

Minutes

Nevada State Emergency Response Commission (SERC)

Planning & Training Subcommittee Meeting

Professional Engineers & Land Surveyor's State Board, Suite 130
1755 E. Plumb Lane
Reno, NV

March 26, 2008

Members Present

Carolyn Levering, Chair
Gary Corona
Marge Gunn – Teleconferenced
Aaron Kenneston
Steve Tognoli
Richard Brenner, Ex-Officio

Staff

Suzanne Adam
Bruce Ferrel
Karen Pabón

Guests

Joe Curtis
Mark Langston
Craig Nixon

I. Call to Order

Carolyn Levering called the meeting to order at 9:03 a.m.

II. Introductions

Members, staff and guests introduced themselves. A quorum was present.

III. *Approval of the February 29, 2008 Meeting Minutes

Gary Corona made a motion to approve the minutes of the February 29, 2008 meeting. Marge Gunn seconded the motion which was approved unanimously.

IV. New Business

A. *Discussion/Review/Recommendation of fiscal year 2009 SERC grant applications submitted by the Local Emergency Planning Committees (LEPCs) to the SERC

Ms. Levering stated the purpose of the Committee, with respect to the SERC grant applications, was to ensure the requested items and training are applied to the level of response stated by the LEPC in its hazmat response plan.

Ms. Levering added the Subcommittee's recommendations should note pending administrative compliance with regards to exercises and/or hazardous materials response plans for those LEPCs not currently compliant.

Carson City LEPC – Ms. Levering advised Carson City LEPC is requesting \$24,111 for equipment and is administratively compliant. Mr. Tognoli made a motion to recommend approval of Carson City LEPC's grant application in the amount of \$24,111. Mr. Corona seconded the motion which was approved unanimously.

Churchill LEPC – Ms. Levering advised Churchill LEPC is administratively compliant. Churchill LEPC's application request for \$28,591 includes radio equipment and a laptop computer. Ms. Gunn made a motion to recommend approval of Churchill LEPC's grant application in the amount of \$28,591. Mr. Tognoli seconded the motion which was approved unanimously.

Clark LEPC – Ms. Levering advised Clark LEPC is administratively compliant. Clark LEPC's application request for \$30,000 includes gas monitors, voice-activated interfaces for Level A suits, as well as a thermal interceptor for the police department specialized unit. Mr. Tognoli made a motion to recommend approval of Clark LEPC's grant application in the amount of \$30,000. Mr. Kenneston seconded the motion which was approved unanimously.

Douglas LEPC – Douglas LEPC did not submit a grant application.

Elko LEPC – Elko LEPC did not submit a grant application.

Esmeralda LEPC – Ms. Levering advised Esmeralda LEPC is requesting up to 50% of operations to use for clerical assistance, and purchasing equipment for communications systems. Mr. Corona made a motion to recommend approval of Esmeralda LEPC's grant application in the amount of \$30,000. Mr. Tognoli seconded the motion which was approved unanimously.

Eureka LEPC – Ms. Levering advised Eureka LEPC is requesting \$1,560 for supply packs. Ms. Gunn made a motion to recommend approval of Eureka LEPC's grant application in the amount of \$1,560. Mr. Tognoli seconded the motion which was approved unanimously.

Humboldt LEPC – Ms. Levering advised Humboldt LEPC has not submitted an updated hazmat response plan, bylaws, membership list, or a Level of Response Questionnaire and Attachment form. Mr. Tognoli made a motion to recommend approval of Humboldt LEPC's grant application in the amount of \$29,985 contingent upon submission of an updated and approved hazmat response plan, bylaws, membership list, and a Level of Response

Questionnaire and Attachment form. Mr. Kenneston seconded the motion which was approved unanimously.

Lander LEPC – Mark Langston, Co-Chair, Lander LEPC stated Code 3 is approximately 95% complete with the revision of the hazmat response plan. Mr. Langston advised the plan should be completed by the April 8 LEPC meeting for approval. Mr. Kenneston made a motion to recommend approval of Lander LEPC's grant application in the amount of \$29,965 contingent upon submission of an updated and approved hazmat response plan. Mr. Tognoli seconded the motion which was approved unanimously.

Lincoln LEPC – Ms. Levering advised Lincoln LEPC is requesting \$29,980 for equipment such as laptop computers, an extraction kit, and requesting up to 50% of clerical assistance. Ms. Gunn advised Code 3 is currently working on updating the hazmat response plan and will be completed by the April 21 deadline. Mr. Corona made a motion to recommend approval of Lincoln LEPC's grant application of \$29,980 contingent upon submission of an updated and approved hazmat response plan. Mr. Tognoli seconded the motion which was approved unanimously.

