

## Minutes

### Nevada State Emergency Response Commission (SERC)

#### Planning and Training Subcommittee Meeting

*Professional Engineers & Land Surveyor's State Board Room  
1755 E. Plumb Lane, Suite 130  
Reno, Nevada*

**March 24, 2009**

#### Members Present

Carolyn Levering, Chair  
Gary Corona (teleconferenced)  
Aaron Kenneston  
Mark Langston  
Steve Tognoli  
Richard Brenner, Ex-Officio

#### Members Absent

#### Staff

Suzie Adam  
Shelley Fleming  
Karen Pabón  
Glade Myler

#### Guests

Rob Mathias  
Cherie Nevin  
Craig Nixon  
Russ Peacock  
Rick Stever

#### **I. Call to Order**

Carolyn Levering called the meeting to order at 8:30 a.m.

#### **II. Introductions**

Members, staff and guests introduced themselves. A quorum was present.

#### **III. Approval of the February 18, 2009 Meeting Minutes**

Steve Tognoli made a motion to approve the minutes of the February 18, 2009 meeting. Aaron Kenneston seconded the motion which was approved unanimously.

#### **IV. New Business**

- A. \*Discussion/Review of exercise/incident reports submitted by the Local Emergency Planning Committees (LEPCs) and State agencies**

Ms. Levering advised Churchill LEPC and the University of Nevada, Las Vegas (UNLV) submitted exercise reports.

Mr. Kenneston stated UNLV did exercise its plan in a tabletop exercise.

Mr. Kenneston made a motion to approve UNLV's exercise report.  
Mr. Tognoli seconded the motion which was approved unanimously.

Mr. Pabón advised pursuant to the Emergency Planning and Community Right-to-Know Act (EPCRA), State agencies are not required to have a hazardous materials emergency response plan.

Mr. Tognoli stated Churchill LEPC does not tie its exercise to its hazardous materials emergency response plan. A discussion ensued.

Mr. Tognoli made a motion to return Churchill LEPC's exercise report and request a new report citing the exercise of hazardous materials emergency response plan. Mr. Kenneston seconded the motion which was approved unanimously. Ms. Pabón advised Churchill LEPC did not need this report for compliance.

**B. \*Discussion/Review of updates to hazardous materials emergency response plans submitted by LEPCs**

Ms. Levering advised Washoe LEPC submitted its hazardous materials emergency plan. Richard Brenner reviewed the plan.

Mr. Tognoli made a motion to approve Washoe LEPC's hazardous materials emergency response plan. Mark Langston seconded the motion which was approved unanimously.

Ms. Levering advised Lander and Lyon LEPCs submitted a Letter of Promulgation.

Ms. Levering stated Storey LEPC submitted an updated resource list for its hazardous materials emergency response plan.

Ms. Levering advised Lincoln LEPC submitted updated drills and exercises section of their hazardous materials emergency response plan.

No action was necessary for Lander, Lincoln, Lyon and Storey LEPCs.

Ms. Levering stated Churchill LEPC submitted a new NRT-1. A discussion ensued regarding a training schedule. Ms. Levering advised the information in the LEPC's NRT-1 is sufficient for a training schedule.

Mr. Langston made a motion to approve Churchill LEPC's updated hazardous

materials emergency response plan. Mr. Tognoli seconded the motion which was approved unanimously.

**C. \*Discussion/Review Levels of Response Questionnaires submitted by LEPCs and State agencies**

Ms. Levering advised Eureka, Nye, Pershing, Storey, Washoe and White Pine LEPCs and UNLV submitted Level of Response Questionnaires.

Mr. Brenner reviewed Nye LEPC's Level of Response Questionnaire. They are a technician level.

Mr. Brenner reviewed Washoe LEPC's Level of Response Questionnaire. They are a technician level.

Mr. Tognoli made a motion to approve Nye and Washoe LEPC's Level of Response Questionnaires satisfying contingency requirements. Gary Corona seconded the motion which was approved unanimously.

Mr. Kenneston reviewed Eureka LEPC's Level of Response Questionnaire. They are an operations level.

Mr. Kenneston reviewed Pershing LEPC's Level of Response Questionnaire. They are an awareness level.

Mr. Brenner advised the National Fire Protection Association (NFPA) sets the technical level standards. OSHA established a standard of awareness, operations, technicians, specialists, and incident commander. The NFPA has taken away the awareness level but the OSHA standard has not changed. There is conflict going on as to whether OSHA is going to make the same change as the NFPA. A discussion ensued. Mr. Brenner advised the awareness level is still in effect.

