

Minutes
Nevada State Emergency Response Commission (SERC)

Funding Committee Meeting

Professional Engineers & Land Surveyor's State Board Room
1755 E. Plumb Lane, Suite 130
Reno, Nevada

March 26, 2008

Members Present

Richard Brenner, Chair
Susan Crowley
Larry Farr
Stacey Giomi
John Helmreich

Staff

Suzanne Adam
Bruce Ferrel
Karen Pabón

Guests

Joe Curtis
Mark Langston
Carolyn Levering
Craig Nixon

I. Call to Order

Richard Brenner, Chairman, called the meeting to order at 10:15 a.m.

II. Introductions

Members, staff, and guests introduced themselves as shown above. A quorum was present.

III. *Approval of October 4, 2007 meeting minutes

Stacey Giomi made a motion to approve the minutes of the October 4, 2007 meeting. Larry Farr seconded the motion which was approved unanimously.

IV. New Business

A. *Discussion/Review/Approval of U.S. Department of Transportation (USDOT), Hazardous Materials Emergency Preparedness (HMEP) mid-cycle grant applications submitted by Local Emergency Planning Committees (LEPCs). The LEPCs that have submitted mid-cycle grant applications under this agenda item are Clark, Storey and White Pine counties.

Bruce Ferrel advised there is not enough funding to support the Planning requests for both Clark and Storey LEPCs. There is \$16,194 in Planning, and Clark and Storey LEPCs are requesting in excess of this amount. Mr. Ferrel stated there are enough funds for the Training request for White Pine LEPC. There is \$25,014 available and they are requesting \$4,690. A discussion ensued as to how the funds could be made available for Clark and Storey LEPCs. The Committee discussed each LEPC's request. Storey LEPC requested Planning funds for resource typing. Clark LEPC requested Planning funds for the GPS program in the CAD system. Mr. Giomi stated Homeland Security Initiatives may address Storey LEPC's issues and provide funding as this will need to be done statewide. Mr. Brenner recommended denying Storey LEPC's request and funding Clark LEPC's.

Susan Crowley made a motion to approve Clark LEPC's grant request of \$16,000 for Planning funds contingent on submission of a signed Certified Assurance form, deny Storey LEPC's grant request of \$7,900 for Planning funds, and approve White Pine LEPC's grant request of \$4,690 for Training funds contingent on submission of an updated and approved hazmat response plan. John Helmreich seconded the motion which approved unanimously.

B. *Discussion/Review/Recommendation of fiscal year 2009 SERC grant applications submitted by the LEPCs to the SERC. The LEPCs that have submitted grant applications under this agenda item are Carson City, Churchill, Clark, Esmeralda, Eureka, Humboldt, Lander, Lincoln, Lyon, Mineral, Nye, Pershing, Storey, Washoe and White Pine counties.

Karen Pabón advised SERC has funds set aside for Operations in the amount of \$68,000, \$4,000 for each LEPC. The SERC grants at \$30,000 maximum amount for 17 LEPCs totals \$510,000. Ms. Pabón stated she had already figured these amounts into the projections going through to fiscal year 2009, and SERC would still have a remaining balance of \$326,000 after the standing balance forward of \$400,000.

Carson City LEPC – Ms. Pabón advised the Planning and Training Subcommittee recommended approval with no contingencies. Mr. Ferrel advised they are administratively compliant. Mr. Farr made a motion to recommend approval of Carson City LEPC's grant request of \$24,111. Ms. Crowley seconded the motion which was approved unanimously.

Churchill LEPC – Ms. Pabón advised Planning and Training Subcommittee recommended approval with no contingencies. Mr. Ferrel advised they are administratively compliant. Mr. Farr made a motion to recommend approval of Churchill LEPC's grant request of \$28,591. Ms. Crowley seconded the motion which was approved unanimously.

