Reno, Nevada

1. CALL TO ORDER/ DETERMINATION OF QUORUM

Chair Noah Boyer called the meeting to order at 10:00 a.m. A quorum was established.

PRESENT: Noah Boyer – WCSO; John Galicia – UNRPD; Andy Ancho – RFD; Kevin Jakubos – SFD; Zeb Nomura – TMFPD; Francisco Vega – HD Air; Gary Muro – DA; Kelly Echeverria – WCEM; Paulo Vandenberg - WCTS; Sean Slamon - REMSA; Andrea Esp – NNPH; Leslie Alfree - IHCC; Brittany Nevin; Cameron Kramer – VA; Jamie Borino - RTC; Wade Barnett – KOLO-TV; Sara Colacurcio - RPSD; Joe Kammann – TMFPD; Robert Wooster – WC Animal Services; Don Pelt – Pyramid Lake Paiute Tribe; Ben Russell - SPD; Jennifer Delaney - UNR; Scott Means – SFD; Michael Peck – NLTFPD; Stephen Shipman – NNPH; Jordyn Marchi – IHCC; Jim Nelligan – NLTFPD; Elizabeth Kunz – RPD; Roy Anderson – WCSD; Drew Olivero - WCSD; Nathan Goins - RFD; Charlie Tabano - NVPSN; Brett Zolkos - SPD; and Tim Hill - NV Energy;

ABSENT: Rand Hutson – RPD; Jace Thelin - SPD; Ryan Sommers – NLTFPD; Nick Klaich – TRIAD; James Schmidt - TRIAD; Shyanne Schull – WC Animal Services; Sabrina Brassuel - WCEM; Eric Smith - Renown; Clinte Bellamy - SPD; Matt Williams – UNR; Becky Brown – SPD; Garrett Bird - WCSO; Josh Reynolds – UNRPD; Chris Nero – UNRPD; Michael Perry – WCSD; Aaron Wike – RFD; Russell Barnum - NLTFPD; Thomas Roes – NLTFPD; Ryan Rizzuto – TMFPD; Chris Ketring – TMFPD; Jonathan Prichard - Pyramid Lake Paiute Tribe; David Paulon – Pyramid Lake Paiute Tribe; Craig Petersen - HD Air; Brendan Schneider - HD Air; Stephanie Shuman - DA;

Joel Reynolds - DA; Tammy Wines-Jennings – WC Animal Services; Jarrod Nunes - RS Indian Colony; Paul Burton – REMSA; Todd Kerfoot – REMSA; Raquel DuPuy Grafton –NNPH; Julie Fry - IHCC; James Riley – VA; Yvonne Feldhaus - Renown; James Gee – RTC; Oren Fallon - RTAA; Ben Carpenter – RTAA; Ricardo Duarte – RTC; Erin Yeung - RPSD; Terry Donshick – CERT; Ian Dasmann – TMWA; Macy Campbell - NV Energy; Elaina Hooper - RPSD; Joe Olaciregui – CERT; Aaron Reyes – TMWA; and Yuri Graves - NV Energy;

Also Present: Katherine Hoffman - Legal; Kelsey Zaski - LEPC Secretary; and Francisco Ceballos - LEPC Treasurer.

2. PUBLIC COMMENT –

Noah Boyer explained that public comment can be called in using the TEAMS number, 775-325-0620. The phone conference ID is 706 051 842#.

There was no public comment.

Kelsey Zaski was unsure if legal was present.

Katherine Hoffman confirmed her presence.

3. Approval of December 18, 2025, General Membership Minutes (for Possible Action) – Noah Boyer, Chair

It was moved by Leslie Allfree, seconded by Nathan Goins to approve the minutes as presented.

There was no public comment.

The motion passed unanimously.

4. Discussion of HazMat Needs and Response Capacity Across Washoe County – Discussion on possible impacts cuts to federal, state, and local funding have had on regional HazMat response. – General Membership

Noah Boyer explained that over the past 18 to 24 months there had been noticeable shifts in the structure and timing of response-related funding. He stated that the purpose of placing the item on the agenda was to begin a broader regional conversation

about whether any significant gaps were emerging in the county's ability to respond to hazardous materials or CBRNE-related incidents. He noted that the meeting included a large number of participants and expressed hope that potential solutions could emerge collaboratively among member agencies. Boyer encouraged participants to raise any operational concerns they had observed and suggested that even small issues identified through day-to-day work could be valuable for regional planning.

Elizabeth Kunz asked whether the primary issue being observed was simply delays in the release of standard grant funding or whether there were more intentional shifts in funding priorities that were redirecting resources.

Boyer responded that several federal funding streams had been delayed, including the Justice Assistance Grant. He explained that funding from sources such as the State Homeland Security Program and the Division of Emergency Management had also been delayed. He stated that the delays were largely related to federal government shutdowns that had affected FEMA operations, which in turn impacted the timeline for distributing grant funds. Boyer added that the delays also complicated agencies' ability to complete projects on schedule and anticipated that similar timeline disruptions could affect both the 2025 and 2026 funding cycles depending on federal budget developments.

Kunz then asked whether program officers were becoming less willing to informally approve minor grant adjustments, noting that in her experience requests that previously could be approved by email were now requiring formal grant amendment processes.

Boyer stated that his experience had varied depending on the specific grant program. He explained that some project change requests were still processed quickly, while others were now taking several months to receive approval. He described the situation as inconsistent and dependent on the specific grant and reviewing office.

Stephen Shipman then provided additional comments regarding regional hazmat preparedness efforts. He stated that plans were underway to host a hazardous materials workshop in April, tentatively scheduled for April 28. He explained that the workshop would provide an opportunity to evaluate the impacts of funding reductions and staffing limitations on regional hazardous materials response capabilities. Shipman added that several agencies, including CLEAR, TRIAD, and Emergency Management, had been reviewing regional CBRNE resource needs following a recent clandestine laboratory incident.

Shipman noted that one issue identified during that review was the lack of a secure location for storing hazardous materials collected as evidence during investigations. He explained that agencies currently lack a dedicated facility or funding mechanism for

safely storing, sampling, and eventually disposing of hazardous substances that must be retained for evidentiary purposes. Shipman stated that these situations can result in unexpected costs for jurisdictions, sometimes reaching tens of thousands of dollars, which can significantly impact agency budgets. He emphasized that while response operations may be manageable, the recovery and evidence-handling phases often present substantial logistical and financial challenges.