Mr. Kenneston made a motion to approve Eureka and Pershing LEPC's Level of Response Questionnaires satisfying contingency requirements. Mr. Tognoli seconded the motion which was approved unanimously.

Mr. Tognoli advised staff requested Storey LEPC submit a memo advising their level of response. Storey LEPC did submit a memo stating they are a technician level.

Mr. Tognoli reviewed White Pine LEPC's Level of Response Questionnaire. They are an operations level.

Mr. Tognoli made a motion to approve Storey and White Pine LEPC's Level of Response Questionnaire satisfying contingency requirements. Mr. Langston seconded the motion which was approved unanimously.

Mr. Langston stated UNLV submitted a Level of Response Questionnaire. Mr. Langston advised in reviewing the questionnaire, UNLV is not a technician level as has been indicated on their questionnaire. The questionnaire is incomplete.

Mr. Langston made a motion staff return UNLV's Level of Response Questionnaire to be completed and resubmitted. Mr. Tognoli seconded the motion which was approved unanimously.

**D. \*Discussion/Review/Recommendation of fiscal year 2010 SERC grant applications submitted by (LEPCs) to the SERC**

Ms. Levering advised the role of the Planning and Training Subcommittee is to evaluate the grant applications compared to the LEPC's stated level of response declared in the hazardous materials emergency response plan.

This Committee met on February 18, 2009 to review hazardous materials emergency response plans, NRT-1 forms and Level of Response Questionnaires. Deficiencies were identified and those LEPCs were given 45 days to comply. LEPCs are still within the 45 day time frame for compliance.

*Carson City LEPC* – Ms. Levering stated there was a change in Carson City LEPC's funding request due to a cost increase of the thermal imaging cameras. Ms. Pabón advised it was an increase in the standard equipment list SERC sends out. The LEPC is compliant.

Mr. Brenner stated bio-detection test kits are not approved by the Centers for Disease Control and Prevention (CDC). These test kits are being sold across the nation but do not have any standard. When dealing with a biological type material, the CDC recommends the material be brought to a state lab, i.e., a laboratory response network (one in Reno and one in southern Nevada). Mr. Brenner stated the American Society for Testing and Materials (ASTM) is developing standards.

Mr. Tognoli made a motion to recommend approval of Carson City LEPC's grant application. Mr. Corona seconded the motion which was approved unanimously.

*Churchill LEPC* – Ms. Levering advised Churchill LEPC is not in compliance. There were no quotes for shipping. Mr. Brenner stated defibrillators were denied in the past. A discussion ensued about the requested satellite phones and service fee.

Mr. Tognoli made a motion to recommend approval of Churchill LEPC's grant application contingent on submittal of a completed Level of Response Questionnaire and the Funding Committee examine the eligibility of the

defibrillators and service fee for the requested satellite phones.  
Mark Langston seconded the motion which was approved unanimously.

*Clark LEPC* – Ms. Levering stated Clark LEPC is compliant. The LEPC is requesting a MultiRae plus air monitor with a Photoionization Detector (PID) for use with the remotely operated vehicle assigned to the Las Vegas Metropolitan, Special Weapons and Tactics (SWAT) Team. In the past, equipment for SWAT has been denied. The Clark County Manager's signature is missing.

Mr. Kenneston made a motion to recommend approval of Clark LEPC's grant application contingent on examining and determining the eligibility of the equipment and submittal of signed paperwork. Mr. Corona seconded the motion which was approved unanimously.

*Douglas LEPC* – Ms. Levering advised there is a question as to whether Douglas LEPC's request for air monitor calibration gas and replacement air monitor sensors should be out of operations funds. A discussion ensued. Craig Nixon stated Mineral LEPC received a letter from SERC staff in the past advising sensors needed to be purchased with operations funds. Ms. Levering advised there were no contingencies.

Mr. Langston made a motion to recommend approval of Douglas LEPC's grant application with the Funding Committee to review maintenance items. Mr. Corona seconded the motion which was approved unanimously.

*Elko LEPC* – Ms. Levering advised Elko LEPC did not submit a grant application. Ms. Pabón stated Elko is not compliant for operations funds. They need to submit an NRT-1A, a training schedule, an updated Table of Contents for the hazardous materials emergency response plan and a Level of Response Questionnaire with an attachment.

*Esmeralda LEPC* – Ms. Levering advised Esmeralda LEPC submitted a grant application for communications equipment and installation. They are not compliant. The LEPC needs to submit an NRT-1A, a training schedule, Level of Response Questionnaire and an equipment list.