Clark LEPC – Ms. Pabón advised the Planning and Training Subcommittee recommended approval with no contingencies. Mr. Ferrel advised they need to submit a signed Certified Assurance. Mr. Giomi made a motion to recommend approval of Clark LEPC's grant request of \$30,000 contingent on submission of a signed Certified Assurance. Mr. Helmreich seconded the motion which was approved unanimously.

Douglas LEPC – Douglas LEPC did not submit an application.

Elko LEPC – Elko LEPC did not submit an application. Ms. Pabón advised Elko is currently working on submitting an updated hazmat response plan.

Esmeralda LEPC – Ms. Pabón advised the Planning and Training Subcommittee recommended approval with no contingencies. Mr. Ferrel advised they are in administrative compliance. Ms. Crowley made a motion to recommend approval of Esmeralda LEPC's grant request of \$30,000. Mr. Giomi seconded the motion which was approved unanimously.

Mr. Helmreich commented many of the grant requests are for communications devices. A discussion ensued about communications equipment guidelines.

Eureka LEPC – Ms. Pabón advised the Planning and Training Subcommittee recommended approval with no contingencies. Mr. Ferrel advised they are administratively compliant. Mr. Giomi made a motion to recommend approval of Eureka LEPC's grant request of \$1,560. Ms. Crowley seconded the motion which was approved unanimously.

Humboldt LEPC – Ms. Pabón advised the Planning and Training Subcommittee recommended approval contingent on submission of an updated hazmat response plan. Mr. Ferrel advised they need to submit LEPC meeting minutes. Ms. Crowley made a motion to recommend approval of Humboldt LEPC's grant request of \$29,965 contingent on submission of an updated hazmat response plan and LEPC meeting minutes. Mr. Farr seconded the motion which was approved unanimously.

Lander LEPC – Ms. Pabón advised the Planning and Training Subcommittee recommended approval contingent on submission of an updated hazmat response plan. Their plan is 95% complete and should be available by March 27, 2008. Mr. Ferrel stated they need signatures on the Certified Assurance and the Title Page. Mr. Farr made a motion to recommend approval of Lander LEPC's grant request contingent on submission of an updated hazmat response plan, signed Title Page and Certified Assurance and a letter of denial of training from the State Fire Marshal's Division. Ms. Crowley seconded the motion. Mr. Helmreich asked if the \$650 prepaid phone service package was to be included in the grant request. A discussion ensued. Mr. Farr amended the motion to deny the \$650 prepaid phone service package, which can be spent from the Operations category, changing the

amount of the grant request to \$29,315. Ms. Crowley seconded the motion which was approved unanimously.

Lincoln LEPC – Ms. Pabón advised Code 3 is working on the update to the hazmat response plan which should be submitted by the 45 day deadline. The Planning and Training Subcommittee recommended approval contingent on submission of the updated hazmat response plan. Mr. Giomi made a motion to recommend approval of Lincoln LEPC's grant request of \$29,980 contingent on submission of an updated hazmat response plan. Ms. Crowley seconded the motion which was approved unanimously.

Lyon LEPC – Ms. Pabón advised the Planning and Training Subcommittee recommended approval contingent on submission of an updated hazmat response plan and a letter of denial for training from the State Fire Marshal's Division. Mr. Ferrel stated a 45 day notification letter was sent and corrections are due April 25, 2008. Lyon LEPC needs to submit minutes from their November 2007 meeting. Mr. Giomi made a motion to recommend approval of Lyon LEPC's grant request of \$29,779 contingent on submission of an updated hazmat response plan, a letter of denial for training from the State Fire Marshal's Division, and meeting minutes. Ms. Crowley seconded the motion. Mr. Farr asked if the State Fire Marshal's Division should deny the training request stating they are required to stock a library per NRS. A discussion ensued. A vote was taken. Motion was approved unanimously.