Boyer responded that this type of issue was exactly the reason the discussion item had been placed on the agenda. He reiterated that the intention was to begin gathering input from across the region and revisit the topic in future meetings after members had time to evaluate operational gaps within their own agencies. Boyer noted that the Local Emergency Planning Committee provides one of the few regional forums where all components of emergency response—from dispatch through field response, investigation, recovery, and evidence management—are represented in one place. He encouraged members to document any concerns or operational gaps they identified and bring them forward during future discussions so the committee could begin developing regional solutions.

5. Treasurers Report – Information on existing FY 26 Operations, Planning, Training, and Equipment (OPTE) and FY 26 United We Stand (UWS). Information and upcoming grants, member information, and trainings. – Francisco Ceballos, LEPC Treasurer

Francisco Ceballos began with the Fiscal Year 2026 OPTE grant, stating that most of the funds had been successfully expended and that approximately \$940.22 remained in the operations category. He explained that the remaining funds would be spent prior to the grant deadline of May 30. Ceballos noted that both REMSA-TEMS and TRIAD-RFD had already completed their purchases under this grant.

He then provided an update on the Fiscal Year 2026 United We Stand grant. Ceballos reported that REMSA and the Washoe County Sheriff's Office had completed their purchases, while Reno Police and Sparks Police were still in the process of completing theirs. He stated that, including a small remaining balance from the Washoe County Sheriff's Office allocation, approximately \$19,398.59 remained available.

Ceballos next reported on the Homeland Security Grant Program balances. He stated that the Fiscal Year 2023 grant had a remaining balance of \$1,937.88 and the Fiscal Year 2024 grant had a remaining balance of \$5,583.60. He explained that these remaining funds were primarily allocated for travel and would likely be spent within the next several months.

Finally, Ceballos provided an update on the Fiscal Year 2026 Hazardous Materials Emergency Preparedness (HMEP) grant. He explained that the program had returned to state administration and that the state was currently determining how the funding would be distributed moving forward. Ceballos stated that once the state provided additional guidance, he would share that information with the committee.

- 6. Approval of FY 2027 LEPC Grant Applications** (for Possible Action) – Review and consider possible approval of the Grants and Finance Subcommittee’s recommendations on FY 2027 LEPC grant applications submitted under the United We Stand (UWS) and Operations, Planning, Training, and Equipment (OPTE) programs. The Membership may also consider re-categorizing applications between the two programs. Applications submitted:

UWS:

- Reno Fire Department – \$27,939
- Sparks Police Department – \$12,900.91
- Reno Police Department, Patrol Division – \$14,046
- Washoe County Sheriff’s Office, SWAT – \$9,996
- Truckee Meadows Fire Protection District – \$28,680

The total recommended funding shall not exceed \$32,000.

OPTE:

- Reno Police Department, CLEAR Team – \$17,360

The total recommended funding shall not exceed \$36,000 (including \$4,000 for Operations).

Upon approval, applications will be authorized for submission to the Nevada State Emergency Response Commission.– Francisco Ceballos, LEPC Treasurer

Noah Boyer introduced the agenda item regarding the Fiscal Year 2027 grant applications and the proposed funding allocations between the two programs. He explained that the projects had previously been reviewed during the Grants and Finance Committee meeting, where each applicant provided a presentation on their request. Boyer noted that during that meeting several adjustments had been made, including reductions to some project requests and the movement of one project between funding programs in order to better align with grant eligibility requirements.

Boyer stated that the proposed allocations displayed by Francisco Ceballos reflected the final distribution of funds between the two programs based on those discussions.

2027 OPTE and UWS grants by Washoe LEPC Grants and Finance Subcommittee				
Operations, Planning, Training & Equipment (OPTE) \$32K				
Amount	Applicant		Amount	Item
\$ 32,000.00				
1	Reno PD- Clear		\$ 17,360.00	Tactical SCBA - 2 / Cylinder with Valve-2
5	TMFPD		\$ 14,640.00	Cyano
3				
		Total	\$ 32,000.00	
			\$ -	
United We Stand (UWS) 32 K				
Amount	Applicant		Amount	Item
\$ 32,000.00				
1	Reno Fire		\$ 9,943.54	- Non-Technical Ballistic Helmet/
2	Sparks PD		\$ 6,408.46	Blueridge armor shield
3	Reno-PD-Patrol		\$ 5,900.00	-NIJ ballistic shields
4	WCSSO - Swat		\$ 9,748.00	Harness System
		Total	\$ 32,000.00	
			\$ -	

Boyer then asked whether any members had questions or comments regarding the projects that had been submitted or the funding allocations as presented.

It was moved by Kelly Echeverria, seconded by Tim Hill to approve the grant allocations as presented.

There was no public comment.

The motion passed unanimously.

7. Update on Regional Emergency Management Events – A briefing of regional meetings, events, trainings, and exercises. – Kelly Echeverria, Washoe County Emergency Manager

Kelly Echeverria provided an update on activities within Washoe County Emergency Management. She announced that the department had successfully completed the Emergency Management Accreditation Program (EMAP) review process. Echeverria noted that the accreditation effort required extensive preparation over several weeks and thanked the many partners who contributed to achieving the milestone. She explained that while the accreditation has been completed, the official confirmation is expected later in the year following final review and approval by the EMAP commission.

Echeverria then provided an update on the ongoing SWIFT evacuation study. She explained that the project team is currently completing the mapping phase, which involves defining evacuation zones across Washoe County as well as within the Cities of Reno and Sparks. She stated that the zone mapping was expected to be completed by the end of February, after which modeling work would begin in March. The modeling phase will examine evacuation scenarios involving wildfire, flooding, and other hazards to evaluate traffic movement and evacuation effectiveness.

She also discussed upcoming training efforts related to the Incident Support Model and Emergency Operations Center staffing. Echeverria noted that the department is working to better identify specific training needs for each section of the EOC structure. She stated that the G-191 course is scheduled to be offered in June and that the department has requested an additional earlier offering from the state. She also mentioned that the Earth Day 300/400 level ICS training will be hosted at the Emergency Operations Center and would be applicable to personnel who may fill operational roles during incidents. She recommended that participants complete the Basic EOC Functions (IS-2200) and Intermediate EOC Functions (IS-2300), though she noted that the government's online training system was temporarily unavailable due to the federal shutdown.

Echeverria next reviewed several regional planning efforts currently underway. She stated that the Flood Response Action Plan is being updated, as well as the regional Community Wildfire Protection Plan (CWPP). She noted that the City of Reno has already completed its CWPP update and commended the city for completing that work.

