

AGENDA

Nevada State Emergency Response Commission (SERC)

Second Quarterly Meeting

Thursday, April 17, 2008 – 9:00 a.m.

***Professional Engineers and Land Surveyor's State Board
1755 E. Plumb Lane, Suite 130
Reno, Nevada***

The Commission may take action on items marked by an asterisk (). Items may be taken out of the order presented on the agenda at the discretion of the chairperson.*

I. CALL TO ORDER

II. INTRODUCTIONS

III. *APPROVAL OF JANUARY 10, 2008 MEETING MINUTES

IV. NEW BUSINESS

- A. Local Emergency Planning Committee (LEPC) Updates (*attending LEPC Representatives*)
- B. U.S. Environmental Protection Agency Update – Mike Ardito
- C. U.S. Federal Emergency Management Agency (FEMA) Update – Matthew Bradley
- D. Occupational Safety and Health Administration Update – L. Tom Czehowski
- E. Nevada Division of Emergency Management Update – Frank Siracusa
- F. Nevada Division of Environmental Protection Update – Tom Porta
- G. Nevada State Fire Marshal Update – James Wright
- H. Report of Legislative Committee
 - 1. *Discussion/Review/Action on whether to begin the rulemaking process to revise the Nevada Administrative Codes (NACs), sections 459.9912 through 459.99189 relating to SERC processes. See Attachment A for more information on this agenda.
 - 2. *Discussion/Review/Action of SERC policies 8.1 through 8.13 and definitions/ glossary for possible migration to the NACs. See Attachment A for more information on this agenda.
- I. Report of Strategic Planning Committee
- J. Report of Funding Committee
 - 1. Discussion/Review of Hazardous Materials Emergency Preparedness (HMEP) mid-cycle grant applications submitted by Clark, Storey and White Pine LEPCs
 - 2. *Discussion/Review/Action of FY 2009 SERC grant applications submitted by Carson City, Churchill, Clark, Esmeralda, Eureka, Humboldt, Lander, Lincoln, Lyon, Mineral, Nye, Pershing, Storey,

- Washoe and White Pine counties
- 3. *Discussion/Review/Action regarding letter to Elko and Douglas County Commissions regarding lack of LEPC involvement
- K. Report of Bylaws Committee
 - 1. Discussion/Review of recommended changes to SERC Mission and Vision Statements to include the duty to support preparedness to combat terrorism
 - 2. Discussion/Review of recommended changes to SERC bylaws to include the duty to support preparedness to combat terrorism
 - 3. *Discussion/Review/Action of the LEPC membership lists for compliance with the Emergency Planning and Community Right-to-Know Act (EPCRA)
 - a. *Discussion/Review/Action regarding sending a letter to Churchill and Douglas County Commissions advising the LEPC is substantially out of compliance with membership requirements
 - 4. *Discussion/Review/Action of LEPC bylaws for compliance with EPCRA
 - a. *Discussion/Review/Action to request a letter be sent from the Attorney General's Office to Churchill and White Pine LEPCs regarding less than a simple majority designation of a quorum in LEPC Bylaws
- L. Report of Information Technology Committee
 - 1. *Discussion/Review/Action regarding prioritization and funding of the hazardous materials database enhancements
 - 2. *Discussion/Review/Action regarding possible approval of additional funding needed for the hazardous materials database for training, implementation, and hiring a project manager
 - 3. *Discussion/Review/Action regarding budgeting for ongoing costs of the hazardous materials database
- M. Report of Policy Committee
 - 1. *Discussion/Review/Action of possible revision to SERC Policy 8.2, Grant Application, Grant Awards, and 8.2a, License Plate Funding Grant Applications, Grant Award, regarding consultant costs at \$450 per day
 - 2. *Discussion/Review/Action of possible revision to SERC Policy 8.3, Certified Assurances and Compliance Certification, regarding submission of a Compliance Certification by State agencies with each grant application
- N. *Discussion/Review/Action regarding State Fire Marshal's Division Semi Annual Report
- O. Status Report on Financial Transactions between the SERC and the State Fire Marshal's Division
- P. Report of Executive Director
 - 1. Budget/Position upgrade

V. PUBLIC COMMENTS

This portion is open to the public for comment on any item not on this agenda. Public comments will be allowed at each agenda item. No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken.

VI. *ADJOURNMENT

This is a public meeting. In conformance with the Nevada Public Meeting Law, I, Suzanne Adam, posted or caused the posting of this agenda on or before April 14, 2008, 9:00 a.m. at the following locations:

State Emergency Response Commission – 2621 Northgate Lane, Suite 10 – Carson City
Carson City Public Library – 900 N. Roop Street – Carson City
Department of Public Safety – 555 Wright Way – Carson City
Professional Engineers and Land Surveyor’s State Board – 1755 E. Plumb Avenue, Room 130 – Reno
Clark County Public Library – 833 Las Vegas Boulevard – Las Vegas
Grant Sawyer Building – 555 E. Washington Street – Las Vegas
SERC website – www.serc.nv.gov

We are pleased to make reasonable accommodations for members of the public who are disabled. If special arrangements are necessary, please notify the Commission at (775) 687-6973. Twenty-four hour advance notice is requested.