Lyon LEPC – Ms. Levering advised Lyon LEPC is requesting \$29,779, of which \$2,805 is training. The equipment includes SCBA cylinders, laptop computers and tripods. Lyon LEPC's plan has not been fully approved. Mr. Kenneston made a motion to recommend approval of Lyon LEPC's grant application in the amount of \$29,779 contingent upon submission of State Fire Marshal's letter of denial for training and an updated and approved hazmat response plan. Mr. Corona seconded the motion which was approved unanimously.

Mineral LEPC – Ms. Levering advised Mineral LEPC is requesting \$29,036, including up to \$1,800 for clerical assistance. The equipment list consists of binoculars, computers and perimeter control supplies, administrative materials and equipment. Mr. Corona made a motion to recommend approval of Mineral LEPC's grant application in the amount of \$29,036. Mr. Tognoli seconded the motion which was approved unanimously.

Nye LEPC – Ms. Levering advised Nye LEPC is requesting \$29,785 for equipment and additional training DVDs. Mr. Corona made a motion to recommend approval of Nye LEPC's grant application in the amount of \$29,785, moving \$4,505 from equipment to the training category contingent upon submission of quotes for the equipment and a letter of denial from the State Fire Marshal's Division for training. Ms. Gunn seconded the motion which was approved unanimously.

Pershing LEPC – Ms. Levering advised Pershing LEPC is requesting \$27,394 in equipment for vehicle radios. Mr. Tognoli made a motion to

recommend approval of Pershing LEPC's grant application in the amount of \$27,394 contingent upon submission of an updated hazmat response plan. Mr. Corona seconded the motion which was approved unanimously.

Storey LEPC – Ms. Levering advised Storey LEPC is requesting \$29,806 in which \$1,789 is for planning. Mr. Tognoli made a motion to recommend approval of Storey LEPC's grant application in the amount of \$29,806. Mr. Corona seconded the motion which was approved unanimously.

Washoe LEPC – Washoe LEPC is requesting \$29,998 in equipment primarily for radio equipment. Mr. Tognoli made a motion to recommend approval of Washoe LEPC's grant application of \$29,998 contingent upon submission of an updated and approved hazmat response plan and a Letter of Promulgation. Ms. Gunn seconded the motion which was approved unanimously.

White Pine LEPC – Ms. Levering advised White Pine LEPC is requesting \$29,969 in equipment. The Subcommittee noted the stated "awareness" level of response. Mr. Tognoli made a motion to recommend approval of White Pine LEPC's grant application in the amount of \$29,969 contingent upon the submission of an updated and approved hazmat response plan, and recommended the Funding Committee examine the discrepancy in the stated level of response in White Pine LEPC's hazmat response plan relative to the level of training and make corrections as needed. Mr. Corona seconded the motion which was approved unanimously.

B. *Discussion/Review of exercise/incident reports submitted by LEPCs

Ms. Levering stated exercise/incident reports were received from Nye and Churchill LEPCs.

Churchill LEPC – Churchill LEPC submitted two exercise/incident reports which were both actual incidents. Mr. Kenneston made a motion to accept Churchill LEPC's exercise report. Mr. Tognoli seconded the motion which was approved unanimously.

Nye LEPC – Nye LEPC submitted an exercise report which was an actual incident. Mr. Corona made a motion to accept Nye LEPC's exercise report. Mr. Tognoli seconded the motion which was approved unanimously.

Clark LEPC – Ms. Levering added Clark LEPC submitted an exercise report too late to be included. Clark LEPC is already administratively compliant, but wanted credit for this functional exercise on an earthquake scenario. The exercise report will be agendaized for the next Subcommittee meeting.

Mr. Tognoli made a motion to table Clark LEPC's exercise report until the next Planning and Training Subcommittee meeting. Mr. Kenneston seconded the motion which was approved unanimously.

Mr. Corona stated looking at the exercise/incident report submissions, he is beginning to notice many more incident reports than exercises. He advised LEPCs need to exercise their hazmat response plan. A discussion ensued. Ms. Levering stated LEPCs need to indicate on their reports what elements of their plan were used, even in actual incidents. The Subcommittee recommended staff send a reminder letter to LEPCs, if they are claiming credit for an actual incident to please advise the Planning and Training Subcommittee how their plan was tested and whether or not improvements were identified.

Mr. Nixon advised the Mineral County Army Depot in Hawthorne recently contacted the Mineral LEPC advising it would be conducting a large scale exercise on mercury on March 27, 2008. Mr. Nixon asked if Mineral LEPC could use that exercise as one of their exercises, since they had not been provided a 14 day notice as required by policy. Ms. Pabón advised they could use it as this was not a scheduled exercise.

V. Public Comment

Mr. Kenneston advised Washoe County Emergency Management has Mineral County's evacuation plans, if Mr. Nixon would like to pick them up on his way out of town. They also have Esmeralda, Eureka and Nye's evacuation plans, if anyone is going out to any of those counties, perhaps they could pick up and deliver the plans.

VI. *Adjournment

Mr. Corona made a motion to adjourn the meeting at 10:05 a.m.