She also highlighted upcoming exercise activities in the region. Echeverria noted that a hazardous materials workshop is being planned, potentially followed by a tabletop exercise. She added that the Reno-Tahoe International Airport will also be conducting a tabletop exercise followed by a full-scale exercise.

Finally, Echeverria discussed the region's focus on identifying capability gaps. She noted that although the Grants and Finance Committee had recently reviewed and approved several funding requests, none of those projects had been identified as capability gaps during the Integrated Preparedness Planning Workshop. She explained that this disconnect indicates that agencies may not be fully communicating their operational needs during the planning process. Echeverria emphasized the importance of improving that coordination so that regional planning efforts more accurately identify gaps and ensure that grant funding is directed toward projects that strengthen overall emergency response capabilities. She stated that improving this process would be a key focus for Emergency Management moving forward.

8. Update on the Radiological Task Force – Updates on current radiological issues within the region – General Membership

Noah Boyer provided an update regarding upcoming training opportunities connected to the Securing the Cities program. He explained that the program, which has previously funded training and equipment in the Reno area, is administered through the Securing the Cities initiative based in San Francisco.

Boyer stated that representatives from the program are planning to visit the region to conduct an equipment inventory and provide a short training block. The training is expected to focus on radiological detection and response and would serve as a refresher for personnel who have previously participated in the program.

He noted that the training is tentatively being planned for April or May and stated that once specific dates and details are confirmed, the information will be distributed to the group.

9. **Update of Washoe County Citizen Corps** – A briefing on events and activities supported by the Washoe County Citizen Corps including, but not limited to, Community Emergency Response Teams (CERT) – Joe Olaciregui, Washoe County Sheriff’s Office (WCSO) or designee

A representative from Washoe County Citizen Corps was not present to give comment.

10. **Update on State Emergency Response Commission** – A briefing on State Emergency Response Commission (SERC) happenings – Designee

Francisco Ceballos stated that the grant application period had officially opened, allowing the recently approved grant applications to be submitted. Ceballos explained that following the committee’s earlier actions, he would proceed with submitting the Fiscal Year 2027 grant applications.

He also reported that the Hazardous Materials Emergency Preparedness grant program is expected to reopen. Ceballos stated that once additional information becomes available regarding application timelines and program details, he would share the information with the group. He noted that the grant typically provides a substantial amount of funding that could benefit the committee and its member agencies.

Noah Boyer asked about the allowable uses of the grant.

Ceballos confirmed that the funding is generally used for training and equipment related to hazardous materials preparedness and response.

11. **Training Review** – Briefing on trainings that have occurred in the past 2 months and requests for future trainings. Upcoming Trainings. – Noah Boyer, Chair

Noah Boyer announced an upcoming training opportunity scheduled for March 4 at the Regional Public Safety Training Center. The course, titled Drone Assessment and Response Tactics, will be hosted locally and funded through Emertec, an organization affiliated with New Mexico Tech. Boyer explained that the eight-hour course is designed for emergency responders and other personnel who may encounter unmanned aircraft systems in the course of their duties. The training will focus on detecting, assessing, and responding to drone-related threats. He noted that approximately thirty individuals were already registered but that additional participants could still be accommodated, and he encouraged interested attendees to contact him directly to be added to the list.

Charlie Tabano from the Nevada Peer Support Network, announced an upcoming Basic Peer Support and Critical Incident Stress Management training. The course will be held March 23 and 24 at the Truckee Meadows Community College Redfield Campus. He explained that the two-day training is open for registration through the Nevada Peer Support Network website and that the cost is \$55 per person, which includes lunch. Tabano noted that the training provides foundational peer support and stress management techniques for individuals working in emergency response environments.

- 12. LEPC Chairperson/ Board member announcements/items and selection of topics for future meetings** – No discussion among committee members will take place on this item. The next regular meeting is scheduled for April 16, 2026, at 10:00 a.m.

There was no comment on this item.

13. Public Comment –

Charlie Tabano informed the committee that, at the request of the Placer County Sheriff's Office and the Tahoe Nordic Search and Rescue Team, the Nevada Peer Support Network would be conducting a Critical Incident Stress Management (CISM) session later that day at 5pm. The session was being organized to support responders involved in the recent avalanche incident in the Tahoe region.

- 14.** Noah Boyer adjourned meeting at 10:35am.



**WASHOE COUNTY LEPC
Operations, Planning, Training, and Equipment (OPTE)
GRANT APPLICATION FORM**

Applicant Agency (Discipline)		Date
Reno Police Department – CLEAR Team		1/19/2026
Address		Contact Person
911 Kuenzli St. Reno, NV 89502		Sgt. Rand Hutson
Phone Number	Email Address	Grant Applying For
775-745-3797	hutsonr@reno.gov	OPTE

Complete the amount requested in each category:

Planning	\$ 0
Training	\$ 0
Equipment	\$ 17,360.00
Total Funds Requested	\$ 17,360.00

I. GOALS:

Explain what you want to accomplish with this grant. Provide a separate discussion of each goal and justify its need towards the prevention, mitigation and/or response to hazardous materials incidents involving transportation. The goals are general statements of desired results and identify intended outcomes the program has established to achieve. Justification to prevent, mitigate and/or respond to hazardous materials incidents must be addressed.

The goal of this grant is to enhance the Reno Police Department CLEAR Team’s ability to safely and effectively prevent, mitigate, and respond to hazardous materials incidents encountered during law enforcement operations by providing two Avon Protection ST54 self-contained breathing apparatus (SCBA) units and two additional 60-minute air cylinders. The CLEAR Team currently relies on older Scott SCBA packs and masks donated by the Reno Fire Department, many of which are nearing the end of their serviceable life and have scratched or degraded lenses that limit visibility and compromise responder safety.

The Reno Police CLEAR Team responds to hazardous materials incidents such as clandestine drug laboratories, intentional chemical exposures, barricaded subjects using hazardous substances, and other criminally driven hazardous environments. These incidents often require personnel to operate in confined or contaminated spaces where airborne toxins pose an immediate threat. Modern, reliable SCBA equipment is essential to ensure officers can safely conduct entry, scene assessment, evidence preservation, and suspect apprehension without risk of inhalation exposure or equipment failure.