Mr. Tognoli made a motion to recommend approval of Esmeralda LEPC's grant application contingent on submittal of an NRT-1A, a training schedule, Level of Response Questionnaire and an equipment list. Mr. Kenneston seconded the motion which was approved unanimously.

*Eureka LEPC* – Ms. Levering stated Eureka LEPC is requesting operations funds only. No action is necessary.

*Humboldt LEPC* – Ms. Levering advised Humboldt LEPC did not submit a grant application. The LEPC is out of compliance.

*Lander LEPC* – Ms. Levering advised Lander LEPC missed the grant application deadline date. Ms. Pabón stated the grant request will go to the Funding Committee and then the SERC for approval/denial.

Mr. Kenneston made a motion to recommend approval of Lander LEPC's grant application. Mr. Tognoli seconded the motion which was approved unanimously.

*Lincoln LEPC* – Ms. Levering stated Lincoln LEPC is compliant. Ms. Levering advised there was a question about the LEPC's goals and objectives not matching the SERC grant request.

Mr. Tognoli made a motion to recommend approval of Lincoln LEPC's grant application. Mr. Langston seconded the motion which was approved unanimously.

*Lyon LEPC* – Ms. Levering advised Lyon LEPC is compliant. The updated quotes for trailers were less than the requested amount, reducing the grant request by \$897.46.

Mr. Tognoli made a motion to recommend approval of Lyon LEPC's grant application. Mr. Kenneston seconded the motion which was approved unanimously.

*Mineral LEPC* – Ms. Levering stated Mineral LEPC is requesting P-25 compliant radios and installation and a biological agent detector. The LEPC is compliant.

Mr. Langston made a motion to recommend approval of Mineral LEPC's grant application. Mr. Tognoli seconded the motion which was approved unanimously.

*Nye LEPC* – Ms. Levering advised Nye LEPC is compliant. The LEPC is requesting Self Contained Breathing Apparatus (SCBA) upgrades, RAE monitors and ABC kits.

Mr. Kenneston made a motion to recommend approval of Nye LEPC's grant application. Mr. Tognoli seconded the motion which was approved unanimously.

*Pershing LEPC* – Ms. Levering advised Pershing LEPC is compliant and is requesting P25 radios, chargers, battery packs and speaker microphones.

Mr. Tognoli made a motion to recommend approval of Pershing LEPC's grant application. Mr. Langston seconded the motion which was approved unanimously.

*Storey LEPC* – Ms. Levering advised Storey LEPC is compliant. They are type three, technician level. The LEPC is requesting a message sign, a bio-warfare agent detection device and a hydrocarbon detection device. Joe Curtis elaborated on the need for the message sign.

Mr. Tognoli made a motion to recommend approval of Storey LEPC’s grant application. Mr. Kenneston seconded the motion which was approved unanimously.

*Washoe LEPC* – Ms. Levering advised Washoe LEPC is compliant. There was discussion about the Camel-Bak hydration reservoirs to be used by the Reno Police SWAT. Mr. Kenneston elaborated on the request for Camel-Bak hydration reservoirs.

Mr. Tognoli made a motion to recommend approval of Washoe LEPC’s grant application. Mr. Langston seconded the motion with was approved unanimously.

*White Pine LEPC* – Ms. Levering advised White Pine LEPC’s goals and objectives do not match the SERC grant request. Ms. Levering stated there was some question of eligibility of certain items that should be funded under operations such as batteries for Automated External Defibrillators (AEDs), if allowed.

Mr. Langton made a motion to recommend approval of White Pine LEPC’s grant application. Mr. Kenneston seconded the motion which was approved unanimously.

*University of Nevada, Las Vegas* – Ms. Levering advised UNLV is requesting detection instrumentation. Ms. Levering stated there are some issues with policies surrounding State agencies.

Mr. Corona made a motion to recommend approval of the University of Nevada, Las Vegas’ grant allocation and recommending the Funding Committee discuss policies regarding State agencies. Mr. Langston seconded the motion which was approved unanimously.

## **V. Public Comments**

Mr. Kenneston asked why the SERC grant maximum amount is at \$30,000. Mr. Brenner advised the maximum amount for grants was \$25,000 in the past and the SERC did not have enough to go around. SERC maximum fees were changed from \$5,000 to \$7,500. Ms. Pabón stated SERC is running consistent from a money standpoint. Ms. Pabón advised the Funding Committee and SERC would be responsible for recommending an increase in the maximum amount for grants. Ms. Pabón added, from the State agencies standpoint, there is a limit of 20 per cent

of the original amount available and only if there is money available after funding the LEPCs as deemed appropriately.

**VI. Adjournment**

Mr. Tognoli made a motion to adjourn at 10:00 a.m.

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