Mineral LEPC – Ms. Pabón advised the Planning and Training Subcommittee recommended approval with no contingencies. Mr. Ferrel advised they were administratively compliant. Mr. Giomi made a motion to recommend approval of Mineral LEPC's grant request of \$29,036. Ms. Crowley seconded the motion which was approved unanimously.

Nye LEPC – Ms. Pabón advised the Planning and Training Subcommittee recommended approval contingent on submission of quotes for equipment and a letter of denial for training from the State Fire Marshal's Division. Mr. Ferrel stated the Subcommittee also recommended the training items on the equipment list be moved to the Training category. A discussion ensued about the annual flow tests for the SCBAs. The Committee agreed maintenance of equipment is the responsibility of the owner. Operating funds were increased several years ago to help with that expense. Mr. Farr recommended surveying the LEPCs to see if they are maintaining equipment purchased with grant funds received from the SERC and, if so, what resources are used to pay for that maintenance. Mr. Farr stated, if the results of the survey find there is a large need for certain equipment, the Committee can identify this need to the State Fire Marshal's Division, who can purchase some of the equipment needed and make it mobile out to the rural LEPCs.

Mr. Giomi made a motion to recommend approval of Nye LEPC's grant request contingent on submission of quotes for equipment, a letter of denial

for training from the State Fire Marshal's Division, moving \$4,505 to the Training category, and reducing the requested amount by \$5,800 for the Panther SCBAs bringing the grant request amount to \$23,985. Mr. Helmreich seconded motion which was approved unanimously.

Pershing LEPC – Ms. Pabón advised the Planning and Training Subcommittee recommended approval contingent on submission of an updated hazmat response plan. Mr. Ferrel advised they need to submit a membership list. Mr. Farr made a motion to recommend approval of Pershing LEPC's grant request of \$27,394 contingent on submission of an updated hazmat response plan, and the Kenwood radios are compliant with the State Communications Plan. Mr. Giomi seconded the motion which was approved unanimously.

Storey LEPC – Ms. Pabón advised the Planning and Training Subcommittee recommended approval with no contingencies. Mr. Giomi made a motion to recommend approval of Storey's LEPC's grant request of \$29,806. Mr. Helmreich seconded the motion. Mr. Farr wanted to know how the fleet maintenance software related to combating terrorism. Joe Curtis advised this tied in to the interim request for the resource typing and upgrades. Storey LEPC tracks all of their equipment not just apparatus which includes the hazmat equipment. A vote was taken. Motion carried and approved unanimously.

Washoe LEPC – Ms. Pabón advised the Planning and Training Subcommittee recommended approval contingent on submission of an updated hazmat response plan. Mr. Ferrel advised they need to submit LEPC meeting minutes approving the grant request. A discussion ensued about the Urban Search and Rescue equipment requested. Mr. Giomi made a motion to recommend approval of Washoe LEPC's grant request of \$29,998 contingent on submission of an updated hazmat response plan and LEPC meeting minutes approving the grant request. Mr. Helmreich seconded the motion which was approved unanimously.

White Pine LEPC – Ms. Pabón advised the Planning and Training Subcommittee recommended approval, with the recommendation the Funding Committee review the level of response stated in the plan. Mr. Brenner is following up on this with the LEPC. Mr. Ferrel advised they are not administratively compliant. Mr. Farr made a motion to recommend approval of White Pine LEPC's grant request of \$29,969 contingent on becoming administratively compliant, their radios are compliant with the State Communications Plan, and submission of an updated hazmat response plan showing they are an operation level of response. Ms. Crowley seconded the motion which was approved unanimously.

C. Report of fiscal year/program audits of Clark and Storey LEPCs performed by SERC staff

Mr. Ferrel advised he did some training and performed a field audit with Clark LEPC, and also attended a LEPC meeting and performed a field audit at Storey County. There were no issues identified.

V. Public Comment

There was no public comment.

VI. *Adjournment

Mr. Giomi made a motion to adjourn at 12:00 p.m.