ALL VENDOR QUOTES MUST BE ATTACHED (3 Different Quotes)

Submit form to FCeballos@washoecounty.gov



WASHOE COUNTY LEPC
Operations, Planning, Training, and Equipment (OPTE)
GRANT APPLICATION FORM

Adding two 60-minute SCBA cylinders will extend operational time during prolonged responses, allowing personnel to stay in the hot zone without interruption. Increased air supply supports sustained scene control, additional time to collect evidence, and thorough hazard assessments while reducing delays.

Replacing aging, donated SCBA equipment with modern, purpose-built SCBAs will improve officer safety, enhance operational effectiveness, and reduce risk to fellow responders, the public, and surrounding communities, ensuring the CLEAR Team can respond quickly and safely to hazardous law enforcement incidents.

II. OBJECTIVES:

How do you plan to achieve the goals listed above? Include specific uses of this grant funding to support preparedness to combat terrorism. Objectives focus on the methods/activities to be used to achieve the goals they support.

Answer these questions in each objective:

- WHAT will be purchased with these grant funds?
- WHO will complete the purchases awarded?
- WHEN will the purchases be made and the activity implemented?

To achieve the goals outlined above, this grant will provide the Reno Police Department CLEAR Team with critical equipment to enhance officer safety and preparedness for hazardous law enforcement incidents, including potential terrorist threats. Grant funds will be used to purchase two Avon ST54 advanced tactical SCBA units and two additional 60-minute SCBA air cylinders. These SCBAs will integrate with the CLEAR Team's existing Avon gas masks and radio communication kits, providing a complete system for safe operations in high-risk environments. The additional cylinders will extend operational time, allowing personnel to remain in the hot zone longer for scene control, evidence collection, and hazard assessment. The Reno Police Department will complete the purchases following the City of Reno's standard purchasing procedures. All equipment will be purchased and put into service immediately upon grant award, ensuring the CLEAR Team can rapidly and safely respond to hazardous materials incidents.

III. BUDGETS:

Please provide budget below in bullet point format. Separate for each request.

Avon Protection Products

- **Item: ST54 Enhanced Multi-Mission Tactical Operator SCBA**
Model: ST54.N.45.10.30
Color: Black
Quantity: 2
Rate: \$6,305.00
Amount: \$12,610.00

ALL VENDOR QUOTES MUST BE ATTACHED (3 Different Quotes)
Submit form to FCeballos@washoecounty.gov



WASHOE COUNTY LEPC
Operations, Planning, Training, and Equipment (OPTE)
GRANT APPLICATION FORM

- **Item: AVON ST54-NIOSH-4500PSI-SCBA Bottle**
Model: 605366 4500 PSI CYLINDER W/VALVE 60 MIN CARBON BLK
Quantity: 2
Rate: \$1,950.00
Amount: \$3,900.00

Freight: \$850.00
Subtotal: \$17,360.00
Tax (0%): Exempt

TOTAL: \$17,360.00

IV. BUDGET NARRATIVE

This is an explanation of the line items identified in each category. The budget narratives must explain the use of the requested grant funds. Budget narratives must be included for each category for which there is a request for items/services. Justify the relationship between the items listed within each category and the goals and objectives of this grant request. The budget narratives must tie **each item requested to the goals and objectives of this project.**

Equipment – Grant funds are requested to purchase two (2) Avon ST54 Enhanced Multi-Mission Tactical Operator SCBAs and two (2) 60-minute SCBA cylinders to enhance officer safety and improve the Reno Police Department CLEAR Team’s ability to respond to hazardous materials incidents, including criminal and potential terrorism-related events. The SCBAs will integrate with the CLEAR Team’s existing Avon gas masks and radio communication kits, providing a complete respiratory protection and communications system for high-risk operations.

The project includes two (2) Avon ST54 SCBAs (Model ST54.N.45.10.30) at \$6,305.00 each, for a total of \$12,610.00. These advanced tactical SCBAs protect officers in hazardous environments, including clandestine laboratories, intentional chemical exposures, and other criminally driven incidents, allowing safe entry, scene assessment, evidence collection, and suspect apprehension.

Two (2) Avon ST54-NIOSH 4500 PSI 60-minute SCBA cylinders (Model 605366) are requested at \$1,950.00 each, for a total of \$3,900.00. The cylinders extend operational time in the hot zone, enabling sustained scene control, thorough hazard assessment, and safe evidence collection during extended responses.

Freight of \$850.00 is included for delivery. The total equipment cost is \$17,360.00. These items directly support the goals and objectives of this project by improving officer safety, enhancing operational effectiveness, and ensuring the CLEAR Team can rapidly and safely respond to hazardous law enforcement incidents, reducing risk to officers, the public, and surrounding communities.

ALL VENDOR QUOTES MUST BE ATTACHED (3 Different Quotes)
Submit form to FCeballos@washoecounty.gov



WASHOE COUNTY LEPC
Operations, Planning, Training, and Equipment (OPTE)
GRANT APPLICATION FORM

COMMUNICATIONS EQUIPMENT IS SUBJECT TO COMPLETION OF THE COMMUNICATIONS INTEROPERABILITY QUESTIONNAIRE.

This section not relevant to requested equipment.

Additional Information:

ALL VENDOR QUOTES MUST BE ATTACHED (3 Different Quotes)
Submit form to FCeballos@washoecounty.gov



Order Confirmation

DATE Jan 7, 2026	PAGE 1
ORDER NUMBER ORD111645	

160 Airway Blvd
Livermore, CA94551
PH: (925)292-3166 FX: (925) 960-1190

Sold To RENO POLICE DEPARTMENT
ATTN : ACCOUNTS PAYABLE
P.O.BOX 1900
RENO, NV 89505

Ship To RENO POLICE DEPARTMENT
ATTN : ACCOUNTS PAYABLE
P.O.BOX 1900
RENO, NV 89505

REFERENCE	PO NUMBER	CUSTOMER NO	SALESPERSON	ORDER DATE	SHIP VIA	TERMS
		REN020	JOSH N	Jan 7, 2026		NETO30

QUANTITY			ITEM NUMBER	DESCRIPTION	UNIT PRICE	UNIT	AMOUNT
ORD	SHIP	B/O					
4	0	4	085/ST54N45103000010106	ST54.N.45.10.30.00.00.10.10.60 - ST54 SCBA	6,305.00	EA	25,220.00
2	0	2	999/9999	AVON ST54-NIOSH-4500PSI-SCBA AVON 605366 4500 PSI CYLINDER W/VALVE 60 MIN CARBON BLK	1,950.00	EA	3,900.00
2	0	2	999/9999	AVON 602333 CYLINDER BAG 60 MIN PREMIUM FR BLACK	425.00	EA	850.00
			MC0019	FREIGHT ON MERCHANDISE			850.00

Comments:		
	Subtotal	30,820.00
	Total Sales Tax	0.00
	Total Order	30,820.00

Original



WASHOE COUNTY LEPC
Operations, Planning, Training, and Equipment (OPTE)
GRANT APPLICATION FORM

Applicant Agency (Discipline)		Date
TMFPD		1.21.26
Address		Contact Person
3663 Barron way		Zeb Nomura
Phone Number	Email Address	Grant Applying For
775.742.5160	znomura@tmfpd.us	OPTE

Complete the amount requested in each category:

Planning	\$
Training	\$
Equipment	\$ 28,680.00
Total Funds Requested	\$ 28,680.00

I.	<p>GOALS: Explain what you want to accomplish with this grant. Provide a separate discussion of each goal and justify its need towards the prevention, mitigation and/or response to hazardous materials incidents involving transportation. The goals are general statements of desired results and identify intended outcomes the program has established to achieve. Justification to prevent, mitigate and/or respond to hazardous materials incidents must be addressed.</p> <p>The goal is to quickly administer the Cyanokits to citizens or first responders that have been identified as cyanide exposures, which may happen secondary to a terrorist attack or accidental cyanide release. Common synthetic and non-synthetic building materials such as wood, silk, and synthetic insulation can release cyanide exposing citizens and first responders during structure fire incidents as well.</p>
II.	<p>OBJECTIVES: How do you plan to achieve the goals listed above? Include specific uses of this grant funding to support preparedness to combat terrorism. Objectives focus on the methods/activities to be used to achieve the goals they support. Answer these questions in each objective:</p> <ul style="list-style-type: none"> <input type="checkbox"/> WHAT will be purchased with these grant funds? <input type="checkbox"/> WHO will complete the purchases awarded? <input type="checkbox"/> WHEN will the purchases be made and the activity implemented? <p>The goals outlined above would be achieved through collaboration between the regional fire departments and assessing the areas of need for the Cyanokits. The Cyanokits will be purchased</p>

ALL VENDOR QUOTES MUST BE ATTACHED (3 Different Quotes)

Submit form to FCeballos@washoecounty.gov



WASHOE COUNTY LEPC
Operations, Planning, Training, and Equipment (OPTE)
GRANT APPLICATION FORM

through the OPTE grant if approved and all the funds will be applied to the purchase. Truckee Meadows Fire Protection District will purchase the Cyanokits for the region and distribute based on the plan above.

III. BUDGETS:

Please provide budget below in bullet point format. Separate for each request.

1,195 each kit
28,680.00

IV. BUDGET NARRATIVE

This is an explanation of the line items identified in each category. The budget narratives must explain the use of the requested grant funds. Budget narratives must be included for each category for which there is a request for items/services. Justify the relationship between the items listed within each category and the goals and objectives of this grant request. The budget narratives must tie each item requested to the goals and objectives of this project.

Planning - (Explain the basis for selection of each consultant and describe how the service to be provided is essential to achieving established goals. Provide an explanation if the planning request does not correspond with the declared level of response due to formal agreements with other entities.)

Training – (Explain the purpose of the training and how it relates to achieving established goals. Provide location of training, duration, itemized transportation and per diem expenses. If applicable, attach a copy of the letter from the SFM and/or DEM. Provide an explanation if the training request does not correspond with the declared level of response due to formal agreements with other entities.)

Equipment – (Describe the equipment and how it will benefit the project, and why it is necessary to achieve established goals and objectives. Provide an explanation if the equipment request does not correspond with the declared level of response due to formal agreements with other entities)

The goals outlined above would be achieved through collaboration between the regional fire departments and assessing the areas of need for the Cyanokits. The Cyanokits will be purchased through the OPTE grant if approved and all the funds will be applied to the purchase. Truckee Meadows Fire Protection District will purchase the Cyanokits for the region and distribute based on the plan above.

COMMUNICATIONS EQUIPMENT IS SUBJECT TO COMPLETION OF THE COMMUNICATIONS INTEROPERABILITY QUESTIONNAIRE.

ALL VENDOR QUOTES MUST BE ATTACHED (3 Different Quotes)

Submit form to FCeballos@washoecounty.gov



WASHOE COUNTY LEPC
Operations, Planning, Training, and Equipment (OPTE)
GRANT APPLICATION FORM



Communications
Interoperability Que

Click on questionnaire, fill and return with application if relevant.

Additional Information:

ALL VENDOR QUOTES MUST BE ATTACHED (3 Different Quotes)
Submit form to FCeballos@washoecounty.gov

Customer No: 89704FPD
Quote Date: 12/29/2025
Expiration Date: 1/28/2026

**FOB Destination -
 We Pay FREIGHT!**

Ship To: Truckee Meadows Fire Protection Dis
 Reno, NV 89511

Contact: Sarah Klein, Admin Asst.
Phone: 775-737-1365
Fax:
eMail: scklein@tmfpd.us

Pay Terms: Credit Card
FOB: Destination

Prepared By: Jenna Henninger, Pricing Specialist

Quantity	Item Number	Description	Unit Price	Extension	
1	24 ea	DR310-11	Cyanokit 5g	1,195.00	28,680.00

Your Regional Account Manager: **Note:** Pricing valid for quantity quoted.

Lauren Buys
 lauren.buys@life-assist.com
 916-903-4901

Sub Total: 28,680.00
Freight: 0.00
Est. Sales Tax: 0.00
Total: 28,680.00

Sales tax is estimated, it is calculated by the exact shipping address and the date the order is processed

Thank you for the opportunity to quote the above item(s).





Washoe County

Local Emergency Planning Committee (LEPC)

Grants and Finance Committee

Minutes

February 19, 2026, 9:00 A.M.

Regional Emergency Operations Center

5195 Spectrum Boulevard, Reno, Nevada

1. CALL TO ORDER/ DETERMINATION OF QUORUM (Non-action item)

Chair Noah Boyer called the meeting to order at 9:00a.m. A quorum was established:

PRESENT: Noah Boyer – WCSO; Becky Brown – SPD; Brett Zolkos - SPD; Jace Thelin - SPD; Ben Russell - SPD; Elizabeth Kunz – RPD; Rand Hutson - RPD; Roy Anderson – WCSO; Andy Ancho – RFD; Aaron Wike - RFD; Kevin Jakubos – SFD; Zebulon Nomura – TMFPD; Nathan Goins - WCEM; Kelly Echeverria – WCEM; Andrea Esp – NNPH; Jordyn Marchi - NNPH; Sean Slamon - REMSA; Michael Peck - TMFPD; Aaron Reyes – TMWA; and Tim Hill - NV Energy;

ABSENT: Jim Nelligan – NLTFPD; and Shyanne Schull – WCRAS;

Also present: Katherine Hoffman - Legal; Francisco Ceballos - Treasurer; and Kelsey Zaski - Secretary.

2. PUBLIC COMMENT

Noah Boyer explained that public comment can be called in using the TEAMS number, 775-325-0620. The phone conference ID is 934 145 542#.

There was no public comment.

3. APPROVAL of May 15, 2025, GRANTS & FINANCE COMMITTEE MEETING MINUTES (for Possible Action) – Noah Boyer, Chair

It was moved by Andrea Esp, seconded by Roy Anderson to approve the minutes as written.

There was no public comment.

The motion passed unanimously.

4. REVIEW OF CURRENT LEPC GRANTS AND FINANCES – Status of active grants and applications – Francisco Ceballos, LEPC Treasurer

Francisco Ceballos provided a grants update, beginning with the FY26 OPTE (Operations, Planning, Training, and Equipment) grant. He reported that \$940.22 remained in operations funding and stated the grant was in good standing. He noted that REMSA had expended its allocation on CBAs and TRIAD equipment for the one-ton chlorine cylinder.

For the FY26 United We Stand (UWS) grant, Ceballos stated that the Washoe County Sheriff's Office had expended its allocation, leaving a balance of \$80.59. He explained that, after discussion with Noah, those remaining funds could be reallocated to cover overages for other agencies since the original purchases had already been completed. He added that REMSA had also expended its allocation. He reported that Reno Police and Sparks Police had remaining purchases related to pepper ball launchers and protection equipment, though Reno Police had since modified their request to purchase additional microphones instead. He stated that \$19,398.59 remained under the United We Stand funding.

Regarding the Hazardous Materials Emergency Preparedness (HMEP) grant, Ceballos stated that the State had reactivated the program and that the committee was awaiting further guidance on how funds would be distributed. He indicated that once information was received, it would be shared, noting that several million dollars were available statewide for potential use.

For the Homeland Security Grant Program (HSGP), he reported that \$1,937.88 remained from FY23 and \$5,583.16 remained from FY24, primarily designated for travel.

Noah Boyer asked about the timeline for spending the FY26 United We Stand funds.

Ceballos responded that the expenditure deadline was May 30 and stated that agencies were actively working to complete purchases.

5. Review and Recommendations for Approval of FY 2027 LEPC Grant Applications (for Possible Action) – Review, prioritize, and consider possible recommendations for approval of FY 2027 LEPC grant applications submitted under the United We Stand (UWS) and Operations, Planning, Training, and Equipment (OPTE) programs. The subcommittee may

also consider re-categorizing applications between the two programs. Applications submitted:

UWS:

Reno Fire Department – \$27,939

Sparks Police Department – \$12,900.91

Reno Police Department, Patrol Division – \$14,046

Washoe County Sheriff's Office, SWAT – \$9,996

Truckee Meadows Fire Protection District – \$28,680

The total recommended funding shall not exceed \$32,000.

OPTE:

Reno Police Department, CLEAR Team – \$17,360

The total recommended funding shall not exceed \$36,000 (including \$4,000 for Operations).

Recommendations will be forwarded to the LEPC General Membership for consideration and final approval.– Francisco Ceballos, LEPC Treasurer

Noah Boyer stated that each project would be given the opportunity to present its request and that the committee would proceed accordingly.

Aaron Wike, Reno Fire Department, presented a funding request for \$27,939 through the United We Stand (UWS) grant to replace 134 ballistic helmets that have exceeded their five-year manufacturer service life. He stated the helmets are critical life safety equipment used during active assailant incidents and domestic terrorism events and that the request aligns with UWS priorities of protection and response by improving responder survivability, enabling rapid deployment, and maintaining interoperability with regional partners.

Noah Boyer asked how the helmets had been funded previously.

Wike responded that they were originally purchased through an Attorney General grant around 2000. He stated Reno Fire had contacted that funding source again but was informed that funding would not be available.

Boyer then asked whether the request could be scaled if full funding was not available.

Wike stated they were willing to work with regional partners and could reduce the quantity if necessary, whether half or a quarter of the total request.

Noah Boyer asked whether Reno Fire had alternative funding options if the request was not approved.

Wike stated they did not currently have another funding source identified but would continue seeking grants if needed.

Kelly Echeverria asked for the per-helmet cost.

Wike reviewed the quote and confirmed the cost was \$208.50 per helmet.

Boyer asked if there were any follow-up questions for Reno Fire. Hearing none, the discussion moved forward.

Brett Zolkos of the Sparks Police Department presented a funding request of \$12,900 for four pistol-rated ballistic shields. He stated that patrol currently does not have pistol-rated shields that meet current doctrine standards. After recently attending a shield instructor course, the department determined their existing shields no longer meet current protection level requirements or service life standards. He explained the requested shields would be assigned to three supervisor vehicles and one armored vehicle, increasing officer survivability during first contact with active assailants, public threats, rescues during critical incidents, and large downtown special events. He noted that lighting components would be pursued separately and that this request represented only the minimum needed to begin updating equipment.

Noah Boyer asked whether the project was scalable.

Zolkos confirmed that it was.

Boyer then asked whether there were alternative funding sources available.

Zolkos stated there were no other funding sources identified at this time, though they would explore any available opportunities.

Boyer asked about the impact if the request were not funded.

Zolkos stated the department would need to continue modifying patrol and SWAT tactics based on available resources and would use expired equipment as best as possible.

Boyer then returned to Reno Fire to ask Aaron Wike what effect a lack of funding would have on their ability to respond.

Wike stated that without funding, the department would not be able to use the helmets unless they chose to operate outside manufacturer guidelines. He indicated this would likely require changes in response tactics and could affect interoperability during active assailant incidents.

Chief Andy Ancho added that the department would either have to use equipment beyond manufacturer specifications or adjust operational tactics accordingly.

Boyer asked if there were any follow-up questions for Reno Fire or Sparks Police. Hearing none, the discussion moved forward.

Sergeant Rand Hutson of the Reno Police Department presented a funding request of \$14,046 for the purchase of two ballistic shields for the patrol division. He stated that two supervisor vehicles currently do not have any ballistic shield capability and that existing shields are outside their service life. He explained the shields under consideration are ten-year rated with a ten-year warranty and are Level III++, providing rifle protection, which increases the overall cost.

Hutson stated the shields would be used during active shooter incidents, coordinated attacks in public spaces, and high-risk warrant services. He added that the request included lighting options due to low-light patrol operations and carry bags to protect the shields while stored in supervisor vehicles. Each shield costs approximately \$5,900, with lighting at \$830 per unit.

Noah Boyer asked how the department's current shields had been funded.

Hutson stated he did not know whether they had been purchased through city budget funds or grant funding, noting they were very old.

Boyer asked whether the request was scalable.

Hutson stated that reducing the request to one shield would still provide benefit by equipping at least one additional supervisor vehicle and that the department was willing to scale the request as needed.

Boyer asked about the impact if funding was not received.

Hutson stated the department currently had no other identified funding sources and that the lack of shields in two primary supervisor vehicles would continue to limit their response capabilities. He added they would pursue additional grant opportunities if necessary.

Boyer asked if there were any additional questions for Sergeant Hutson. Hearing none, he indicated the committee would move on to the Washoe County Sheriff's Office SWAT presentation.

Tim Braginton, Washoe County Sheriff's Office SWAT, presented a funding request of \$9,996 for tactical harnesses to support helicopter insertion of SWAT operators. He

explained that the unit currently has a capability gap and is unable to safely insert operators into rough terrain or limited ingress environments using their helicopter platform. While operators can be hoisted out, their equipment must be hoisted separately, and the process requires the helicopter to hover for an extended period.

Tim Braginton stated the requested purpose-built harness system would allow operators to wear the harness over existing safety equipment and would include safety lanyards to secure gear. This would enable both personnel and equipment to be hoisted into and out of environments safely and efficiently. He emphasized that the current reliance on repurposed search and rescue equipment is not designed for SWAT insertion operations and creates safety concerns. The proposed equipment would improve situational awareness, reduce aircraft hover time, and enhance overall operator and aviation safety, particularly during terrorism-related incidents or other high-risk operations.

Kelly Echeverria asked about the operational time difference.

Braginton explained that under the current method, each insertion requires two separate hoist cycles—one for the operator and one for equipment—effectively doubling hover time in potentially hazardous conditions.

Noah Boyer asked whether the project had been funded previously.

Braginton stated it had not.

Boyer then asked if the project was scalable.

He confirmed that the number of harnesses could be adjusted based on available funding. When asked about the impact if funding was not approved, Braginton stated SWAT currently does not have a safe means to insert operators into those environments. While they can extract personnel using search and rescue equipment, they cannot safely insert them, which significantly delays response or limits operational capability in certain environments.

No additional questions were raised regarding the request.

Zeb Nomura of Truckee Meadows Fire presented a funding request of \$28,680 for Cyanokit antidote kits to outfit fire stations throughout the region, including Reno, Sparks, and Truckee Meadows. He explained that the kits are used to treat cyanide poisoning, which can occur as a secondary off-gassing hazard from burning materials during arson incidents, bombings, or other large-scale fire events. He stated the intent is to administer the antidote as quickly as possible to civilians, line staff, or first

responders exposed to cyanide prior to hospital transport, noting that early administration significantly increases survivability.

Nomura stated that hospital facilities, including Renown, do not always have the medication readily available for immediate administration to civilians or first responders. He explained that the first dose should ideally be administered within the first 15 minutes of exposure, followed by a second dose over the next eight hours. He added that most of the region's current Cyanokits have expired or are nearing expiration and require replacement.

Noah Boyer asked how the kits had been funded previously.

Nomura stated they had previously been purchased using United We Stand funds.

Boyer then asked whether the project was scalable.

Nomura confirmed that the number of kits could be adjusted and strategically placed throughout the region if partial funding were approved. When asked about the impact if the project were not funded, Nomura stated the department currently has a limited number of kits acquired through REMSA penalty funds, but not enough to treat a full crew or multiple victims, noting that each patient typically requires at least two kits.

Boyer asked about frequency of use.

Nomura stated the last documented use occurred once during the previous year.

Kelly Echeverria noted that she did not see a quote attached to the application.

Nomura stated he would provide it and later indicated the quote had been placed in the chat.

Andrea Esp commented that Northern Nevada Public Health and REMSA have worked to purchase limited numbers of kits for fire agencies throughout the county, though funding has been insufficient to fully equip all agencies. Esp stated this effort has been ongoing since August and that the request is supported, though only limited quantities have been able to be purchased at a time.

Boyer asked whether this type of equipment should ultimately be incorporated into agency line-item budgets rather than relying on grant funding, noting that grants are typically used for one-time purchases.

Nomura responded that the department attempts to purchase one or two kits annually but that the cost—approximately \$1,200 per kit, and previously as high as \$1,600—

makes consistent budgeting difficult. Nomura added that the kits have approximately a two-year shelf life.

Nathan Goins asked whether there was a replacement program if the kits were used on first responders.

Nomura stated the manufacturer does not automatically replace them.

Goins noted that SERB Pharmaceuticals, which produces Cyanokits, has a program allowing replacement if used on first responders, though not for civilian use. The speaker clarified that agencies can apply for replacement through that program when eligible.

No further questions were raised regarding the presentation.

Noah Boyer began the discussion of how to allocate the available \$32,000 in FY26 United We Stand funding among the submitted projects. He explained that the Washoe County Sheriff's Office project had already indicated it could reduce its request to \$9,748 by sourcing equipment through a different distributor.

Francisco Ceballos noted that with five agencies requesting funding, an even distribution would be approximately \$6,400 per agency.

Boyer explained that in past years the committee had sometimes shifted projects from United We Stand to the OPTE grant when eligible.

Ceballos clarified that most of the ballistic equipment requests would not qualify for OPTE funding, as that grant is intended for prevention, mitigation, or response to hazardous materials incidents. He reviewed the grant criteria for both funding sources, explaining that the OPTE grant is focused specifically on hazardous materials response while the United We Stand grant supports preparedness related to terrorism, including planning, training, and equipment purchases.

Elizabeth Kunz asked whether the Cyanokit request from Truckee Meadows Fire could qualify under OPTE, noting that cyanide exposure could be considered a hazardous materials incident.

Kelly Echeverria agreed that the Cyanokit project could reasonably fit under the OPTE grant criteria.

After brief discussion among members with hazardous materials expertise, the group agreed there were no objections to moving the Truckee Meadows Fire Cyanokit request from United We Stand to OPTE funding.

Kelly Echeverria then shared her screen and presented a proposed allocation scenario. Under the proposal, two ballistic shields would be funded for Sparks Police and two ballistic shields for Reno Police. The Washoe County Sheriff's Office SWAT request would be funded at the reduced amount previously discussed. The remaining funds would be directed toward Reno Fire's helmet replacement request, allowing approximately 47.5 helmets to be purchased.

Andy Ancho indicated Reno Fire accepted the offer and was thankful for the assistance.

Brett Zolkos of Sparks Police confirmed that receiving two shields would be acceptable and expressed appreciation for the collaborative approach.

Sergeant Rand Hutson of Reno Police stated that his department would also be willing to reduce its request to one shield with lighting equipment if doing so allowed additional projects to receive funding.

Boyer summarized the adjustments, confirming that Sparks Police would receive funding for two shields, Reno Police would receive funding for one shield, Reno Fire would receive funding for approximately forty-seven helmets with the department covering the remainder for the final helmet, and the Washoe County Sheriff's Office SWAT project would proceed at the reduced funding amount. The Truckee Meadows Fire Cyanokit request would be considered under the OPTE grant instead of United We Stand.

Boyer asked if there were any questions regarding the proposed United We Stand allocation. Hearing none, he stated that the committee would move on to review the FY27 OPTE funding allocation.

Rand Hutson of the Reno Police Department CLEAR Team presented a funding request of \$17,360 for the purchase of two Avon Protection ST54 SCBAs and two additional 60-minute air cylinders. He explained that the CLEAR Team responds to hazardous materials incidents encountered during law enforcement operations.

He stated that the CLEAR Team currently relies on older Scott SCBA units that were previously provided by the Reno Fire Department, but these units are reaching the end of their service life and many of the masks are scratched or damaged. The requested Avon SCBAs would provide more modern and tactical equipment that integrates with the Avon gas masks already used by the team. He explained that the equipment would allow officers to safely conduct entry, manage scenes, preserve evidence, and mitigate risk while operating in hazardous environments. He also noted that scratched mask lenses on existing equipment make visibility difficult and could impact officer safety

during operations involving armed suspects. He summarized saying they are looking for \$6,305 per SCBA as well as \$1,950 per cylinder.

Noah Boyer asked whether the project was scalable.

Hutson stated that it was and that even receiving one unit would help begin the process of upgrading equipment, noting that the team ultimately needs approximately twelve units to fully equip operators.

Boyer asked whether other funding sources were available.

Hutson stated that the department would continue seeking additional grants for the remaining equipment but that there was currently no funding available through the department's internal budget.

When asked about the impact if funding were not received, Hutson stated that officers would continue operating with aging and damaged equipment, which reduces visibility and creates potential safety risks when operating in hazardous environments.

Boyer asked whether there were any additional questions for the CLEAR Team representative. Hearing none, the committee moved into discussion of funding allocation under the FY27 OPTE grant.

Kelly Echeverria presented a proposed funding scenario. Under the proposal, the Reno Police Department CLEAR Team request would be fully funded, leaving approximately \$14,640 available for the Truckee Meadows Fire Cyanokit request, which would cover roughly half of the requested amount.

Zeb Nomura stated that partial funding would still be helpful and estimated it would allow the purchase of approximately ten to eleven kits.

Kelly Echeverria noted that staggering purchases over time could help distribute replacement cycles rather than having all kits expire simultaneously.

Nomura agreed that this approach would be beneficial and noted that previous purchases had occurred largely as a single bulk order.

Nathan Goins shared a link in the chat to the SERB Pharmaceuticals replacement program that allows Cyanokit replacement when used on first responders.

As the discussion concluded, Boyer thanked all participating agencies for their willingness to reduce requests and work collaboratively to allocate the limited funding available. He noted that grant funding levels have not increased while operational costs

and regional needs continue to grow, and he expressed appreciation for the cooperative approach taken by agencies during the allocation discussion.

Following the discussion, the committee prepared to finalize the funding numbers and review the proposed allocations.

Francisco Ceballos summarized the proposed final allocations for both grant programs. For the FY27 OPTE grant, he stated that \$17,360 would be allocated to the Reno Police Department CLEAR Team for the purchase of SCBAs, and \$14,640 would be allocated to Truckee Meadows Fire Protection District for Cyanokit antidote kits, totaling the full \$32,000 available under that program.

For the FY27 United We Stand grant, he stated that \$9,943.54 would be allocated to Reno Fire for ballistic helmets, \$6,408.46 would be allocated to Reno Police for ballistic shields, \$5,900 would be allocated to Sparks Police for a ballistic shield, and \$9,748 would be allocated to the Washoe County Sheriff's Office SWAT for harnesses. These allocations also totaled \$32,000.

Boyer asked whether there were any questions regarding the final funding breakdowns.

After reviewing the figures, Jace Thelin clarified that Sparks Police would receive funding for two shields totaling \$6,408.46, while Reno Police would receive funding for one shield totaling \$5,900.

The final allocations were as follows:

2027 OPTE and UWS grants by Washoe LEPC Grants and Finance Subcommittee		
Operations, Planning, Training & Equipment (OPTE) \$32K		
Applicant	Amount	Item
Reno PD- Clear	\$ 17,360.00	Tactical SCBA - 2 / Cylinder with Valve-2
TMFPD	\$ 14,640.00	Cyano
Total	\$ 32,000.00	
	\$ -	
United We Stand (UWS) 32 K		
Applicant	Amount	Item
Reno Fire	\$ 9,943.54	- Non-Technical Ballistic Helmet/
Sparks PD	\$ 6,408.46	-NIJ ballistic shields
Reno PD Patrol	\$ 5,900.00	Blueridge armor shield
WCSO - Swat	\$ 9,748.00	Harness System
Total	\$ 32,000.00	
	\$ -	

Boyer then asked if there were any further questions or comments before requesting a motion to approve the grant projects as presented with the corrected allocations.

It was moved by Zebulon Nomura, seconded by Kevin Jacobus to approve the FY27 OPTE and UWS grant allocations as presented.

There was no public comment.

The motion passed unanimously.

6. **COMMITTEE MEMBER AND STAFF ANNOUNCEMENTS, REQUESTS FOR INFORMATION AND SELECTION OF TOPICS FOR FUTURE AGENDAS.** No discussion among Committee members will take place on this item.

There was no comment on this item.

7. **PUBLIC COMMENT -**

There was no public comment.

8. Meeting adjourned at 9:49 A.M.